



**P3 Early School Success**  
**Data Exchange Incentive Application**  
*Lead PreK Teacher, TK/K Teachers*

PERSONAL INFORMATION – <i>To be completed by applicant. Please print or type.</i>		
LAST NAME	FIRST NAME	MIDDLE NAME
HOME ADDRESS		APT. #:
HOME PHONE	WORK PHONE	CELL PHONE
EMAIL		
<i>What is your role?</i> <input type="checkbox"/> <i>Lead Preschool Teacher</i> <input type="checkbox"/> <i>TK Teacher</i> <input type="checkbox"/> <i>Kindergarten Teacher</i>	SITE NAME	CLASSROOM Name or #

I verify that the above information is correct and that I will work with the MCOE staff to coordinate data exchange meetings with the Preschool, TK and or K Teachers. I understand that awards will be provided after MCOE staff has verified the data exchange meetings have been completed and required paperwork has been submitted.

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return this application packet to Shoshannah Villanueva, ECE Department, Marin County Office of Education, [svillanueva@marinschools.org](mailto:svillanueva@marinschools.org)



P3 Early School Success  
**Data Exchange Eligibility Form**

**Primary Criteria for Participation: Mark all that apply**

- I am employed as a Lead PreK, TK or K Teacher in Marin County
- My program participates in the P3 Early School Success Initiative
- My program does not participate in the P3 Initiative; however we have been implementing the DRDP for 5+ years

**Please continue by checking each of the following boxes certifying that you meet and understand all of the eligibility requirements of the Marin Data Exchange**

- I understand that I must submit the following items:
  - The Data Exchange Award Application*
  - The Data Exchange Eligibility Form*
  - W9 Form*
- I understand that I can receive one of the following incentives based on my complete participation, as outlined in the Invitation to participate letter:
  - Lead PreK Teacher: \$500 plus \$60 per Data Exchange
  - TK/K Teacher: \$250
- I understand that I must be employed as the Lead PreK, TK or K Teacher at the time I receive my incentive.
- I understand that incentives are taxable income. Taxes will not be withheld from this incentive award and are the responsibility of the recipient.
- I understand that incentive may be denied, withdrawn, or withheld in the future if any information reported is found to be intentionally misleading or inaccurate.
- I authorize the Marin County Office of Education, ECE Department to use the included information for the purpose of determining my eligibility for the program and reporting.
- I state that all of the submitted information is correct and understand that if I do not satisfy all of the requirements for any reason, I will not be eligible for the incentive.

---

**Applicant's Printed Name**

---

**Applicant's Signature**

---

**Date**



P3 Early School Success  
**Data Exchange Eligibility Form**

**Requisitos de Participación: Marque todos que corresponde**

- Estoy empleado en un programa preescolar como maestro/a principal, maestro/a de TK o K en el Condado de Marin
- Mi programa está participando en la Iniciativa de P3 Early School Success
- Mi programa no participa en la Iniciativa de P3; sin embargo, hemos estado implementando el DRDP durante más de 5 años

**Por favor continúe marcando cada una de las siguientes casillas de certificar que conoce y comprende todos los requisitos de elegibilidad del programa de incentivos de Marin Data Exchange**

- Entiendo que para poder ser inscrito en el programa de incentivos de MQC, debo presentar los siguientes elementos:
  - El Solicitud del Premio de Data Exchange*
  - El formulario de Elegibilidad de Data Exchange*
  - El formulario W-9*
- Entiendo que puedo recibir uno de los siguientes incentivos basados en mi participación completa, como de describe en la carta de invitación a participar:
  - Maestro/a Principal Preescolar: \$500 más \$60 por Data Exchange
  - Maestro TK/K: \$250
- Entiendo que yo debo ser empleado como el maestro/a principal preescolar, maestro TK/K al tiempo recibir mi incentivo.
- Entiendo que los incentivos son imponibles. Los impuestos no están retenidos de está estipendio y son responsabilidad del receptor.
- Entiendo que los incentivos pueden ser negados, retirados o retenidos en el futuro si cualquier información reportada se encuentra intencionalmente engañosa o inexacta.
- Autorizo La Oficina de Educación del Condado de Marin para utilizar la información incluida con el propósito de determinar mi elegibilidad para el programa y presentación de informes.
- Declaro que toda la información presentada es correcta y entiendo que si no satisfacer todos los requisitos por cualquier razón, no será elegible para el incentivo.

---

**Nombre de Solicitante**

---

**Firma de Solicitante**

---

**Fecha**

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

<b>Print or type.</b> <b>See Specific Instructions on page 3.</b>	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p><b>2</b> Business name/disregarded entity name, if different from above</p> <hr/> <p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC      <input type="checkbox"/> C Corporation      <input type="checkbox"/> S Corporation      <input type="checkbox"/> Partnership      <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p><b>6</b> City, state, and ZIP code</p> <hr/> <p><b>7</b> List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p> <hr/>

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>											
				-			-				
<b>or</b>											
<b>Employer identification number</b>											
				-							

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	<b>Signature of U.S. person ▶</b>	<b>Date ▶</b>
------------------	-----------------------------------	---------------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*