



SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

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LEGAL UPDATE

5350 Skylane Boulevard
Santa Rosa, CA 95403

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Tel: (707) 524-2690
Fax: (707) 578-0517
santarosa@scscal.org
www.scscal.org

To: Superintendents, Member School Districts (K-12)

General Counsel
Carl D. Corbin

From: Mia N. Robertshaw *MNR*
Assistant General Counsel

Attorneys
Monica D. Batanero
Nancy L. Klein
Damara L. Moore
Jennifer E. Nix
Steven P. Reiner
Mia N. Robertshaw
Loren W. Soukup
Patrick C. Wilson
Frank Zotter, Jr.

Subject: Title IX Notifications Sample Posting
SUPPLEMENT to Memo No. 37-2016

Of Counsel
Robert J. Henry
Margaret M. Merchat
Virginia A. Riegel

As we explained in Legal Update Memo No. 37-2016, new Education Code section 221.61 requires public schools, county offices of education, charter schools, and private schools which are subject to Title IX (herein, “education entities”) to post information relating to Title IX on their websites. A number of clients requested a sample posting to use to comply with new Education Code section 221.61. We are supplementing Legal Update Memo No. 37-2016 to include the attached sample posting for your use or reference.

If you choose to use this sample posting, please review it carefully and fill in district-specific information as noted. Any words set forth in brackets [like this] are notes to the district which should not be included in the final posting except as noted. Highlighted material may be necessary depending on the practices and policies of each district. Please ensure that the information in your final posting is consistent with your applicable policies and procedures.

The information required by Education Code section 221.61 must be posted in a “prominent and conspicuous location” of the education entity’s website no later than July 1, 2017. The information must be posted on the district website. If any school has its own website, the information must be posted on the school website as well as the district website. If the district does not have a website, this information must be posted on the county office of education website.

Please contact our office with questions regarding this Legal Update or any other legal matter.

The information in this Legal Update is provided as a summary of law and is not intended as legal advice. Application of the law may vary depending on the particular facts and circumstances at issue. We, therefore, recommend that you consult legal counsel to advise you on how the law applies to your specific situation.

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