



January 26, 2016

Dear County and District Superintendents and Charter School Administrators:

2015 EDUCATION CODE CHANGES TO THE UNIFORM COMPLAINT PROCEDURES

This letter provides information pertaining to several new laws, recently signed by the Governor, which incorporate or provide new guidance related to the Uniform Complaint Procedures (UCP).

Local educational agencies (LEAs) are required to have established local policies and procedures to implement these complaint provisions. Information regarding these requirements must also be included in the annual notification distributed to pupils, parents and guardians, employees, and other interested parties pursuant to *California Code of Regulations*, Title 5 (5 CCR) Section 4622.

Complaints must first be filed at the local level. Complainants who are not satisfied with a local UCP decision, may file an Appeal with the State Superintendent of Public Instruction (SSPI).

The following bills now provide UCP complaint rights:

Bill Number	Topic	Web Page	California Department of Education (CDE) Contact Office
Senate Bill 81	Adult Education and Regional Occupational Centers and Programs	http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160SB81	Career Tech Ed (CTE) Leadership and Instructional Support Office 916-322-5050
Assembly Bill 302	Pupil Services: Lactation Accommodations	https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB302	Education Equity UCP Appeals Office 916-319-8239
Assembly Bill 379	Educational Rights of Foster and Homeless Students	http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB379	Coordinated School Health and Safety Office 916-319-0914
Assembly Bill 1012	Pupil Instruction: Course Periods Without Educational Content	https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB1012	Categorical Programs Complaints Management Office 916-319-0929
Assembly Bill 1391	Physical Education Instructional Minutes	https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB1391	Science, Technology, Engineering, and Mathematics (STEM) Office stem@cde.ca.gov or 916-323-5847

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In addition, SB 172 suspends the California High School Exit Examination (CAHSEE) as long as they met all applicable graduation requirements, other than passage of the CAHSEE, as a graduation requirement for the 2015–16, 2016–17, and 2017–18 school years. SB 172 amends the California *Education Code (EC)* Section 60640, to add *EC* Section 60851.5 to, and to add to and repeal portions of *EC* Section 60851.6, relating to pupil testing.

Please go to the following link for the bill language: SB 172
https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160SB172

During the suspension, LEAs are not required to include language regarding the CAHSEE on their Williams Complaint documents. Any questions regarding the implementation of SB 172, should be directed to the CDE High School and Physical Fitness Assessment Office for processing by e-mail at cahsee@cde.ca.gov and/or phone at 916-445-9449.

For general questions regarding UCP monitoring requirements, please contact the Categorical Programs Complaints Management Office by phone at 916-319-0929.

Sincerely,

/s/

Jerry Winkler, Director
Educational Data Management Division

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cc: State and Federal Program Directors
Uniform Complaint Procedures Coordinators