

COVID-19 Operations Written Report for Nicasio School District

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone | Date of Adoption |
|-------------------------------------|--------------------------------|--|------------------|
| Nicasio School District | Barbara Snekkevik Principal | bsnekkevik@nicasioschool.org 415.662.2184 | June 18, 2020 |

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

In accordance with recommendations of the Marin County Health Department, Nicasio School District suspended classroom-based instruction effective March 16, 2020. This suspension was extended through the remainder of the school year on April 7, 2020. During this time, each student continued to receive instruction from his/her classroom teacher and subject-area specialists using online platforms and various digital resources, as well as hard copies of grade-level materials. Access to appropriate grade level standards and objectives was maintained. Chromebooks were made available to all students. For families with limited access to internet connectivity, Nicasio School collaborated with the Marin County Free Library to provide individual hot spots. In addition, Nicasio School purchased equipment to extend the school's high-speed internet to create a parking lot "hot spot" for families to access as needed.

In order to continually assess and address the impacts of school closures on students and families and provide appropriate supports, Nicasio School teachers and staff provided regular weekly meetings with students via Zoom, regular email communications with families, and individual student check-ins (via phone calls, FaceTime) 2-3 times weekly. In addition, a Remote Learning Parent Survey was administered to provide feedback about the distance learning experience for students and families.

Families were provided the opportunity to return student work and pick-up hard copies of curricular materials each Friday throughout the school closure. A schedule was developed that adhered to all health and safety guidelines. This system allowed equitable access to instructional materials for all families, as well as provided the opportunity for teaching staff to regularly assess student work and progress in all curricular areas in real time.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

In order to continually assess and address the impacts of school closures on students and families and provide appropriate supports, Nicasio School teachers and staff provided regular weekly meetings with students via Zoom, regular email communications with families, and individual student check-ins (via phone calls, FaceTime) 2-3 times weekly. English learners were provided access to additional programs to

support academic progress, such as Lexia and audiobooks. In addition, biweekly Zoom sessions were held for English learners to offer designated language instruction and support with English-Language Arts curriculum with a focus on reading assignments and written expression.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

All school staff received training in digital programs and resources (Google classroom, Zoom, Loom) to ensure the delivery of high-quality distance learning opportunities. Staff attended weekly meetings to collaborate, share experiences, and develop as professionals with an emphasis on online teaching and learning. Students had access to online components of district-adopted curricula, as well as supplemental material to reinforce and enrich lessons in all content areas. Students were provided a combination of hardcopy and digital curricular materials throughout the school closure to ensure equitable access to grade level material. Specially designed instruction for students with special needs was maintained.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

During the suspension of classroom-based instruction, students who qualified for free and reduced meals were provided lunches for each school day through a partnership with a local restaurant, Rancho Nicasio. In addition, Nicasio School partnered with the San Francisco-Marín Food Bank to distribute grocery boxes on a weekly basis to any school family experiencing food insecurity during the school closure. During all food distribution on campus, health and safety guidelines were followed including physical distancing and wearing facial coverings.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Nicasio School teachers and staff provided regular weekly meetings with students via Zoom, regular email communications with families, and individual student check-ins (via phone calls, FaceTime) 2-3 times weekly in order to continually assess and address the impacts of school closures on students and families and ensure supervision of students during ordinary school hours. In the event that students were not participating in mandatory class meetings, classroom teachers would make individual direct contact (via phone or email) with the student and his/her parents. Site administration was also informed of student participation and supported with outreach as necessary.