



## ELECTIONS DEPARTMENT

Providing a responsive, transparent, and professional approach to conducting elections.

Lynda Roberts  
REGISTRAR OF VOTERS

Melvin Briones  
ASSISTANT REGISTRAR OF  
VOTERS

PO Box E  
San Rafael, CA 94913

Marin County Civic Center  
3501 Civic Center Drive  
Suite 121  
San Rafael, CA 94903  
415 473 6456 T  
415 473 6447 F  
415 473 6899 TTY  
[www.marinvotes.org](http://www.marinvotes.org)  
[elections@marincounty.org](mailto:elections@marincounty.org)

**To:** Senior Government/Civics Teacher

**From:** Colleen Ksanda, Program Coordinator

**Re:** **Student Poll workers needed for the 11/6/18 Statewide General Election.**

The Marin County Elections Department hires high school students to work at polling places on Election Day. Since 1997 we have had many students participate as poll workers. Many students have received credit for community service, used this experience as part of their class project, or included this information on their college application.

The County gives student poll workers a stipend of \$140 for their Election Day service and attending a poll worker training class. The stipend is given to cover transportation, meals and phone costs.

We have been very pleased with the enthusiasm and performance of those students who have chosen to help in the election process. Our regular poll workers have been so impressed with the students' enthusiasm that many of them have asked to have students at their polling place in future elections.

As teachers, if you wish to have students participate in the November 6, 2018 Statewide General Election, please copy the accompanying application for the students, and their parents (if student is less than 18 years old) to fill out. The application is also available online at [www.marinvotes.org](http://www.marinvotes.org). Students should be helpful, courteous and willing to participate for the whole day (6:30 a.m. to approximately 9 p.m.). You may mail or fax their responses to us. We fill positions about 6-8 weeks prior to the election; therefore, students should apply as soon as possible to assure being assigned to a polling place in their neighborhood.

**The deadline for students to send their responses and assure placement as a poll worker is October 2<sup>nd</sup>.** Please see the accompanying flyer that includes the criteria for student participation.

If you have any questions, please call 415-473-6439.

## WHAT IS THE STUDENT POLL WORKER PROGRAM?

The Marin County Elections Department is committed to the “Student Poll Worker Program.”

Legislation in California allows eligible students to be appointed to work as poll workers. As a poll worker, students will participate in the operation of a polling place on Election Day.

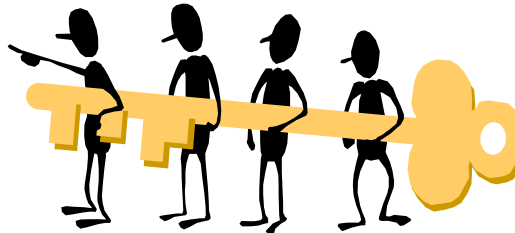
## WHAT ARE WE ASKING TEACHERS TO DO?

- ✓ Inform your students of this unique opportunity to be involved with their government.
- ✓ Nominate qualified eligible students to serve as poll workers in the **Statewide General Election, November 6, 2018.**
- ✓ Follow up with your students about their Election Day experience.

## ELECTION CODE § 12302

California Election Code § 12302 states student poll workers must be:

- ✓ At least **16 years** of age at the time of the election to which he or she is serving as a poll worker **OR** a high school **senior** with a grade point average of at least **2.5** on a scale of 4.0.
- ✓ A **United States citizen** or a lawful permanent resident of the U.S. at the time of the election to which he or she is serving as a poll worker.
- ✓ A student in good standing attending a **public or private** secondary educational institution.



**Involvement is the key to developing informed citizens!**

## WHAT WILL THE STUDENT POLL WORKERS BE EXPECTED TO DO?

- ✓ Be a member of a 4 person team and participate in the operation of a polling place on Election Day.
- ✓ Participate in a poll worker training class prior to Election Day.

**NOTE:** Election Day can be a long one, 6:30 a.m. to 9 p.m., but it is a great experience.

For further questions please contact:

Colleen Ksanda  
Program Coordinator  
Elections Department  
415-473-6439  
Fax: 415-473-4244

We need your help. Please encourage your students to participate in this program.

**The Student Poll Worker Program Builds a Foundation for a Strong Democracy**

# Marin County Elections Department

## Student Poll Worker Application/Nomination Form

High School Name: \_\_\_\_\_

High School Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Student Information

Full Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Street Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ We sometimes need bilingual poll workers: Are you bilingual? If yes, which language(s) \_\_\_\_\_

### Teacher Information

Teacher/Coordinator Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

I understand that I must meet the following requirements to be eligible for this program:

- At least 16 years of age at the time of the election **OR** a high school senior with a grade point average of at least 2.5 on a scale of 4.0.
- U.S. citizen at the time of the election, or a permanent legal resident of the U.S.
- A student in good standing attending a public or private secondary educational institution.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed form by mail to: Elections Department, PO Box E, San Rafael, CA 94913; or by email: [cksanda@marincounty.org](mailto:cksanda@marincounty.org); or by Fax: 415-473-4244.

Questions? Call 415-473-6439.