



MARIN COUNTY

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September, 2017

MEMORANDUM

TO: Middle and High School Principals/Headmasters

FROM: Mary Jane Burke, Marin County Superintendent of Schools

SUBJECT: **STUDENT OF THE WEEK 2017-18**

The Student of the Week program has been very well received for several years! As a result, the Marin Independent Journal will again feature the Student of the Week profile in the newspaper every week. The program is for **eighth grade and high school students, who are residents of Marin**. Outstanding students will be recognized as we highlight the many accomplishments of the young people of our county. We are very fortunate to have such a supportive countywide newspaper and we are excited to hear about your students.

Attached is the Student of the Week profile form. Please select a female and a male student From your school that you believe merit this recognition, complete the profile sheets, and FAX (415-491-6621) or email them to Laura Trahan at the Marin County Office of Education at this address: ltrahan@marinschools.org. **If you would like to submit names for this school year, please return their profile sheets no later than October 5, 2017.**

Below is the timeline we will follow in order to be ready to start this feature in October:

October 5, 2017	Student of the Week Profiles due to MCOE
October 10-15, 2017	MCOE will notify students
November, 2017	Feature will begin – each Monday for the school year!

Thank you for supporting this opportunity to give our outstanding students the recognition they deserve. Please call 499-5870 if you have any questions.

Attachment

cc: District Superintendents