

LCAP Year  2017–18  2018–19  2019–20

# Local Control Accountability Plan and Annual Update (LCAP) Template

[Addendum](#): General instructions & regulatory requirements.

[Appendix A](#): Priorities 5 and 6 Rate Calculations

[Appendix B](#): Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#) [Note: this text will be hyperlinked to the LCFF Evaluation Rubric web page when it becomes available.]: Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

|                        |                               |                 |  |
|------------------------|-------------------------------|-----------------|--|
| LEA Name               | Lincoln School                |                 |  |
| Contact Name and Title | Luke McCann<br>Superintendent | Email and Phone |  |

## 2017-20 Plan Summary

### THE STORY

Briefly describe the students and community and how the LEA serves them.

Lincoln School, located in rural Marin County, is the oldest continuously operating one room school in California. It has been serving students in grades K-6 for over 100 years. The staff consists of one teacher and one instructional assistant. The teacher also serves as the school principal. The district receives support from the Marin County Office of Education for school psychologist, speech and language pathologist and resource specialist services. Lincoln School embraces its mission: To instill the joy and value of learning to all its students; To provide a strong balanced curriculum; To provide the type of community environment that develops social skills and encourages student responsibility and citizenship; To give each student the opportunity to be successful and recognized for his or her accomplishments; To foster partnerships with parents as essential to the success of each students.

### LCAP HIGHLIGHTS

Identify and briefly summarize the key features of this year's LCAP.

Lincoln School is committed to sustaining the progress toward meeting its three encompassing goals. The small staff remains current with key curricular and instructional advances through professional development and updated materials and technologies. The staff also prioritizes developing and integrating meaningful links with the parents and community to foster a sense of identity and mutual support. Tied to this is attentiveness to maintaining and improving the school facilities to optimize the learning environment for students and instill a feeling of pride in the school and community.

## REVIEW OF PERFORMANCE

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

## GREATEST PROGRESS

This year there has been considerable improvement in the science program. Staff training in Next Generation Science Standards, the implementation of more hands-on lessons and the completion of the school garden supported by a grant, have all contributed to more focussed and robust learning experiences for students. While there are no standardized external assessments to measure this progress, feedback from students and parents, coupled with local assessments and teacher observation, indicate growth in science education. Next year the program will be further enriched as the garden and recycling programs come to fruition and NGSS implementation takes fuller form.

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the “Red” or “Orange” performance category or where the LEA received a “Not Met” or “Not Met for Two or More Years” rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

## GREATEST NEEDS

Due to Lincoln's small enrollment, the California School Dashboard does not provide performance information. Teacher analysis, along with student and parent feedback, indicate a desire for updating educational technology resources. Common Core curriculum relies heavily on computers, as does individualized instruction (crucial in this multi-level program). Student assessment, whether through standardized testing or formative assessment, also requires current technology. Secondarily, there is an interest in purchasing new playground and PE equipment to strengthen the PE program and overall student wellness.

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these performance gaps?

## PERFORMANCE GAPS

Student performance gaps are not presented in the California School Dashboard, but Lincoln's rural, overwhelmingly English Language student population has needs that could be further addressed by involving more adults than the one teacher and one para professional. This student to adult ratio has been lowered through volunteers on Tuesday, Wednesday, Thursday, plus regular homework check-in by parents. These practices could be expanded.

## INCREASED OR IMPROVED SERVICES

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

During 2017-2018 the school expects to have a parent volunteer teaching art again. Other volunteerism expected to continue or be expanded include:

- Daily homework check in with each student,
- 2nd grade ELA on Tuesdays for grammar, vocabulary and spelling,
- 2nd & 4th grade math 1:1 assistance.
- 6th grade ELD assistance.

## BUDGET SUMMARY

Complete the table below. LEAs may include additional information or more detail, including graphics.

### DESCRIPTION

### AMOUNT

Total General Fund Budget Expenditures for LCAP Year

\$252,459.

Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for LCAP Year

\$185,016.00

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

The following expenditures were 27,95 included in the LCAP:

1. Special Education services \$26,301
  2. STRS on Behalf payments \$7,087
  3. Contracted services including business service fees, tech support, bay Alarm \$27,915
  4. Telephone and internet \$4,783
  5. Misc. instructional materials and supplies \$1,357
- Total \$67,443

\$

Total Projected LCFF Revenues for LCAP Year

# Annual Update

LCAP Year Reviewed: 2016-17

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

|                   |                                                                                                                                                                                                 |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goal<br/>1</b> | All Lincoln School students will have a high quality education with a broad course of study by highly qualified educators who participate in and maintain best practice educational techniques. |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

State and/or Local Priorities Addressed by this goal:

|       |                                     |   |                                     |    |                          |   |                                     |   |                          |   |                                     |   |                                     |   |                                     |   |
|-------|-------------------------------------|---|-------------------------------------|----|--------------------------|---|-------------------------------------|---|--------------------------|---|-------------------------------------|---|-------------------------------------|---|-------------------------------------|---|
| STATE | <input checked="" type="checkbox"/> | 1 | <input checked="" type="checkbox"/> | 2  | <input type="checkbox"/> | 3 | <input checked="" type="checkbox"/> | 4 | <input type="checkbox"/> | 5 | <input checked="" type="checkbox"/> | 6 | <input checked="" type="checkbox"/> | 7 | <input checked="" type="checkbox"/> | 8 |
| COE   | <input type="checkbox"/>            | 9 | <input type="checkbox"/>            | 10 |                          |   |                                     |   |                          |   |                                     |   |                                     |   |                                     |   |
| LOCAL |                                     |   |                                     |    |                          |   |                                     |   |                          |   |                                     |   |                                     |   |                                     |   |

## ANNUAL MEASURABLE OUTCOMES

### EXPECTED

- 1.1 100% of staff will maintain their Highly Qualified Status
- 1.2 Registration in NGSS, ELA/ELD standards trainings by staff
- 1.3 Students will participate in learning that encompasses CCSS standards for mathematics and ELA/ELD as well as Next Generation Science Standards – as measured by consistent year to year growth on standards aligned report card
- 1.4 Students will increase participation in collaborative learning from 50-60% to 70% in all subject areas.
- 1.5 Students will demonstrate increased use of technology in learning – in ELA/ELD, Mathematics and Science as measured by teacher observation from 20% to 30%.
- 1.6 Students will continue to be provided hands on learning opportunities.
- 1.7 Students' scores, on Smarter Balanced tests/standardized testing, will reflect grade level competence.
- 1.8 EL students will continue to progress on the CELDT or other EL measure
- 1.9 Reclassification rate for students will maintain consistent rate (only one EL student at the time of this LCAP – at beginning level on CELDT)
- 1.10 Maintain Suspension and Expulsion rate of 0 students  
Note District serves students in grades K-6

### ACTUAL

- 1.1 The teacher from last year continued on staff this year and meets credentialing requirements.
- 1.2 Science teacher (Katie Young) attended NGSS training. The anticipated ELA/ELD training was cancelled and an alternative training was not identified/attended.
- 1.3 Students are participating in lessons and activities aligned with standards. Student achievement is measured on standards aligned report cards.
- 1.4 All students participate in hands-on, collaborative activities daily.
- 1.5 All students use technology daily with 1:1 iPads with apps. 1:1 devices. Chromebooks are also used on a regular basis.
- 1.6 Hands-on activities take place daily.
- 1.7 2016 SBAC scores were reviewed and used to further inform local assessment measures to determine levels of progress and adjust instruction as needed for each student.
- 1.8 CELDT scores reviewed by the teacher and provide information on individual student progress growth.
- 1.9 One student has been reclassified.
- 1.10 Suspension and expulsion rates remain at 0 this year to date.

**ACTIONS / SERVICES**

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

|                        |                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Action <b>1</b></p> | <p><b>PLANNED</b><br/>                 1.11 Maintain Highly Qualified instructional staff<br/>                 1.12 Monitor Credentials<br/>                 1.13 Provide Music instruction<br/>                 1.14 Provide Spanish language instruction</p>     | <p><b>ACTUAL</b><br/>                 1.11 The teacher from last year continued on staff this year and meets HQT requirements.<br/>                 1.12 Teacher credentialing requirements met.<br/>                 1.13 - 1.14 The school was unable to hire Spanish and music instructors from other providers; this is challenged by the rural setting and limited work force in the area.</p> |
| <p>Expenditures</p>    | <p><b>BUDGETED</b><br/>                 3000-3999: Employee Benefits \$134,181<br/><br/>                 LCFF \$110,871<br/>                 REAP \$20,000<br/>                 Parent Club \$3,310</p>                                                            | <p><b>ESTIMATED ACTUAL</b><br/>                 Salaries and Benefits Object 1000-3999 (minus janitorial, board benefits, STRS on behalf) \$136,202<br/><br/>                 LCFF \$111,314<br/>                 REAP \$19,407<br/>                 Parent Club Resource 9252 \$5,481</p>                                                                                                          |
| <p>Action <b>2</b></p> | <p><b>PLANNED</b><br/>                 1.2 Classroom staff to Participate in the following trainings:<br/> <ul style="list-style-type: none"> <li>• ELA/ELD adoption and lesson design</li> <li>• NGSS workshops</li> <li>• Technology integration</li> </ul> </p> | <p><b>ACTUAL</b><br/>                 1.2 Staff participated in ELA/ELD adoption and lesson design session, the science instructor attended training in NGSS and technology integration.</p>                                                                                                                                                                                                        |
| <p>Expenditures</p>    | <p><b>BUDGETED</b><br/>                 3000-3999: Employee Benefits \$1,227<br/>                 LCFF \$635<br/>                 Federal Funds \$592</p>                                                                                                          | <p><b>ESTIMATED ACTUAL</b><br/>                 Salaries and Benefits Object 1140-1150 \$1,227<br/>                 LCFF \$635<br/>                 Federal Funds \$592</p>                                                                                                                                                                                                                         |
| <p>Action <b>3</b></p> | <p><b>PLANNED</b><br/>                 1.3 Staff to participate in training specific to modifying curriculum to meet the needs of EL student and students with exceptional needs:</p>                                                                              | <p><b>ACTUAL</b><br/>                 1.3 Tonya Ward Singer training was cancelled and was not replaced with another training. SELPA training was through MCOE.</p>                                                                                                                                                                                                                                 |
| <p>Expenditures</p>    | <p><b>BUDGETED</b></p>                                                                                                                                                                                                                                             | <p><b>ACTUAL</b></p>                                                                                                                                                                                                                                                                                                                                                                                |

|              |                                                                                                                           |                                                                                                           |
|--------------|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
|              | <ul style="list-style-type: none"> <li>• Tonya Ward Singer – ELA/ELD</li> <li>• SELPA trainings</li> </ul>                |                                                                                                           |
| Expenditures | <p><b>BUDGETED</b></p> <p>Teacher / Aide Staff Development \$1,529</p> <p>LCFF Supplemental and Concentration \$1,529</p> | <p><b>ESTIMATED ACTUAL</b></p> <p>Teacher/Aide Staff Development Salaries \$1,529</p> <p>LCFF \$1,529</p> |

Action **4**

|                  |                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                         |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actions/Services | <p><b>PLANNED</b></p> <p>1.41 Continue to expand lesson and curriculum for:</p> <ul style="list-style-type: none"> <li>• ELA/ELD</li> <li>• NGSS</li> <li>• Integration of technology</li> </ul> <p>1.42 Hire professional experts to provide instruction in Science and STEM</p> | <p><b>ACTUAL</b></p> <p>1.41 New lessons and activities implemented based on information and material from staff participation in professional development.</p> <p>1.42 Professional expert hired for Science and STEM instruction.</p> |
| Expenditures     | <p><b>BUDGETED</b></p> <p>Parent Club Donation 3000-3999: Employee Benefits \$5,480</p>                                                                                                                                                                                           | <p><b>ESTIMATED ACTUAL</b></p> <p>Parent Club Donation Goal 1390 \$4,445</p>                                                                                                                                                            |

Action **5**

|                  |                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                          |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actions/Services | <p><b>PLANNED</b></p> <p>1.51 Create course of study for student technology training</p> <p>1.52 Provide technology training for students and opportunities to use computer apps that expand learning through technology.</p> | <p><b>ACTUAL</b></p> <p>1.51 Course of study for technology not yet developed.</p> <p>1.52 Students trained in the use of technology and use newer technology on a daily basis, such as using Google accounts and creating slides for presentations.</p> |
| Expenditures     | <p><b>BUDGETED</b></p> <p>Costs included in Goal #1 – Staff time</p>                                                                                                                                                          | <p><b>ESTIMATED ACTUAL</b></p> <p>Salaries and Benefits included in Goal #1 Action #1</p>                                                                                                                                                                |

Action **6**

|                  |                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                           |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actions/Services | <p><b>PLANNED</b></p> <p>1.61 Purchase ELA/ELD materials.</p> <p>1.62 Enhance school library to include CCSS literature.</p> <p>1.63 Purchase educational technology apps.</p> <p>1.64 Purchase materials for hands on learning in the STEM related activities.</p> | <p><b>ACTUAL</b></p> <p>1.61 Purchased Sadler vocabulary &amp; grammar, and Let's Target reading comprehension.</p> <p>1.62 Reviewed leveled readers with language program and intend to purchase next year.</p> <p>1.63 Use Google Docs at no cost, and Study Island</p> |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|              |                                                                                                                             |                                                                                                                                                                 |
|--------------|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
|              |                                                                                                                             | 1.64 Lincoln received a large donation from the company Engineering For Kids which included several organized boxes and projects directly for the STEM program. |
| Expenditures | <p><b>BUDGETED</b><br/>                     4000-4999: Books And Supplies \$3,400<br/>                     LCFF \$3,400</p> | <p><b>ESTIMATED ACTUAL</b><br/>                     4000-4999: Books And Supplies LCFF \$3,400</p>                                                              |

Action **7**

|                  |                                                                                        |                                                                                                                        |
|------------------|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Actions/Services | <p><b>PLANNED</b><br/>                     1.71 Continue Homework Club</p>             | <p><b>ACTUAL</b><br/>                     1.71 Homework Club takes place every Thursday when school is in session.</p> |
| Expenditures     | <p><b>BUDGETED</b><br/>                     Costs included in Goal #1 – Staff time</p> | <p><b>ESTIMATED ACTUAL</b><br/>                     Costs included in Goal #1 Action #1</p>                            |

**ANALYSIS**

Complete a copy of the following table for each of the LEA’s goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Overall, the goal has been implemented this year. The teacher and para professional are qualified for their positions, but specialists for Spanish and music could not be found. Science (NGSS) training occurred and materials for science and STEM were acquired through a donation. ELA/ELD training did not occur this year, but the teacher is scheduled to receive training during the summer of 2017 through the publisher of the new materials, HMH. While a course of study for technology has not been developed, students access up to date technology on a daily basis and use it to enhance learning. Daily instruction includes a variety of hands-on lessons, and new programs were implemented for ELA/ELD.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Teacher reflection, and student and parent feedback indicate that the actions/services are effective. Areas of need are identified and are addressed by adjusting instruction and student support.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

[Empty response box]

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

There are no anticipated changes.

# Annual Update

LCAP Year Reviewed: 2016-17

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

## Goal 2

Increase parent/family participation in school programs to enhance learning experiences for all students.

State and/or Local Priorities Addressed by this goal:

|       |                          |   |                          |    |                                     |   |                          |   |                                     |   |                          |   |                          |   |                          |   |
|-------|--------------------------|---|--------------------------|----|-------------------------------------|---|--------------------------|---|-------------------------------------|---|--------------------------|---|--------------------------|---|--------------------------|---|
| STATE | <input type="checkbox"/> | 1 | <input type="checkbox"/> | 2  | <input checked="" type="checkbox"/> | 3 | <input type="checkbox"/> | 4 | <input checked="" type="checkbox"/> | 5 | <input type="checkbox"/> | 6 | <input type="checkbox"/> | 7 | <input type="checkbox"/> | 8 |
| COE   | <input type="checkbox"/> | 9 | <input type="checkbox"/> | 10 |                                     |   |                          |   |                                     |   |                          |   |                          |   |                          |   |
| LOCAL |                          |   |                          |    |                                     |   |                          |   |                                     |   |                          |   |                          |   |                          |   |

### ANNUAL MEASURABLE OUTCOMES

#### EXPECTED

- 2.1 Increase/maintain parent/family participation in Parent Club meetings to 100% parent attendance.
- 2.2 Increase parent understanding of how to extend learning as measured by participation in teacher led training for extended learning
- 2.3 Parents will be provided ongoing regular communication via monthly newsletter – communication.
- 2.4 Parents will continue to participate in the garden and recycling programs
- 2.5 Increase cooperative learning time for students in parent led lessons and have parent led lessons 4 times a year.
- 2.6 Maintain consistent low attendance rate
- 2.7 Maintain low to 0 Chronic Absenteeism rate.

#### ACTUAL

- 2.1 100% participation in either meeting presence or follow up communication. Text, personal interaction such as greeting outside school at student drop off and pick up, etc.
- 2.2 Parents check off student homework nightly.
- 2.3 Newsletter is now written and distributed weekly.
- 2.4 Recycling program going well, gardening depending on weather. Garden will be redone, composting.
- 2.5 Cooperative learning activities take place daily. Parent led lessons in art, gardening, and math occur weekly.
- 2.6 Attendance rate is consistently high, with daily contact with parents.
- 2.7 There is one student with high absenteeism, and the teacher followed up with a home visit and parent conference to ameliorate the situation.

### ACTIONS / SERVICES

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

#### Action 1

Actions/Services

**PLANNED**  
2.11 Maintain school newsletter

**ACTUAL**  
2.11 School newsletter goes out on a regular basis.

|                        |                                                                                                                                                                  |                                                                                                                                                                                                                             |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Expenditures</p>    | <p>2.12 Parent club agenda sent prior to meeting<br/>2.13 Monitor attendance daily and contact parents</p> <p><b>BUDGETED</b><br/>Costs included in Goal #1</p>  | <p>2.12 Meeting minutes are sent out to parents, including those not having been in attendance.<br/>2.13 Attendance monitored and parents contacted.</p> <p><b>ESTIMATED ACTUAL</b><br/>Costs included in Goal #1</p>       |
| <p>Action <b>2</b></p> | <p><b>PLANNED</b><br/>2.21 Diversify parent participation with in-class lessons created by the parents.</p> <p><b>BUDGETED</b><br/>Costs included in Goal #1</p> | <p><b>ACTUAL</b><br/>2.21 Parents present class created lessons as well as volunteer on a weekly basis and work accordingly to create on the spot lessons.</p> <p><b>ESTIMATED ACTUAL</b><br/>Costs included in Goal #1</p> |
| <p>Action <b>3</b></p> | <p><b>PLANNED</b><br/>2.31 Provide time for parent training to prepare them for leading lessons/groups</p> <p><b>BUDGETED</b><br/>Costs included in Goal #1</p>  | <p><b>ACTUAL</b><br/>2.31 Teacher collaborates with parents on an ongoing basis to link the lessons they create and present with the curricula.</p> <p><b>ESTIMATED ACTUAL</b><br/>Costs included in Goal #1</p>            |

**ANALYSIS**

Complete a copy of the following table for each of the LEA’s goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Actions and services for this goal meet expectations. Communication between the school and parents is ongoing through information sent from the school, personal contact and scheduled meetings. Parent participation in school is high.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The school effectively meets this goal. Parents indicate satisfaction with school/home communication and avenues for participation and input.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

Action 2.12 will be modified. It was deemed not necessary to send out meeting agendas in advance of each meeting. Topics are discussed and planned at the beginning of the year, and meeting minutes are sent to all parents after each meeting.

# Annual Update

LCAP Year Reviewed: 2016-17

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

|           |                                                                                   |
|-----------|-----------------------------------------------------------------------------------|
| Goal<br>3 | Maintain and/or improve school facilities to provide a clean and safe environment |
|-----------|-----------------------------------------------------------------------------------|

State and/or Local Priorities Addressed by this goal:

|       |                                     |   |                          |    |                          |   |                          |   |                          |   |                          |   |                          |   |                          |   |
|-------|-------------------------------------|---|--------------------------|----|--------------------------|---|--------------------------|---|--------------------------|---|--------------------------|---|--------------------------|---|--------------------------|---|
| STATE | <input checked="" type="checkbox"/> | 1 | <input type="checkbox"/> | 2  | <input type="checkbox"/> | 3 | <input type="checkbox"/> | 4 | <input type="checkbox"/> | 5 | <input type="checkbox"/> | 6 | <input type="checkbox"/> | 7 | <input type="checkbox"/> | 8 |
| COE   | <input type="checkbox"/>            | 9 | <input type="checkbox"/> | 10 |                          |   |                          |   |                          |   |                          |   |                          |   |                          |   |
| LOCAL |                                     |   |                          |    |                          |   |                          |   |                          |   |                          |   |                          |   |                          |   |

## ANNUAL MEASURABLE OUTCOMES

### EXPECTED

3.1 Maintain "Excellent" rating on FIT report  
 3.2 School grounds will be safe and inviting for student play, exercise, and socialization as measured by student survey and accident/incident report documentation.  
 3.3 Classrooms will be efficiently organized so students may work, problem solve, and learn with ease as measured by on task behavior – Behavior incident report.

### ACTUAL

3.1 FIT excellent rating  
 3.2 No documented accidents.  
 3.3 Classroom organized well. No unusual off-task student behavior.

## ACTIONS / SERVICES

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

|                  |                                                                                                                                  |                                                                                                                                               |
|------------------|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| Action<br>1      |                                                                                                                                  |                                                                                                                                               |
| Actions/Services | <p><b>PLANNED</b><br/>                 3.11 Maintain custodial services and utilities for a safe, clean, functional facility</p> | <p><b>ACTUAL</b><br/>                 3.11 School maintains an employee for custodial services.</p>                                           |
| Expenditures     | <p><b>BUDGETED</b><br/>                 3000-3999: Employee Benefits LCFF \$10,361</p>                                           | <p><b>ESTIMATED ACTUAL</b><br/>                 Custodial Services Object 1000-3999 Function 8210 \$3,621 and Function 8xxx LCFF \$15,845</p> |

Action **2**

|                         |                                                                                                                                                                                                            |                                                                                                                                                                                                                           |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Actions/Services</p> | <p><b>PLANNED</b><br/>                 3.21 Repairs to facilities will take place:<br/>                 o List those that are needed/imminent<br/>                 3.22 Calendar of repairs maintained</p> | <p><b>ACTUAL</b><br/>                 3.21 Needed repairs completed in a timely manner.<br/>                 Tree trimming completed in February, 2017 for safety reasons.<br/>                 3.22 Repairs recorded</p> |
| <p>Expenditures</p>     | <p><b>BUDGETED</b><br/>                 Costs included in Action #1</p>                                                                                                                                    | <p><b>ESTIMATED ACTUAL</b><br/>                 Costs included in Action #1</p>                                                                                                                                           |

Action **3**

|                         |                                                                                        |                                                                                                                                                          |
|-------------------------|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Actions/Services</p> | <p><b>PLANNED</b><br/>                 3.31 Expand existing Recycle/garden program</p> | <p><b>ACTUAL</b><br/>                 3.31 Garden in process of being revamped<br/>                 The school obtained a \$550 grant for gardening.</p> |
| <p>Expenditures</p>     | <p><b>BUDGETED</b><br/>                 Costs included in Action #1</p>                | <p><b>ESTIMATED ACTUAL</b><br/>                 Garden Grant Resource 9259<br/><br/>                 4000-4999: Books And Supplies Other \$588</p>       |

**ANALYSIS**

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

The actions/services have been implemented as planned.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The school facility is well maintained, with repairs made in a timely manner as needed. The garden and recycling programs are proceeding as planned.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

New action to purchase and install playground equipment to strengthen the PE program and student wellness. This will be added to goal 3, action 3.23.

# Stakeholder Engagement

LCAP Year

2017–18  2018–19  2019–20

## INVOLVEMENT PROCESS FOR LCAP AND ANNUAL UPDATE

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

Lincoln School has an engaged parent group who take a great interest in the events and programs offered for their children.

Parent Club meets at the beginning of the year to set topics for monthly meetings. Monthly meetings take place and review a myriad of items/action steps within their LCAP. Parents are active on campus and have provided the opportunity to enhance identified goal areas.

Students participate in classroom discussion around their work and assist in guiding some of the activities and programs.

Teacher maintains continual contact with individual parents on a daily or weekly basis via email, phone calls or verbal face-to-face encounters on campus. A home visit occurred this year in response to a student attendance issue.

School staff, due to the smaller number, are able to engage in conversation throughout the year about their LCAP goals and re-shaping of the action steps as needed.

The teacher attends almost all meetings of the Board of Trustees and provides and receives information.

Staff regularly discuss the goals and action steps as they are part of the school program. Paraeducator staff are active in contributing to the work in class on a day to day basis and to the shaping of LCAP goals.

Students felt that having a clean campus was important.

## IMPACT ON LCAP AND ANNUAL UPDATE

How did these consultations impact the LCAP for the upcoming year?

Student input the prior year for increased hands-on learning contributed to goal 1 regarding the hands on approach to science and STEM learning. Subsequent input from students reinforces the staff awareness of the need to keep student technology (i.e., computers and ipads) up to date, as well as the need for playground equipment.

Increased parent involvement in classroom projects and extended learning in the home setting are noted in goals 2 and 3.

The value of having a science specialist will be followed up by recruiting a science specialist for the school (the current specialist is moving out of the area).

# Goals, Actions, & Services

## Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

New
  Modified
  Unchanged

### Goal 1

All Lincoln School students will have a high quality education with a broad course of study by highly qualified educators who participate in and maintain best practice educational techniques.

State and/or Local Priorities Addressed by this goal:

STATE  1  2  3  4  5  6  7  8  
 COE  9  10  
 LOCAL

Identified Need

All teachers need to maintain their highly qualified status  
 Professional development for educators that is based in best practice instruction and intervention for students.  
 Common Core and Next Generation Science instruction training/STEM instruction  
 Students have access to broad course of study that includes the Common Core and 21st Century Learning

### EXPECTED ANNUAL MEASURABLE OUTCOMES

| Metrics/Indicators                                                                                                                                                                                                                                                                                                                                                                                                                             | Baseline                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 2017-18                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2018-19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 2019-20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1 HQT - Highly Qualified Teacher status<br>1.2 Common Core State Standard use (based upon training), Standards-aligned Materials<br>1.3 CCSS Implementation (Report cards)<br>1.4 Student access and attendance in all content areas.<br>1.5 Teacher observation of student technology use.<br>1.6 Teacher observation of hands on learning<br>1.7 Standardized test scores (SBAC)<br>1.8 CELDT scores<br>1.9 Student reclassification rates | 1.1 Teacher meets HQT status<br>1.2 NGSS training attended; ELA/ELD training still needed.<br>1.3 Students show growth on report cards.<br>1.4 Students participate in collaborative learning over 60% of the time.<br>1.5 Students use technology in class at least 30% of the time.<br>1.6 Hands on learning lessons daily.<br>1.7 Students show grade level competence.<br>1.8 Data not displayed for low student numbers<br>1.9 Data not displayed for low student numbers | 1.1 100% of staff will maintain their Highly Qualified Status<br>1.2 Participation in NGSS, ELA/ELD standards and/or materials (publisher) trainings by staff<br>1.3 Students will participate in learning that encompasses all courses – as measured by consistent year to year growth on standards aligned report card<br>1.4 Students will increase participation in collaborative learning from 50-60% to 70% in all subject areas.<br>1.5 Students will demonstrate increased use of technology in learning – in ELA/ELD, Mathematics and Science as | 1.1 100% of staff will maintain their Highly Qualified Status<br>1.2 Participation in curricular and instructional trainings by staff<br>1.3 Students will participate in learning that encompasses all courses – as measured by consistent year to year growth on standards aligned report card<br>1.4 Students will participate in collaborative learning 70% of the time in all subject areas.<br>1.5 Students will maintain use of technology in learning – in ELA/ELD, Mathematics and Science as measured by teacher observation at 30%. | 1.1 100% of staff will maintain their Highly Qualified Status<br>1.2 Participation in curricular and instructional trainings by staff<br>1.3 Students will participate in learning that encompasses all courses – as measured by consistent year to year growth on standards aligned report card<br>1.4 Students will participate in collaborative learning 70% of the time in all subject areas.<br>1.5 Students will maintain use of technology in learning – in ELA/ELD, Mathematics and Science as measured by teacher observation at 30%.. |

|                                             |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1.10 Suspension and expulsion rates.</p> | <p>1.10 No suspensions or expulsions</p> | <p>measured by teacher observation from 20% to 30%.<br/>                 1.6 Students will continue to be provided hands on learning opportunities.<br/>                 1.7 Students' scores, on Smarter Balanced tests/standardized testing, will reflect grade level competence.<br/>                 1.8 EL students will continue to progress on the CELDT or other EL measure (ELPA)<br/>                 1.9 Reclassification rate for students will maintain consistent rate (only one EL student at the time of this LCAP – at beginning level on CELDT)<br/>                 1.10 Maintain Suspension and Expulsion rate of 0 students<br/>                 1.11 The one room school provides staffing and curriculum for a broad range of courses including Core academics, the Arts, PE.</p> | <p>1.6 Students will continue to be provided hands on learning opportunities.<br/>                 1.7 Students' scores, on Smarter Balanced tests/standardized testing, will reflect grade level competence.<br/>                 1.8 EL students will continue to progress on the EL measure (ELPA)<br/>                 1.9 Reclassification rate for students will maintain consistent rate.<br/>                 1.10 Maintain Suspension and Expulsion rate of 0 students<br/>                 1.11 The one room school provides staffing and curriculum for a broad range of courses including Core academics, the Arts, PE.</p> | <p>1.6 Students will continue to be provided hands on learning opportunities.<br/>                 1.7 Students' scores, on Smarter Balanced tests/standardized testing, will reflect grade level competence.<br/>                 1.8 EL students will continue to progress on the EL measure (ELPA)<br/>                 1.9 Reclassification rate for students will maintain consistent rate.<br/>                 1.10 Maintain Suspension and Expulsion rate of 0 students<br/>                 1.11 The one room school provides staffing and curriculum for a broad range of courses including Core academics, the Arts, PE.</p> |
|---------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**PLANNED ACTIONS / SERVICES**

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **1**

**For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:**

|                                     |                                                                                                                                                                    |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><u>Students to be Served</u></p> | <p><input checked="" type="checkbox"/> All    <input type="checkbox"/> Students with Disabilities    <input type="checkbox"/></p>                                  |
| <p><u>Location(s)</u></p>           | <p><input checked="" type="checkbox"/> All Schools    <input type="checkbox"/> Specific Schools: _____    <input type="checkbox"/> Specific Grade spans: _____</p> |

OR

**For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:**

|                                     |                                                                                                                                                                   |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><u>Students to be Served</u></p> | <p><input type="checkbox"/> English Learners    <input type="checkbox"/> Foster Youth    <input type="checkbox"/> Low Income</p>                                  |
| <p><u>Scope of Services</u></p>     | <p><input type="checkbox"/> LEA-wide    <input type="checkbox"/> Schoolwide    <b>OR</b>    <input type="checkbox"/> Limited to Unduplicated Student Group(s)</p> |

[Location\(s\)](#)

All Schools

Specific Schools:

Specific Grade spans:

**ACTIONS/SERVICES**

**2017-18**

New  Modified  Unchanged

- 1.1 Maintain Highly Qualified instructional staff
- 1.2 Monitor Credentials
- 1.3 Provide Music instruction
- 1.4 Provide Spanish language instruction
- 1.5 Provide hands on science & STEM instruction

**2018-19**

New  Modified  Unchanged

- 1.1 Maintain Highly Qualified instructional staff
- 1.2 Monitor Credentials
- 1.3 Provide Music instruction
- 1.4 Provide Spanish language instruction
- 1.5 Provide hands on science & STEM instruction

**2019-20**

New  Modified  Unchanged

- 1.1 Maintain Highly Qualified instructional staff
- 1.2 Monitor Credentials
- 1.3 Provide Music instruction
- 1.4 Provide Spanish language instruction
- 1.5 Provide hands on science & STEM instruction

**BUDGETED EXPENDITURES**

**2017-18**

|                  |                                                                                                |
|------------------|------------------------------------------------------------------------------------------------|
| Amount           | \$9,317                                                                                        |
| Source           | Base                                                                                           |
| Budget Reference | 2000-2999: Classified Personnel Salaries Resource 0000 Object 2xxx-3xxx                        |
| Amount           | \$118,257                                                                                      |
| Source           | Base                                                                                           |
| Budget Reference | 1000-1999: Certificated Personnel Salaries Resource 0000-1400 Object 1xxx-3xxx less janitorial |
| Amount           | \$592                                                                                          |
| Source           | Title II                                                                                       |
| Budget Reference | 1000-1999: Certificated Personnel Salaries Resource 4035 Object 1xxx-3xxx                      |
| Amount           | \$19,408                                                                                       |

**2018-19**

|                  |                                                                                                |
|------------------|------------------------------------------------------------------------------------------------|
| Amount           | \$9,351                                                                                        |
| Source           | Base                                                                                           |
| Budget Reference | 2000-2999: Classified Personnel Salaries Resource 0000 Object 2xxx-3xxx                        |
| Amount           | \$123,273                                                                                      |
| Source           | Base                                                                                           |
| Budget Reference | 1000-1999: Certificated Personnel Salaries Resource 0000-1400 Object 1xxx-3xxx less janitorial |
| Amount           | \$17,467                                                                                       |
| Source           | Federal Funds                                                                                  |
| Budget Reference | 2000-2999: Classified Personnel Salaries REAP resource 5830 Object 2xxx-3xxx                   |
| Amount           | \$7,648                                                                                        |

**2019-20**

|                  |                                                                              |
|------------------|------------------------------------------------------------------------------|
| Amount           | \$9,385                                                                      |
| Source           | Base                                                                         |
| Budget Reference | 2000-2999: Classified Personnel Salaries Resource 2xxx-3xxx                  |
| Amount           | \$125,802                                                                    |
| Source           | Base                                                                         |
| Budget Reference |                                                                              |
| Amount           | \$17,467                                                                     |
| Source           | Federal Funds                                                                |
| Budget Reference | 2000-2999: Classified Personnel Salaries REAP resource 5830 Object 2xxx-3xxx |
| Amount           | \$7,648                                                                      |

|                  |                                                                                                          |                  |                                                                              |                  |                                                                              |
|------------------|----------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------------------|------------------|------------------------------------------------------------------------------|
| Source           | Federal Funds                                                                                            | Source           | Locally Defined                                                              | Source           | Locally Defined                                                              |
| Budget Reference | 2000-2999: Classified Personnel Salaries<br>REAP Resource 5830 Object 2xxx-3xxx                          | Budget Reference | 1000-1999: Certificated Personnel Salaries<br>Resource 9252 Object 1xxx-3xxx | Budget Reference | 1000-1999: Certificated Personnel Salaries<br>Resource 9252 Object 1xxx-3xxx |
| Amount           | \$7,648                                                                                                  | Amount           |                                                                              | Amount           |                                                                              |
| Source           | Locally Defined                                                                                          | Source           |                                                                              | Source           |                                                                              |
| Budget Reference | 1000-1999: Certificated Personnel Salaries<br>Parent Club Donation Object 1xxx-3xxx<br>Science & Spanish | Budget Reference |                                                                              | Budget Reference |                                                                              |

Action **2**

**For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:**

Students to be Served  All  Students with Disabilities

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

OR

**For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:**

Students to be Served  English Learners  Foster Youth  Low Income

Scope of Services  LEA-wide  Schoolwide **OR**  Limited to Unduplicated Student Group(s)

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

ACTIONS/SERVICES

**2017-18**

New  Modified  Unchanged

1.6 Continue to expand lesson and curriculum for:  
o ELA/ELD

**2018-19**

New  Modified  Unchanged

1.6 Classroom staff to Participate in the following trainings:

**2019-20**

New  Modified  Unchanged

1.6 Classroom staff to Participate in the following trainings:

o NGSS/STEM learning  
o Integration of technology

o ELA/ELD  
o NGSS/STEM learning  
Technology integration  
o History Social Studies

o ELA/ELD  
o NGSS/STEM learning  
Technology integration  
o History Social Studies

**BUDGETED EXPENDITURES**

**2017-18**

**2018-19**

**2019-20**

Budget Reference Costs included in Goal #1 – Staff time

Budget Reference Costs included in Goal #1 – Staff time

Budget Reference Costs included in Goal #1 - Staff time

**Action 3**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served  All  Students with Disabilities

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served  English Learners  Foster Youth  Low Income

Scope of Services  LEA-wide  Schoolwide **OR**  Limited to Unduplicated Student Group(s)

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

**ACTIONS/SERVICES**

**2017-18**

**2018-19**

**2019-20**

New  Modified  Unchanged

New  Modified  Unchanged

New  Modified  Unchanged

1.7 Expand school library to include up-to-date reading material to enhance STEM and History Social Studies

1.7 Provide technology training for students and opportunities to use computer apps that expand learning through technology

1.7 Provide technology training for students and opportunities to use computer apps that expand learning through technology

**BUDGETED EXPENDITURES**

| 2017-18          |                               | 2018-19          |                                        | 2019-20          |                                        |
|------------------|-------------------------------|------------------|----------------------------------------|------------------|----------------------------------------|
| Amount           | \$3,486                       | Amount           | \$0                                    | Amount           | \$0                                    |
| Budget Reference | 4000-4999: Books And Supplies | Budget Reference | Costs included in Goal #1 – Staff time | Budget Reference | Costs included in Goal #1 - Staff time |
| Amount           | \$3,486                       | Amount           |                                        | Amount           |                                        |
| Source           | LCFF                          | Source           |                                        | Source           |                                        |

Action **4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served  All  Students with Disabilities

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served  English Learners  Foster Youth  Low Income

Scope of Services  LEA-wide  Schoolwide **OR**  Limited to Unduplicated Student Group(s)

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

**ACTIONS/SERVICES**

| 2017-18                                                                                                      | 2018-19                                                                                                      | 2019-20                                                                                                      |
|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged | <input checked="" type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged | <input checked="" type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged |
| 1.8 Provide increased and improved access to technology for students                                         | 1.8 Maintain increased and improved access to technology for students                                        | 1.8 Assess needs for increased and improved access to technology for students                                |

**BUDGETED EXPENDITURES**

| <b>2017-18</b>   |                                                                                | <b>2018-19</b>   |   | <b>2019-20</b>   |   |
|------------------|--------------------------------------------------------------------------------|------------------|---|------------------|---|
| Amount           | \$4,000                                                                        | Amount           | 0 | Amount           | 0 |
| Source           | Supplemental and Concentration                                                 | Source           |   | Source           |   |
| Budget Reference | 4000-4999: Books And Supplies<br>Resource 0000 Object 4xxx Devices<br>purchase | Budget Reference |   | Budget Reference |   |

# Goals, Actions, & Services

## Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

New
  Modified
  Unchanged

### Goal 2

Increase parent/family participation in school programs to enhance learning experiences for all students.

State and/or Local Priorities Addressed by this goal:

STATE  1  2  3  4  5  6  7  8  
 COE  9  10  
 LOCAL

Identified Need

Increase parent/family participation in school programs

### EXPECTED ANNUAL MEASURABLE OUTCOMES

| Metrics/Indicators                                                                                                                                                                                                                                                                                                                      | Baseline                                                                                                                                                                                                                                                                                                                                                                                               | 2017-18                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 2018-19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2019-20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.1 Parent Input ( Parent survey) , Parent Participation ( Attendance in Parent Club meetings, Attendance to board meetings)<br>2.2 Record of teacher led training for extended learning.<br>2.3 Archive of newsletters<br>2.4 Parent participation<br>2.5 Teacher observation<br>2.6 School Attendance Rates, Chronic Absenteeism Rate | 2.1 100% participation in either meeting presence or follow up communication<br>2.2<br>2.3 Newsletter is now written and distributed weekly.<br>2.4 Regular parent participation in garden and recycling programs.<br>2.5 Cooperative learning activities take place daily. Parent led lessons in art, gardening, and math occur weekly.<br>2.6 High attendance is stable, along with low absence rate | 2.1 Increase/maintain parent/family participation in Parent Club meetings to 100% parent attendance.<br>2.2 Increase parent understanding of how to extend learning as measured by participation in teacher led training for extended learning<br>2.3 Parents will be provided ongoing regular communication via monthly newsletter – communication.<br>2.4 Parents will continue to participate in the garden and recycling programs<br>2.5 Increase cooperative learning time for students in parent led lessons and have parent led lessons 4 times a year. | 2.1 Continue parent/family participation in Parent Club meetings to 100% parent attendance.<br>2.2 Continue parent understanding of how to extend learning as measured by participation in teacher led training for extended learning<br>2.3 Parents will be provided ongoing regular communication via monthly newsletter – communication.<br>2.4 Parents will continue to participate in the garden and recycling programs<br>2.5 Increase cooperative learning time for students in parent led lessons and have parent led lessons 4 times a year. | 2.1 Continue parent/family participation in Parent Club meetings to 100% parent attendance.<br>2.2 Continue parent understanding of how to extend learning as measured by participation in teacher led training for extended learning<br>2.3 Parents will be provided ongoing regular communication via monthly newsletter – communication.<br>2.4 Parents will continue to participate in the garden and recycling programs<br>2.5 Increase cooperative learning time for students in parent led lessons and have parent led lessons 4 times a year. |

|  |  |                                                                                    |                                                                                    |                                                                                    |
|--|--|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
|  |  | 2.6 Maintain consistent low attendance rate and low to 0 Chronic Absenteeism rate. | 2.6 Maintain consistent low attendance rate and low to 0 Chronic Absenteeism rate. | 2.6 Maintain consistent low attendance rate and low to 0 Chronic Absenteeism rate. |
|--|--|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|

**PLANNED ACTIONS / SERVICES**

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

**Action 1**

**For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:**

|                              |                                                 |                                                     |                                                |
|------------------------------|-------------------------------------------------|-----------------------------------------------------|------------------------------------------------|
| <u>Students to be Served</u> | <input checked="" type="checkbox"/> All         | <input type="checkbox"/> Students with Disabilities | <input type="checkbox"/>                       |
| <u>Location(s)</u>           | <input checked="" type="checkbox"/> All Schools | <input type="checkbox"/> Specific Schools:          | <input type="checkbox"/> Specific Grade spans: |

OR

**For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:**

|                              |                                           |                                            |                                                                             |
|------------------------------|-------------------------------------------|--------------------------------------------|-----------------------------------------------------------------------------|
| <u>Students to be Served</u> | <input type="checkbox"/> English Learners | <input type="checkbox"/> Foster Youth      | <input type="checkbox"/> Low Income                                         |
| <u>Scope of Services</u>     | <input type="checkbox"/> LEA-wide         | <input type="checkbox"/> Schoolwide        | <b>OR</b> <input type="checkbox"/> Limited to Unduplicated Student Group(s) |
| <u>Location(s)</u>           | <input type="checkbox"/> All Schools      | <input type="checkbox"/> Specific Schools: | <input type="checkbox"/> Specific Grade spans:                              |

**ACTIONS/SERVICES**

**2017-18**

New  Modified  Unchanged

2.11 Maintain school newsletter  
 2.12 Parent club topics identified and prioritized at the beginning of the year, and meeting minutes sent to all parents.  
 2.13 Monitor attendance daily and contact parents

**2018-19**

New  Modified  Unchanged

2.11 Maintain school newsletter  
 2.12 Parent club topics identified and prioritized at the beginning of the year, and meeting minutes sent to all parents.  
 2.13 Monitor attendance daily and contact parents

**2019-20**

New  Modified  Unchanged

2.11 Maintain school newsletter  
 2.12 Parent club topics identified and prioritized at the beginning of the year, and meeting minutes sent to all parents.  
 2.13 Monitor attendance daily and contact parents

**BUDGETED EXPENDITURES**

| 2017-18                                     | 2018-19                                     | 2019-20                                     |
|---------------------------------------------|---------------------------------------------|---------------------------------------------|
| Amount: \$0                                 | Amount: \$0                                 | Amount: \$0                                 |
| Budget Reference: Costs included in Goal #1 | Budget Reference: Costs included in Goal #1 | Budget Reference: Costs included in Goal #1 |

**Action 2**

**For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:**

Students to be Served  All  Students with Disabilities

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

OR

**For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:**

Students to be Served  English Learners  Foster Youth  Low Income

Scope of Services  LEA-wide  Schoolwide **OR**  Limited to Unduplicated Student Group(s)

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

**ACTIONS/SERVICES**

| 2017-18                                                                                                      | 2018-19                                                                                                      | 2019-20                                                                                                      |
|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> New <input type="checkbox"/> Modified <input checked="" type="checkbox"/> Unchanged | <input type="checkbox"/> New <input type="checkbox"/> Modified <input checked="" type="checkbox"/> Unchanged | <input type="checkbox"/> New <input type="checkbox"/> Modified <input checked="" type="checkbox"/> Unchanged |
| 2.21 Diversify parent participation with in-class lessons created by the parents.                            | 2.21 Diversify parent participation with in-class lessons created by the parents.                            | 2.21 Continue parent participation with in-class lessons created by the parents.                             |

**BUDGETED EXPENDITURES**

| 2017-18     | 2018-19     | 2019-20     |
|-------------|-------------|-------------|
| Amount: \$0 | Amount: \$0 | Amount: \$0 |

|                  |                           |                  |                           |                  |                           |
|------------------|---------------------------|------------------|---------------------------|------------------|---------------------------|
| Budget Reference | Costs included in Goal #1 | Budget Reference | Costs included in Goal #1 | Budget Reference | Costs included in Goal #1 |
|------------------|---------------------------|------------------|---------------------------|------------------|---------------------------|

**Action 3**

**For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:**

|                              |                                         |                                                     |                                                |
|------------------------------|-----------------------------------------|-----------------------------------------------------|------------------------------------------------|
| <u>Students to be Served</u> | <input checked="" type="checkbox"/> All | <input type="checkbox"/> Students with Disabilities |                                                |
| <u>Location(s)</u>           | <input type="checkbox"/> All Schools    | <input type="checkbox"/> Specific Schools:          | <input type="checkbox"/> Specific Grade spans: |

OR

**For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:**

|                              |                                           |                                            |                                                                      |
|------------------------------|-------------------------------------------|--------------------------------------------|----------------------------------------------------------------------|
| <u>Students to be Served</u> | <input type="checkbox"/> English Learners | <input type="checkbox"/> Foster Youth      | <input type="checkbox"/> Low Income                                  |
| <u>Scope of Services</u>     | <input type="checkbox"/> LEA-wide         | <input type="checkbox"/> Schoolwide        | OR <input type="checkbox"/> Limited to Unduplicated Student Group(s) |
| <u>Location(s)</u>           | <input type="checkbox"/> All Schools      | <input type="checkbox"/> Specific Schools: | <input type="checkbox"/> Specific Grade spans:                       |

ACTIONS/SERVICES

**2017-18**

New  Modified  Unchanged

**2018-19**

New  Modified  Unchanged

**2019-20**

New  Modified  Unchanged

2.31 Provide time for parent training to prepare them for leading lessons/groups

2.31 Provide time for parent training to prepare them for leading lessons/groups.

2.31 Provide time for parent training to prepare them for leading lessons/groups.

BUDGETED EXPENDITURES

**2017-18**

Amount \$0

Budget Reference Costs included in Goal #1

**2018-19**

Amount \$0

Budget Reference Costs included in Goal #1

**2019-20**

Amount \$0

Budget Reference Costs included in Goal #1

# Goals, Actions, & Services

## Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

New
  Modified
  Unchanged

### Goal 3

Maintain and/or improve school facilities to provide a clean and safe environment

State and/or Local Priorities Addressed by this goal:

STATE  1  2  3  4  5  6  7  8  
 COE  9  10  
 LOCAL

Identified Need

All facilities need to be maintained for safety and in good working order  
 Metric: FIT report, Other Local Measures (Parent, student survey, Calendar of work completed/improvements to campus)

EXPECTED ANNUAL MEASURABLE OUTCOMES

| Metrics/Indicators                                                                                                                                     | Baseline                                                                                                                                 | 2017-18                                                                                                                                                                                                                                                                                                                                                                                    | 2018-19                                                                                                                                                                                                                                                                                                                                                                                    | 2019-20                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.1 FIT report,<br>3.2 Student survey, accident/incident reports<br>3.3 Calendar of work completed/improvements to campus), behavior incident reports. | 3.1 Excellent FIT report<br>3.2 No notable student accidents/incidents<br>3.3 Classrooms well organized and no notable behavior reports. | 3.1 Maintain "Excellent" rating on FIT report<br>3.2 School grounds will be safe and inviting for student play, exercise, and socialization as measured by student survey and accident/incident report documentation.<br>3.3 Classrooms will be efficiently organized so students may work, problem solve, and learn with ease as measured by on task behavior – Behavior incident report. | 3.1 Maintain "Excellent" rating on FIT report<br>3.2 School grounds will be safe and inviting for student play, exercise, and socialization as measured by student survey and accident/incident report documentation.<br>3.3 Classrooms will be efficiently organized so students may work, problem solve, and learn with ease as measured by on task behavior – Behavior incident report. | 3.1 Maintain "Excellent" rating on FIT report<br>3.2 School grounds will be safe and inviting for student play, exercise, and socialization as measured by student survey and accident/incident report documentation.<br>3.3 Classrooms will be efficiently organized so students may work, problem solve, and learn with ease as measured by on task behavior – Behavior incident report. |

PLANNED ACTIONS / SERVICES

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **1**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served  All  Students with Disabilities

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served  English Learners  Foster Youth  Low Income

Scope of Services  LEA-wide  Schoolwide **OR**  Limited to Unduplicated Student Group(s)

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

ACTIONS/SERVICES

**2017-18**

New  Modified  Unchanged

3.1 Maintain custodial services and utilities for a safe, clean, functional facility

**2018-19**

New  Modified  Unchanged

3.1 Maintain custodial services and utilities for a safe, clean, functional facility

**2019-20**

New  Modified  Unchanged

3.1 Maintain custodial services and utilities for a safe, clean, functional facility

BUDGETED EXPENDITURES

**2017-18**

|                  |                                                                                |
|------------------|--------------------------------------------------------------------------------|
| Amount           | \$3,560                                                                        |
| Source           | Base                                                                           |
| Budget Reference | 2000-2999: Classified Personnel Salaries Resource 0000 Object 2210/2230 + 3xxx |
| Amount           | \$14,079                                                                       |

**2018-19**

|                  |                                                                               |
|------------------|-------------------------------------------------------------------------------|
| Amount           | \$3,560                                                                       |
| Source           | Base                                                                          |
| Budget Reference | 2000-2999: Classified Personnel Salaries Resource 0000 Object 2210/2230 +3xxx |
| Amount           | \$14,079                                                                      |

**2019-20**

|                  |                                                                                |
|------------------|--------------------------------------------------------------------------------|
| Amount           | \$3,560                                                                        |
| Source           | Base                                                                           |
| Budget Reference | 2000-2999: Classified Personnel Salaries Resource 0000 Object 2210/2230 + 3xxx |
| Amount           | \$14,079                                                                       |

|                  |                                                                                                         |
|------------------|---------------------------------------------------------------------------------------------------------|
| Source           | LCFF                                                                                                    |
| Budget Reference | 5000-5999: Services And Other Operating Expenditures<br>Resource 0000 Object 4000-5999<br>Function 8xxx |
| Amount           | \$1,183                                                                                                 |
| Source           | Lottery                                                                                                 |
| Budget Reference | 4000-4999: Books And Supplies<br>Resource 1100 Object 4000-4999<br>Function 8xxx                        |

|                  |                                                                                                         |
|------------------|---------------------------------------------------------------------------------------------------------|
| Source           | LCFF                                                                                                    |
| Budget Reference | 5000-5999: Services And Other Operating Expenditures<br>Resource 0000 Object 4000-5999<br>Function 8xxx |
| Amount           | \$1,183                                                                                                 |
| Source           | Lottery                                                                                                 |
| Budget Reference | 4000-4999: Books And Supplies<br>Resource 1100 Object 4000-4999<br>Function 8xxx                        |

|                  |                                                                                                         |
|------------------|---------------------------------------------------------------------------------------------------------|
| Source           | LCFF                                                                                                    |
| Budget Reference | 5000-5999: Services And Other Operating Expenditures<br>Resource 0000 Object 4000-5999<br>Function 8xxx |
| Amount           | \$1,183                                                                                                 |
| Source           | Lottery                                                                                                 |
| Budget Reference | 4000-4999: Books And Supplies<br>Resource 1100 Object 4000-4999<br>Function 8xxx                        |

Action **2**

**For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:**

Students to be Served  All  Students with Disabilities

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

OR

**For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:**

Students to be Served  English Learners  Foster Youth  Low Income

Scope of Services  LEA-wide  Schoolwide **OR**  Limited to Unduplicated Student Group(s)

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

ACTIONS/SERVICES

**2017-18**

New  Modified  Unchanged

**2018-19**

New  Modified  Unchanged

**2019-20**

New  Modified  Unchanged

3.21 Continue maintenance as needed. No major repairs anticipated.

3.21 Continue maintenance as needed. No major repairs anticipated.

3.21 Continue maintenance as needed. No major repairs anticipated.

3.22 Calendar of repairs maintained  
3.23 Purchase and install new playground equipment.

3.22 Calendar of repairs maintained

3.22 Calendar of repairs maintained

**BUDGETED EXPENDITURES**

**2017-18**

**2018-19**

**2019-20**

Budget Reference Costs included in Action #1

Budget Reference Costs included in Action #1

Budget Reference Cost included in Action #1

Action **3**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served  All  Students with Disabilities

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served  English Learners  Foster Youth  Low Income

Scope of Services  LEA-wide  Schoolwide **OR**  Limited to Unduplicated Student Group(s)

Location(s)  All Schools  Specific Schools:  Specific Grade spans:

**ACTIONS/SERVICES**

**2017-18**

**2018-19**

**2019-20**

New  Modified  Unchanged

New  Modified  Unchanged

New  Modified  Unchanged

3.3 Expand existing Recycle/garden program

3.3 Maintain existing Recycle/garden program

3.3 Maintain existing Recycle/garden program

**BUDGETED EXPENDITURES**

**2017-18**

**2018-19**

**2019-20**

Amount \$0

Amount \$0

Amount \$0

Budget Reference

Costs included in Action #1

Budget Reference

Costs included in Action #1

Budget Reference

Costs included in Goal #1

Action **4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

[Students to be Served](#)

All  Students with Disabilities

[Location\(s\)](#)

All Schools  Specific Schools:  Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

[Students to be Served](#)

English Learners  Foster Youth  Low Income

[Scope of Services](#)

LEA-wide  Schoolwide **OR**  Limited to Unduplicated Student Group(s)

[Location\(s\)](#)

All Schools  Specific Schools:  Specific Grade spans:

ACTIONS/SERVICES

**2017-18**

New  Modified  Unchanged

3.4 Form an advisory committee to oversee and make recommendations on the Union School facility.

**2018-19**

New  Modified  Unchanged

3.4 Maintain an advisory committee to oversee and make recommendations on the Union School facility.

**2019-20**

New  Modified  Unchanged

3.4 Maintain an advisory committee to oversee and make recommendations on the Union School facility.

BUDGETED EXPENDITURES

**2017-18**

Amount \$0

**2018-19**

Amount \$0

**2019-20**

Amount \$0

## Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year  2017-18  2018-19  2019-20

Estimated Supplemental and Concentration Grant Funds: \$3,806

Percentage to Increase or Improve Services: 1.35%

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds ([see instructions](#)).

Lincoln School District's supplemental grant totals \$3,806. The District will expend \$4,000 to support students with increased access to technology with new devices. Normal budgeting for new devices is \$500 or less, therefore this budget is a multi-fold increase that exceeds the District's MPP requirement.

The District has made a commitment to one-on-one computer/tablet access to ensure English Learners and low-income students have access to technology on a par with their peers.

The percent of unduplicated pupils is below 55%. The District has determined these actions and services are the most effective use of the funds to meet the District's goals for pupils in the eight state priority areas as research and experience has proven that differentiated instruction, data driven decision making, and intensive services when needed will, in combination, promote greater success for the target population.

# Revised Local Control and Accountability Plan and Annual Update Template Instructions

## Addendum

*The Local Control and Accountability Plan (LCAP) and Annual Update Template documents and communicates local educational agencies' (LEAs) actions and expenditures to support student outcomes and overall performance. For school districts and county offices of education, the LCAP is a three-year plan which is reviewed and updated in the second and third years of the plan. Charter schools may complete the LCAP to align with the term of the charter school's budget, typically one year, which is submitted to the school's authorizer. The LCAP and Annual Update Template must be completed by all LEAs each year.*

*For school districts, the LCAP must describe, for the school district and each school within the district, goals and specific actions to achieve those goals for all students and each student group identified by the Local Control Funding Formula (LCFF) (ethnic, socioeconomically disadvantaged, English learners, foster youth, pupils with disabilities, and homeless youth), for each of the state priorities and any locally identified priorities.*

*For county offices of education, the LCAP must describe, for each county office of education-operated school and program, goals and specific actions to achieve those goals for all students and each LCFF student group funded through the county office of education (students attending juvenile court schools, on probation or parole, or expelled under certain conditions) for each of the state priorities and any locally identified priorities. School districts and county offices of education may additionally coordinate and describe in their LCAPs services funded by a school district that are provided to students attending county-operated schools and programs, including special education programs.*

*If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in Education Code (EC) sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.*

*Charter schools must describe goals and specific actions to achieve those goals for all students and each LCFF subgroup of students including students with disabilities and homeless youth, for each of the state priorities that apply for the grade levels served or the nature of the program operated by the charter school, and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code. Changes in LCAP goals and actions/services for charter schools that result from the annual update process do not necessarily constitute a material revision to the school's charter petition.*

For questions related to specific sections of the template, please see instructions below:

## Instructions: Linked Table of Contents

[Plan Summary](#)

[Annual Update](#)

[Stakeholder Engagement](#)

[Goals, Actions, and Services](#)

[Planned Actions/Services](#)

[Demonstration of Increased or Improved Services for Unduplicated Students](#)

For additional questions or technical assistance related to completion of the LCAP template, please contact the local county office of education, or the CDE's Local Agency Systems Support Office at: 916-319-0809 or by email at: [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).

## Plan Summary

The LCAP is intended to reflect an LEA's annual goals, actions, services and expenditures within a fixed three-year planning cycle. LEAs must include a plan summary for the LCAP each year.

When developing the LCAP, mark the appropriate LCAP year, and address the prompts provided in these sections. When developing the LCAP in year 2 or year 3, mark the appropriate LCAP year and replace the previous summary information with information relevant to the current year LCAP.

In this section, briefly address the prompts provided. These prompts are not limits. LEAs may include information regarding local program(s), community demographics, and the overall vision of the LEA. LEAs may also attach documents (e.g., the LCFF Evaluation Rubrics data reports) if desired and/or include charts illustrating goals, planned outcomes, actual outcomes, or related planned and actual expenditures.

An LEA may use an alternative format for the plan summary as long as it includes the information specified in each prompt and the budget summary table.

The reference to LCFF Evaluation Rubrics means the evaluation rubrics adopted by the State Board of Education under *EC* Section 52064.5.

## Budget Summary

The LEA must complete the LCAP Budget Summary table as follows:

- **Total LEA General Fund Budget Expenditures for the LCAP Year:** This amount is the LEA's total budgeted General Fund expenditures for the LCAP year. The LCAP year means the fiscal year for which an LCAP is adopted or updated by July 1. The General Fund is the main operating fund of the LEA and accounts for all activities not accounted for in another fund. All activities are reported in the General Fund unless there is a compelling reason to account for an activity in another fund. For further information please refer to the *California School Accounting Manual* (<http://www.cde.ca.gov/fg/ac/sa/>). (Note: For some charter schools that follow governmental fund accounting, this amount is the total budgeted expenditures in the Charter Schools Special Revenue Fund. For charter schools that follow the not-for-profit accounting model, this amount is total budgeted expenses, such as those budgeted in the Charter Schools Enterprise Fund.)
- **Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for the LCAP Year:** This amount is the total of the budgeted expenditures associated with the actions/services included for the LCAP year from all sources of funds, as reflected in the LCAP. To the extent actions/services and/or expenditures are listed in the LCAP under more than one goal, the expenditures should be counted only once.
- **Description of any use(s) of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP:** Briefly describe expenditures included in total General Fund Expenditures that are not included in the total funds budgeted for planned actions/services for

the LCAP year. (Note: The total funds budgeted for planned actions/services may include funds other than general fund expenditures.)

- **Total Projected LCFF Revenues for LCAP Year:** This amount is the total amount of LCFF funding the LEA estimates it will receive pursuant to *EC* sections 42238.02 (for school districts and charter schools) and 2574 (for county offices of education), as implemented by *EC* sections 42238.03 and 2575 for the LCAP year respectively.

## Annual Update

The planned goals, expected outcomes, actions/services, and budgeted expenditures must be copied verbatim from the previous year's\* approved LCAP. Minor typographical errors may be corrected.

\* For example, for LCAP year 2017/18 of the 2017/18 – 2019/20 LCAP, review the goals in the 2016/17 LCAP. Moving forward, review the goals from the most recent LCAP year. For example, LCAP year 2020/21 will review goals from the 2019/20 LCAP year, which is the last year of the 2017/18 – 2019/20 LCAP.

## Annual Measurable Outcomes

For each goal in the prior year, identify and review the actual measurable outcomes as compared to the expected annual measurable outcomes identified in the prior year for the goal.

## Actions/Services

Identify the planned Actions/Services and the budgeted expenditures to implement these actions toward achieving the described goal. Identify the **actual** actions/services implemented to meet the described goal and the estimated actual annual expenditures to implement the actions/services. As applicable, identify any changes to the students or student groups served, or to the planned location of the actions/services provided.

## Analysis

Using actual annual measurable outcome data, including data from the LCFF Evaluation Rubrics, analyze whether the planned actions/services were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions/services to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process.
- Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures. Minor variances in expenditures or a dollar-for-dollar accounting is not required.
- Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the data provided in the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

## Stakeholder Engagement

Meaningful engagement of parents, students, and other stakeholders, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Education Code identifies the minimum consultation requirements for school districts and county offices of education as consulting with teachers, principals, administrators, other school personnel, local bargaining units of the school district, parents, and pupils in developing the LCAP. Education Code requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and pupils in developing the LCAP. In addition, Education Code Section 48985 specifies the requirements for the translation of notices, reports, statements, or records sent to a parent or guardian.

The LCAP should be shared with, and LEAs should request input from, school site-level advisory groups, as applicable (e.g., school site councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between school-site and district-level goals and actions. An LEA may incorporate or reference actions described in other plans that are being undertaken to meet specific goals.

**Instructions:** The stakeholder engagement process is an ongoing, annual process. The requirements for this section are the same for each year of a three-year LCAP. When developing the LCAP, mark the appropriate LCAP year, and describe the stakeholder engagement process used to develop the LCAP and Annual Update. When developing the LCAP in year 2 or year 3, mark the appropriate LCAP year and replace the previous stakeholder narrative(s) and describe the stakeholder engagement process used to develop the current year LCAP and Annual Update.

**School districts and county offices of education:** Describe the process used to consult with the Parent Advisory Committee, the English Learner Parent Advisory Committee, parents, students, school personnel, the LEA's local bargaining units, and the community to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

**Charter schools:** Describe the process used to consult with teachers, principals, administrators, other school personnel, parents, and students to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

Describe how the consultation process impacted the development of the LCAP and annual update for the indicated LCAP year, including the goals, actions, services, and expenditures.

## Goals, Actions, and Services

LEAs must include a description of the annual goals, for all students and each LCFF identified group of students, to be achieved for each state priority as applicable to type of LEA. An LEA may also include additional local priorities. This section shall also include a description of the specific planned actions an LEA will take to meet the identified goals, and a description of the expenditures required to implement the specific actions.

**School districts and county offices of education:** The LCAP is a three-year plan, which is reviewed and updated annually, as required.

**Charter schools:** The number of years addressed in the LCAP may align with the term of the charter schools budget, typically one year, which is submitted to the school's authorizer. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

### **New, Modified, Unchanged**

As part of the LCAP development process, which includes the annual update and stakeholder engagement, indicate if the goal, identified need, related state and/or local priorities, and/or expected annual measurable outcomes for the current LCAP year or future LCAP years are modified or unchanged from the previous year's LCAP; or, specify if the goal is new.

### Goal

State the goal. LEAs may number the goals using the "Goal #" box for ease of reference. A goal is a broad statement that describes the desired result to which all actions/services are directed. A goal answers the question: What is the LEA seeking to achieve?

### Related State and/or Local Priorities

Identify the state and/or local priorities addressed by the goal by placing a check mark next to the applicable priority or priorities. The LCAP must include goals that address each of the state priorities, as applicable to the type of LEA, and any additional local priorities; however, one goal may address multiple priorities. ([Link to State Priorities](#))

### Identified Need

Describe the needs that led to establishing the goal. The identified needs may be based on quantitative or qualitative information, including, but not limited to, results of the annual update process or performance data from the LCFF Evaluation Rubrics, as applicable.

### **Expected Annual Measurable Outcomes**

For each LCAP year, identify the metric(s) or indicator(s) that the LEA will use to track progress toward the expected outcomes. LEAs may identify metrics for specific student groups. Include in the baseline column the most recent data associated with this metric or indicator available at the time of adoption of the LCAP for the first year of the three-year plan. The most recent data associated with a metric or indicator includes data as reported in the annual update of the LCAP year immediately preceding the three-year plan, as applicable. The baseline data shall remain unchanged throughout the three-year LCAP. In the subsequent year columns, identify the progress to be made in each year of the three-year cycle of the LCAP. Consider how expected outcomes in any given year are related to the expected outcomes for subsequent years.

The metrics may be quantitative or qualitative, but at minimum an LEA must use the applicable required metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. For the student engagement priority metrics, as applicable, LEAs must calculate the rates as described in the [LCAP Template Appendix, sections \(a\) through \(d\)](#).

### **Planned Actions/Services**

For each action/service, the LEA must complete either the section “For Actions/Services not contributing to meeting Increased or Improved Services Requirement” or the section “For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement.” The LEA shall not complete both sections for a single action.

#### **For Actions/Services Not Contributing to Meeting the Increased or Improved Services Requirement**

##### **Students to be Served**

The “Students to be Served” box is to be completed for all actions/services except for those which are included by the LEA as contributing to meeting the requirement to increase or improve services for unduplicated students. Indicate in this box which students will benefit from the actions/services by checking “All”, “Students with Disabilities”, or “Specific Student Group(s)”. If “Specific Student Group(s)” is checked, identify the specific student group(s) as appropriate.

##### **Location(s)**

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate “All Schools”. If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must mark “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

**Charter schools** operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by selecting “Specific Schools” and identify the site(s) where the actions/services will be provided. For charter schools operating only one site, “All Schools” and “Specific Schools” may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

#### **For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement:**

##### **Students to be Served**

For any action/service contributing to the LEA’s overall demonstration that it has increased or improved services for unduplicated students above what is provided to all students (see [Demonstration of Increased or Improved Services for Unduplicated Students](#) section, below), the LEA must identify the unduplicated student group(s) being served.

##### **Scope of Service**

For each action/service contributing to meeting the increased or improved services requirement, identify scope of service by indicating “LEA-wide”, “Schoolwide”, or “Limited to Unduplicated Student Group(s)”. The LEA must select one of the following three options:

- If the action/service is being funded and provided to upgrade the entire educational program of the LEA, place a check mark next to “LEA-wide.”
- If the action/service is being funded and provided to upgrade the entire educational program of a particular school or schools, place a check mark next to “schoolwide”.
- If the action/service being funded and provided is limited to the unduplicated students identified in “Students to be Served”, place a check mark next to “Limited to Student Groups”.

**For charter schools and single-school school districts**, “LEA-wide” and “Schoolwide” may be synonymous and, therefore, either would be appropriate. For charter schools operating multiple schools (determined by a unique CDS code) under a single charter, use “LEA-wide” to refer to all schools under the charter and use “Schoolwide” to refer to a single school authorized within the same charter petition. Charter schools operating a single school may use “LEA-wide” or “Schoolwide” provided these terms are used in a consistent manner through the LCAP.

### Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate “All Schools”. If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must mark “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

**Charter schools** operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by selecting “Specific Schools” and identify the site(s) where the actions/services will be provided. For charter schools operating only one site, “All Schools” and “Specific Schools” may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

### Actions/Services

For each LCAP year, identify the actions to be performed and services provided to meet the described goal. Actions and services that are implemented to achieve the identified goal may be grouped together. LEAs may number the action/service using the “Action #” box for ease of reference.

#### **New/Modified/Unchanged:**

- Check “New” if the action/service is being added in any of the three years of the LCAP to meet the articulated goal.
- Check “Modified” if the action/service was included to meet an articulated goal and has been changed or modified in any way from the prior year description.
- Check “Unchanged” if the action/service was included to meet an articulated goal and has not been changed or modified in any way from the prior year description.
  - If a planned action/service is anticipated to remain unchanged for the duration of the plan, an LEA may check “Unchanged” and leave the subsequent year columns blank rather than having to copy/paste the action/service into the subsequent year columns. Budgeted expenditures may be treated in the same way as applicable.

**Note:** The goal from the prior year may or may not be included in the current three-year LCAP. For example, when developing year 1 of the LCAP, the goals articulated in year 3 of the preceding three-year LCAP will be from the prior year.

**Charter schools** may complete the LCAP to align with the term of the charter school’s budget that is submitted to the school’s authorizer. Accordingly, a charter school submitting a one-year budget to its authorizer may choose not to complete the year 2 and year 3 portions of the Goals, Actions, and

Services section of the template. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

### Budgeted Expenditures

For each action/service, list and describe budgeted expenditures for each school year to implement these actions, including where those expenditures can be found in the LEA's budget. The LEA must reference all fund sources for each proposed expenditure. Expenditures must be classified using the California School Accounting Manual as required by *Education Code* sections 52061, 52067, and 47606.5.

Expenditures that are included more than once in an LCAP must be indicated as a duplicated expenditure and include a reference to the goal and action/service where the expenditure first appears in the LCAP.

If a county superintendent of schools has jurisdiction over a single school district, and chooses to complete a single LCAP, the LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted expenditures are aligned.

### Demonstration of Increased or Improved Services for Unduplicated Students

This section must be completed for each LCAP year. When developing the LCAP in year 2 or year 3, copy the Demonstration of Increased or Improved Services for Unduplicated Students table and mark the appropriate LCAP year. Using the copy of the table, complete the table as required for the current year LCAP. Retain all prior year tables for this section for each of the three years within the LCAP.

#### Estimated Supplemental and Concentration Grant Funds

Identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner students as determined pursuant to 5 CCR 15496(a)(5).

#### Percentage to Increase or Improve Services

Identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR 15496(a)(7).

Consistent with the requirements of 5 CCR 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. This description must address how the action(s)/service(s) limited for one or more unduplicated student group(s), and any schoolwide or districtwide action(s)/service(s) supported by the appropriate description, taken together, result in the required proportional increase or improvement in services for unduplicated pupils.

If the overall increased or improved services include any actions/services being funded and provided on a schoolwide or districtwide basis, identify each action/service and include the required descriptions supporting each action/service as follows.

For those services being provided on an LEA-wide basis:

- For school districts with an unduplicated pupil percentage of 55% or more, and for charter schools and county offices of education: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities.
- For school districts with an unduplicated pupil percentage of less than 55%: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the services are **the most effective use of the funds to** meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience or educational theory.

For school districts only, identify in the description those services being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis:

- For schools with 40% or more enrollment of unduplicated pupils: Describe how these services are **principally directed to** and **effective in** meeting its goals for its unduplicated pupils in the state and any local priorities.
- For school districts expending funds on a schoolwide basis at a school with less than 40% enrollment of unduplicated pupils: Describe how these services are **principally directed to** and how the services are **the most effective use of the funds to** meet its goals for English learners, low income students and foster youth, in the state and any local priorities.

## State Priorities

**Priority 1: Basic Services** addresses the degree to which:

- A. Teachers in the LEA are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- B. Pupils in the school district have sufficient access to the standards-aligned instructional materials; and
- C. School facilities are maintained in good repair.

**Priority 2: Implementation of State Standards** addresses:

- A. The implementation of state board adopted academic content and performance standards for all students, which are:
  - a. English Language Arts – Common Core State Standards for English Language Arts
  - b. Mathematics – Common Core State Standards for Mathematics
  - c. English Language Development
  - d. Career Technical Education
  - e. Health Education Content Standards
  - f. History-Social Science
  - g. Model School Library Standards
  - h. Physical Education Model Content Standards
  - i. Next Generation Science Standards
  - j. Visual and Performing Arts
  - k. World Language; and
- B. How the programs and services will enable English learners to access the CCSS and the ELD standards for purposes of gaining academic content knowledge and English language proficiency.

**Priority 3: Parental Involvement** addresses:

- A. The efforts the school district makes to seek parent input in making decisions for the school district and each individual school site;
- B. How the school district will promote parental participation in programs for unduplicated pupils; and
- C. How the school district will promote parental participation in programs for individuals with exceptional needs.

**Priority 4: Pupil Achievement** as measured by all of the following, as applicable:

- A. Statewide assessments;
- B. The Academic Performance Index;
- C. The percentage of pupils who have successfully completed courses that satisfy UC or CSU entrance requirements, or programs of study that align with state board approved career technical educational standards and framework;
- D. The percentage of English learner pupils who make progress toward English proficiency as measured by the CELDT;
- E. The English learner reclassification rate;
- F. The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher; and
- G. The percentage of pupils who participate in, and demonstrate college preparedness pursuant to, the Early Assessment Program, or any subsequent assessment of college preparedness.

**Priority 5: Pupil Engagement** as measured by all of the following, as applicable:

- A. School attendance rates;
- B. Chronic absenteeism rates;

- C. Middle school dropout rates;
- D. High school dropout rates; and
- E. High school graduation rates;

**Priority 6: School Climate** as measured by all of the following, as applicable:

- A. Pupil suspension rates;
- B. Pupil expulsion rates; and
- C. Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness.

**Priority 7: Course Access** addresses the extent to which pupils have access to and are enrolled in:

- A. A broad course of study including courses described under Sections 51210 and 51220(a)-(i), as applicable;
- B. Programs and services developed and provided to unduplicated pupils; and
- C. Programs and services developed and provided to individuals with exceptional needs.

**Priority 8: Pupil Outcomes** addresses pupil outcomes, if available, for courses described under Sections 51210 and 51220(a)-(i), as applicable.

**Priority 9: Coordination of Instruction of Expelled Pupils (COE Only)** addresses how the county superintendent of schools will coordinate instruction of expelled pupils

**Priority 10. Coordination of Services for Foster Youth (COE Only)** addresses how the county superintendent of schools will coordinate services for foster children, including:

- A. Working with the county child welfare agency to minimize changes in school placement
- B. Providing education-related information to the county child welfare agency to assist in the delivery of services to foster children, including educational status and progress information that is required to be included in court reports;
- C. Responding to requests from the juvenile court for information and working with the juvenile court to ensure the delivery and coordination of necessary educational services; and
- D. Establishing a mechanism for the efficient expeditious transfer of health and education records and the health and education passport.

**Local Priorities** address:

- A. Local priority goals; and
- B. Methods for measuring progress toward local goals.

## APPENDIX A: PRIORITIES 5 AND 6 RATE CALCULATION INSTRUCTIONS

For the purposes of completing the LCAP in reference to the state priorities under *Education Code* sections 52060 and 52066, as applicable to type of LEA, the following shall apply:

(a) “Chronic absenteeism rate” shall be calculated as follows:

- (1) The number of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30) who are chronically absent where “chronic absentee” means a pupil who is absent 10 percent or more of the schooldays in the school year when the total number of days a pupil is absent is divided by the total number of days the pupil is enrolled and school was actually taught in the total number of days the pupil is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(b) “Middle School dropout rate” shall be calculated as set forth in *California Code of Regulations*, title 5, Section 1039.1.

(c) “High school dropout rate” shall be calculated as follows:

- (1) The number of cohort members who dropout by the end of year 4 in the cohort where “cohort” is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(d) “High school graduation rate” shall be calculated as follows:

- (1) The number of cohort members who earned a regular high school diploma [or earned an adult education high school diploma or passed the California High School Proficiency Exam] by the end of year 4 in the cohort where “cohort” is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(e) “Suspension rate” shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was suspended during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(f) "Expulsion rate" shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was expelled during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

NOTE: Authority cited: Sections 42238.07 and 52064, *Education Code*. Reference: Sections 2574, 2575, 42238.01, 42238.02, 42238.03, 42238.07, 47605, 47605.6, 47606.5, 48926, 52052, 52060, 52061, 52062, 52063, 52064, 52066, 52067, 52068, 52069, 52070, 52070.5, and 64001,; 20 U.S.C. Sections 6312 and 6314.

## **APPENDIX B: GUIDING QUESTIONS**

### **Guiding Questions: Annual Review and Analysis**

- 1) How have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
- 2) How have the actions/services addressed the needs of all subgroups of pupils identified pursuant to *Education Code* Section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
- 3) How have the actions/services addressed the identified needs and goals of specific school sites and were these actions/services effective in achieving the desired outcomes?
- 4) What information (e.g., quantitative and qualitative data/metrics) was examined to review progress toward goals in the annual update?
- 5) What progress has been achieved toward the goal and expected measurable outcome(s)? How effective were the actions and services in making progress toward the goal? What changes to goals, actions, services, and expenditures are being made in the LCAP as a result of the review of progress and assessment of the effectiveness of the actions and services?
- 6) What differences are there between budgeted expenditures and estimated actual annual expenditures? What were the reasons for any differences?

### **Guiding Questions: Stakeholder Engagement**

- 1) How have applicable stakeholders (e.g., parents and pupils, including parents of unduplicated pupils and unduplicated pupils identified in *Education Code* Section 42238.01; community members; local bargaining units; LEA personnel; county child welfare agencies; county office of education foster youth services programs, court-appointed special advocates, and other foster youth stakeholders; community organizations representing English learners; and others as appropriate) been engaged and involved in developing, reviewing, and supporting implementation of the LCAP?
- 2) How have stakeholders been included in the LEA's process in a timely manner to allow for engagement in the development of the LCAP?
- 3) What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process? How was the information made available?
- 4) What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA's engagement processes?
- 5) What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to *Education Code* sections 52062, 52068, or 47606.5, as applicable, including engagement with representatives of parents and guardians of pupils identified in *Education Code* Section 42238.01?
- 6) What specific actions were taken to consult with pupils to meet the requirements 5 CCR 15495(a)?
- 7) How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

## Guiding Questions: Goals, Actions, and Services

- 1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning": Basic Services (Priority 1), the Implementation of State Standards (Priority 2), and Course Access (Priority 7)?
- 2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes": Pupil Achievement (Priority 4), Pupil Outcomes (Priority 8), Coordination of Instruction of Expelled Pupils (Priority 9 – COE Only), and Coordination of Services for Foster Youth (Priority 10 – COE Only)?
- 3) What are the LEA's goal(s) to address state priorities related to parent and pupil "Engagement": Parental Involvement (Priority 3), Pupil Engagement (Priority 5), and School Climate (Priority 6)?
- 4) What are the LEA's goal(s) to address any locally-identified priorities?
- 5) How have the unique needs of individual school sites been evaluated to inform the development of meaningful district and/or individual school site goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
- 6) What are the unique goals for unduplicated pupils as defined in *Education Code* sections 42238.01 and bgroups as defined in section 52052 that are different from the LEA's goals for all pupils?
- 7) What are the specific expected measurable outcomes associated with each of the goals annually and over the term of the LCAP?
- 8) What information (e.g., quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority?
- 9) What information was considered/reviewed for individual school sites?
- 10) What information was considered/reviewed for subgroups identified in *Education Code* Section 52052?
- 11) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to *Education Code* Section 52052, to specific school sites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
- 12) How do these actions/services link to identified goals and expected measurable outcomes?
- 13) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?

## LCAP Expenditure Summary

| Total Expenditures by Funding Source |                                      |                                    |            |            |            |                                        |
|--------------------------------------|--------------------------------------|------------------------------------|------------|------------|------------|----------------------------------------|
| Funding Source                       | 2016-17<br>Annual Update<br>Budgeted | 2016-17<br>Annual Update<br>Actual | 2017-18    | 2018-19    | 2019-20    | 2017-18<br>through<br>2019-20<br>Total |
| All Funding Sources                  | 296,515.00                           | 302,194.00                         | 185,016.00 | 176,561.00 | 161,674.47 | 523,251.47                             |
|                                      | 169,127.00                           | 168,291.00                         | 3,486.00   | 0.00       | 0.00       | 3,486.00                               |
| Base                                 | 0.00                                 | 0.00                               | 131,134.00 | 136,184.00 | 138,747.00 | 406,065.00                             |
| Federal Funds                        | 592.00                               | 592.00                             | 19,408.00  | 17,467.00  | 17.47      | 36,892.47                              |
| LCFF                                 | 125,267.00                           | 132,723.00                         | 17,565.00  | 14,079.00  | 14,079.00  | 45,723.00                              |
| Locally Defined                      | 0.00                                 | 0.00                               | 7,648.00   | 7,648.00   | 7,648.00   | 22,944.00                              |
| Lottery                              | 0.00                                 | 0.00                               | 1,183.00   | 1,183.00   | 1,183.00   | 3,549.00                               |
| Other                                | 0.00                                 | 588.00                             | 0.00       | 0.00       | 0.00       | 0.00                                   |
| Supplemental and Concentration       | 1,529.00                             | 0.00                               | 4,000.00   | 0.00       | 0.00       | 4,000.00                               |
| Title II                             | 0.00                                 | 0.00                               | 592.00     | 0.00       | 0.00       | 592.00                                 |

\* Totals based on expenditure amounts in goal and annual update sections.

| <b>Total Expenditures by Object Type</b>             |                                               |                                             |                |                |                |                                                  |
|------------------------------------------------------|-----------------------------------------------|---------------------------------------------|----------------|----------------|----------------|--------------------------------------------------|
| <b>Object Type</b>                                   | <b>2016-17<br/>Annual Update<br/>Budgeted</b> | <b>2016-17<br/>Annual Update<br/>Actual</b> | <b>2017-18</b> | <b>2018-19</b> | <b>2019-20</b> | <b>2017-18<br/>through<br/>2019-20<br/>Total</b> |
| All Expenditure Types                                | 296,515.00                                    | 302,194.00                                  | 185,016.00     | 176,561.00     | 161,674.47     | 523,251.47                                       |
|                                                      | 141,866.00                                    | 298,206.00                                  | 3,486.00       | 0.00           | 125,802.00     | 129,288.00                                       |
| 1000-1999: Certificated Personnel Salaries           | 0.00                                          | 0.00                                        | 126,497.00     | 130,921.00     | 7,648.00       | 265,066.00                                       |
| 2000-2999: Classified Personnel Salaries             | 0.00                                          | 0.00                                        | 32,285.00      | 30,378.00      | 12,962.47      | 75,625.47                                        |
| 3000-3999: Employee Benefits                         | 151,249.00                                    | 0.00                                        | 0.00           | 0.00           | 0.00           | 0.00                                             |
| 4000-4999: Books And Supplies                        | 3,400.00                                      | 3,988.00                                    | 8,669.00       | 1,183.00       | 1,183.00       | 11,035.00                                        |
| 5000-5999: Services And Other Operating Expenditures | 0.00                                          | 0.00                                        | 14,079.00      | 14,079.00      | 14,079.00      | 42,237.00                                        |

\* Totals based on expenditure amounts in goal and annual update sections.

| Total Expenditures by Object Type and Funding Source    |                                   |                                         |                                       |            |            |            |                                        |
|---------------------------------------------------------|-----------------------------------|-----------------------------------------|---------------------------------------|------------|------------|------------|----------------------------------------|
| Object Type                                             | Funding Source                    | 2016-17<br>Annual<br>Update<br>Budgeted | 2016-17<br>Annual<br>Update<br>Actual | 2017-18    | 2018-19    | 2019-20    | 2017-18<br>through<br>2019-20<br>Total |
| All Expenditure Types                                   | All Funding Sources               | 296,515.00                              | 302,194.00                            | 185,016.00 | 176,561.00 | 161,674.47 | 523,251.47                             |
|                                                         |                                   | 24,839.00                               | 168,291.00                            | 0.00       | 0.00       | 0.00       | 0.00                                   |
|                                                         | Base                              | 0.00                                    | 0.00                                  | 0.00       | 0.00       | 125,802.00 | 125,802.00                             |
|                                                         | Federal Funds                     | 592.00                                  | 592.00                                | 0.00       | 0.00       | 0.00       | 0.00                                   |
|                                                         | LCFF                              | 114,906.00                              | 129,323.00                            | 3,486.00   | 0.00       | 0.00       | 3,486.00                               |
|                                                         | Supplemental and<br>Concentration | 1,529.00                                | 0.00                                  | 0.00       | 0.00       | 0.00       | 0.00                                   |
| 1000-1999: Certificated<br>Personnel Salaries           | Base                              | 0.00                                    | 0.00                                  | 118,257.00 | 123,273.00 | 0.00       | 241,530.00                             |
| 1000-1999: Certificated<br>Personnel Salaries           | Locally Defined                   | 0.00                                    | 0.00                                  | 7,648.00   | 7,648.00   | 7,648.00   | 22,944.00                              |
| 1000-1999: Certificated<br>Personnel Salaries           | Title II                          | 0.00                                    | 0.00                                  | 592.00     | 0.00       | 0.00       | 592.00                                 |
| 2000-2999: Classified<br>Personnel Salaries             | Base                              | 0.00                                    | 0.00                                  | 12,877.00  | 12,911.00  | 12,945.00  | 38,733.00                              |
| 2000-2999: Classified<br>Personnel Salaries             | Federal Funds                     | 0.00                                    | 0.00                                  | 19,408.00  | 17,467.00  | 17.47      | 36,892.47                              |
| 3000-3999: Employee<br>Benefits                         |                                   | 140,888.00                              | 0.00                                  | 0.00       | 0.00       | 0.00       | 0.00                                   |
| 3000-3999: Employee<br>Benefits                         | LCFF                              | 10,361.00                               | 0.00                                  | 0.00       | 0.00       | 0.00       | 0.00                                   |
| 4000-4999: Books And<br>Supplies                        |                                   | 3,400.00                                | 0.00                                  | 3,486.00   | 0.00       | 0.00       | 3,486.00                               |
| 4000-4999: Books And<br>Supplies                        | LCFF                              | 0.00                                    | 3,400.00                              | 0.00       | 0.00       | 0.00       | 0.00                                   |
| 4000-4999: Books And<br>Supplies                        | Lottery                           | 0.00                                    | 0.00                                  | 1,183.00   | 1,183.00   | 1,183.00   | 3,549.00                               |
| 4000-4999: Books And<br>Supplies                        | Other                             | 0.00                                    | 588.00                                | 0.00       | 0.00       | 0.00       | 0.00                                   |
| 4000-4999: Books And<br>Supplies                        | Supplemental and<br>Concentration | 0.00                                    | 0.00                                  | 4,000.00   | 0.00       | 0.00       | 4,000.00                               |
| 5000-5999: Services And<br>Other Operating Expenditures | LCFF                              | 0.00                                    | 0.00                                  | 14,079.00  | 14,079.00  | 14,079.00  | 42,237.00                              |

\* Totals based on expenditure amounts in goal and annual update sections.



| <b>Total Expenditures by Goal</b> |                |                |                |                                      |
|-----------------------------------|----------------|----------------|----------------|--------------------------------------|
| <b>Goal</b>                       | <b>2017-18</b> | <b>2018-19</b> | <b>2019-20</b> | <b>2017-18 through 2019-20 Total</b> |
| <b>Goal 1</b>                     | 166,194.00     | 157,739.00     | 142,852.47     | 466,785.47                           |
| <b>Goal 2</b>                     | 0.00           | 0.00           | 0.00           | 0.00                                 |
| <b>Goal 3</b>                     | 18,822.00      | 18,822.00      | 18,822.00      | 56,466.00                            |

\* Totals based on expenditure amounts in goal and annual update sections.