

2022/2023 MARIN SUBSTITUTE TEACHER RATE SHEET IN A CERTIFICATED POSITION & DISTRICT CONTACT INSTRUCTIONS

(Rev. 03/16/2023)

Please follow district-specific instructions (far right column) to register or re-register as a substitute within the district.

The following districts have automated sub calling systems: Kentfield, Larkspur-Corte Madera, Mill Valley, Miller Creek, Novato Unified, Ross, Ross Valley, San Rafael City Schools, Sausalito-Marin City, Tamalpais Union, and MCOE Special Ed, MCOE Alt Ed Programs, and MCOE ROP Programs

The following districts have staff sub callers: Bolinas-Stinson, Laguna Joint, Lagunitas, Lincoln Union, Nicasio, Reed, and Shoreline

District	Day Rate of Pay	Contact Person	INITIAL REGISTRATION: Follow instructions below. SUBSEQUENT YEARS: Re-register with the district(s).
Bolinas-Stinson	\$220 per day	Kara Perras karap@bolinas-stinson.org Tel: 415-868-1603	For initial registration, show sub registration confirmation email to register at school site first day called to sub in the district.
Kentfield	\$230 per day/\$115 for half day, >20 days, Step 1, Column 1 on salary schedule. Long term sub rates may be at District's discretion.	Patty Martinez pmartinez@kentfieldschools.org Tel: 415-458-5131 Fax: 415-458-5137	Automated Calling System. Email sub registration confirmation email to Human Resources. Sub registration paperwork for the district office will be emailed for completion. Bring this paperwork with you on your first day.
Laguna Joint	\$160 per day/\$80 for half day/\$300 per day for long-term assignment	Jordan Brown (located at MCOE) jbrown@marinschools.org Tel: 415-499-5859	Register with Jordan Brown, who is located at the Marin County Office of Education. Call or email to schedule an appointment.
Lagunitas	\$200 per day/\$120 for morning half day/\$80 for afternoon half day	Liz Wickersham lwickersham@lagunitas.org Tel: 415-488-4118 x201	Prior to first sub day, register at Lagunitas District Office: bring two documents to verify ability to work in the U.S.; additional forms to be completed on-site.
Larkspur-Corte Madera	Daily Regular Rate: \$230 full day/\$115 half day. Daily Premium Rate: \$280 full day/\$140 half day (dates posted on the district website)	Linda Tarantino ltarantino@lcmschools.org Tel: 415-927-6960 Fax: 415-927-6964	Automated Calling System Go to www.lcmschools.org , under Administration open the Human Resources tab and click Substitutes for district registration instructions.
Mill Valley	\$224 per day/\$112 half day (3.5 hours). Long-term sub: \$224 for 1-20 days, salary schedule Column I/Step 1 for >20 days*. Long term sub rates apply to credentialed substitutes only.	Annette Gamboa agamboa@mvschools.org Tel: 415-389-7744	Automated Calling System. Visit www.mvschools.org > Human Resources > Employment > Substitute Info for registration instructions.
Miller Creek	Daily Regular Rate: \$230 full day/\$115 half day. Daily Premium Rate: \$280 full day/\$140 half day	Roxana Ascencio rascencio@millercreeksd.org Tel: 415-492-3711 Fax: 492-3723	Automated Calling System D.O. Hours: 8:00a.m. – 4:00p.m. Register at District Office: two documents to verify ability to work in the U.S. <u>and</u> sub registration confirmation email; additional forms.
Nicasio	\$175 per day/\$100 for half day/Long-term sub rates: \$175 per day for 10 days/\$195 per day on 11 th day forward or working on a regular part-time basis for a minimum of a three-month period.	Mikki McIntyre Tel: 415-662-2184	Prior to first sub day, register at Nicasio District Office: bring two documents to verify ability to work in the U.S. and sub registration confirmation email; additional forms to be completed on-site. D.O. Hours: 8:30a.m. – 3:30p.m.

ASTERICK REFERS TO CONSECUTIVE DAYS FOR RATE INCREASE

Novato & Novato Charter	\$230 per day/\$115 for half day (up to 3.75 hours). Long-term sub: \$228 per day/\$114 for half day (up to 3.75 hours) after 10 consecutive days*. \$276 per day/\$138 for half day (up to 3.75 hours) after 20 consecutive days*.	Jennifer Albini jalbini@nUSD.org Tel: 415-493-4246 Fax: 415-897-1531	Automated Calling System D.O. Hours: 8:00a.m. – 3:00p.m. Please make sure you are on the cleared sub list with MCOE first. Once cleared through MCOE, fill out NUSD Sub application on EdJoin . Sub registration paperwork will be emailed once application complete and submitted.
Reed	\$200 per day/\$100 for half day/Long-Term Sub \$200 for 10 days*/\$220 for consecutive 10 days*, first step of salary schedule B – 1.	Bel Aire: Scout Smit 415-388-7100 Reed: Juli Tantum 415-435-7841 Del Mar: Lisa Grinnell 415-435-1468	Complete additional paperwork first day called to sub in the district.
Ross	\$200 per day; \$100 half day. Convert to salary schedule (Step 1, Column 1) after 20 days*	Tracy Reid treid@rossbears.org Tel: 415-457-2705 x337 or x201 Fax: 415-457-8923	Automated Calling System. Email sub registration confirmation to treid@rossbears.org . Additional sub registration paperwork for the Ross District will be mailed for completion.
Ross Valley	\$215 full day/\$107.50 half day. Long-term sub rates: \$215 full day for first 10 days (\$107.50 half day); \$230 full day for days 11-20 (\$122.50 half day); Step 1/Class I for days 21+ (pro-rated for less than full day). Long-term sub rates only apply to credentialed positions to replace a teacher on leave.	Meg Maher mmaher@rossvalleyschools.org Tel: 415-488-5782	Automated Calling System. Register at school site on first day called to sub in District; bring sub registration confirmation email and two documents to verify ability to work in the U.S. (e.g.: driver license, social security card). Additional forms will be completed on site.
Ross Valley Charter	\$150 full day/\$75 half day	Elizabeth Ellis elizabeth.ellis@rossvalleycharter.org Tel: 415-534-6970	Connect with Elizabeth for registration requirements.
San Rafael	\$230 per day/\$115 for half day (4 hours). LT subs will be placed on salary schedule. Premium rate of \$280 for Mondays, Fridays, and specific high need days.	Karen Moncayo kmoncayo@srcs.org Tel: 415-492-3212 Fax: 415-492-3230	Automated Calling System. By appointment only (call or email Karen) for registration requirements and materials.
Sausalito-Marin City	\$165 per day/\$82.50 for half day/\$170 after 10 days*/\$250 after 20 days*	Human Resources Tel: 415-332-3190 hr@smcsd.org	Automated Calling System. Register at SMC District Office prior to first sub day: bring two documents to verify ability to work in the U.S. and sub registration confirmation email; additional forms completed on-site.
Shoreline	\$200 per day. LT sub placed on salary schedule after hire as LT and after 15 consecutive days in the same assignment.	Snow McIsaac snow.mcisaac@shorelineunified.org Tel: 415-663-8130	Register at District Office for additional paperwork.
Tamalpais	\$150-\$250 per day based on block periods. Salary schedule after 10 days*	Leah Noble-Christoff lnoblechristoff@tamdistrict.org Tel: 415-945-1028	Automated Calling System. Email sub registration confirmation email to Human Resources. Paperwork, at each site, to be filled out first day called to work in the district.
MCOE	\$200 per day/\$100 for half day/\$220 after 20 days*	Personnel – Ashley Braehmer abraehmer@marinschools.org Tel: 415-499-5846 Fax: 415-491-6625	Automated Calling System. HR Office Hours: 8:00a.m. – 5:00p.m. Present sub registration confirmation email to Personnel Department.

ASTERICK REFERS TO CONSECUTIVE DAYS FOR RATE INCREASE