

Mission Statement

The purpose of the Marin County Schools Boards Association (MCSBA) is to promote and advance public education in Marin County; to enhance the knowledge of school board members; and to promote the enactment of legislation for the improvement of educational programs. MCSBA shall provide educational and networking opportunities through workshops and events open to all members.

BYLAWS

OF THE

MARIN COUNTY SCHOOL BOARDS ASSOCIATION

(MCSBA) Revised and Amended:

December 1, 1971
February 1, 1978
March 1, 1979
April 2, 1981
April 4, 1985
February 8, 1989
June 1, 1989
June 1, 1989
November 2, 1989
March 7, 1991
September 5, 1991
September 3, 1992
March 7, 1996
January 7, 1999
May 6, 2009
November 5, 2014

BYLAWS OF THE MARIN COUNTY SCHOOL BOARDS ASSOCIATION

ARTICLE I
NAME AND PURPOSE

Section One. NAME

The NAME of this Association shall be the MARIN COUNTY SCHOOL BOARDS ASSOCIATION (MCSBA).

Section Two. PURPOSE

The PURPOSE OF THE ASSOCIATION SHALL BE:

- A. To promote and advance public education in Marin County.
- B. To assist Trustees to better perform their duties in their individual Districts.
- C. To promote the enactment of legislation for the improvement of education programs.

ARTICLE II
MEMBERSHIP

Section One. MEMBERS

All Trustees of a Governing Board of a public school district in Marin County are eligible to be Members of the Association by requesting that they be enrolled therein and by paying the dues as hereinafter provided. The Marin County Board of Education shall in like manner be eligible for membership.

Section Two. ELIGIBILITY

The official list of public school districts in Marin County as compiled by the Superintendent of Schools of Marin County, shall determine eligibility to membership in this Association.

Section Three. TRUSTEE REPRESENTATIVES

Each governing board in Marin County shall annually at its initial meeting appoint one of its members as its official trustee representative who shall have one vote. In addition, any member of a Member Board duly elected as a member of the Delegate Assembly of the California School Boards Association (CSBA) shall have voting rights

The Trustee Representatives shall:

- A. Be called to an annual meeting, pursuant to Ed Code Sections 35023, to elect members of the County Committee on School District Organization (CCSDO). Only the official trustee representative from each district, regardless of MCSBA membership, shall elect the members of the CCSDO.
 - i. A Quorum will be required for each election. Seven representatives shall constitute a quorum for electing CCSDO members.
 - ii. If the official Representative to the Association from any Member Board resigns or cannot serve for any reason, that Member Board shall have the right to immediately appoint a successor from among their current members. The Association must be notified of this action as soon as possible.

ARTICLE III OPERATIONS

Section One. OPERATIONAL YEAR

The operational year of the Marin County School Boards Association will be July 1st to June 30th.

Section Two. ORGANIZATIONAL MEETING

- A. All Members of the MCSBA shall have voting rights to elect officers to the Executive Committee.

Any action shall be approved by a simple majority of those members present.

- B. The May meeting of the Trustee Representatives shall be the organizational meeting.
 - a. A three person nominating committee, made up of any Members, shall be appointed by the President at least 60 days prior to the organizational meeting held in May.
 - b. The nominating committee shall present a slate of officers to be voted upon at the May meeting.
 - c. All Members shall be notified of this slate at the April meeting. Additional nominations may be made by any Member until the time of the vote.

ARTICLE IV
DUTIES OF OFFICERS

Section One. EXECUTIVE COMMITTEE

Officers of the Association shall act as the Executive Committee.

- A. Officers of the Executive Committee are
 - 1. President
 - 2. Vice-President
 - 3. Secretary
 - 4. Treasurer

- B. The Executive Committee additionally includes:
 - 1. The locally elected delegate to the California School Board Association (CSBA) delegate assembly
 - 2. The Joint Legislative Action Committee (JLAC) School Board Member Co-chair
 - 3. The California Interscholastic Federation (CIF) Representative
 - a. The CIF representative will be appointed by a majority vote of the Executive Committee.
 - 4. The Immediate Past President of the MCSBA

Duties of the Executive Committee are to meet as needed to organize activities in support of the MCSBA Mission Statement.

Section Two. PRESIDENT

The President shall:

- A. Prepare agenda for the General Membership Meeting in consultation with the Executive Committee.

- B. Call and preside over all meetings of the Association.

- C. Assist in planning of workshops and other events.

- D. Appoint all committees, unless otherwise ordered by vote of the members.

- E. Have a deciding vote upon all questions in case of a tie.

- F. Attend meetings; serve on committees to represent MCSBA as necessary.

- G. Perform such other duties as may properly pertain to the function of the office.

Section Three. VICE PRESIDENT

The Vice President shall:

- A. Assume and perform all duties of the President in the event of absence, inability or incapacity of the President to perform said duties.
- B. Assist the president in planning the general program of MCSBA.

Section Four. SECRETARY

The Secretary shall:

- A. Record the minutes of all meetings of the Association.
- B. Assist the President in preparation of special news release notices.
- C. Assist the chair of any committee, in preparation of meeting notices and press releases.
- D. Monitor attendance to ensure a quorum for the annual meeting, pursuant to Ed Code Sections 35023, to elect members of the County Committee on School District Organization (CCSDO).
- E. Assist President in processing correspondence.

Section Five. TREASURER

The Treasurer shall:

- A. Prepare budget for approval by the Trustee Representatives at the May Organizational Meeting and maintain finances of the Association
- B. Bill, collect and deposit membership dues and association funds.
- C. Pay bills of the Association.

Section Six. CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) REPRESENTATIVE

The CIF Representative shall serve as MCSBA representative to the California Interscholastic Federation North Coast Section Board of Managers and advocate for student athletes at all Marin schools.

ARTICLE V
STANDING COMMITTEES

There shall be the following standing committees:

- A. Joint Legislative Action Committee (JLAC) which will create a legislative platform and will report regularly to the Association.
- B. Golden Bell which will organize and implement the annual Golden Bell program and Educators' Evening. The Committee Chair will report directly to the Marin County School Boards Association President and Executive Committee. The Committee Chair will be selected by the Golden Bell Committee.

ARTICLE VI
FINANCES

Section One. WHEN PAYABLE

The Association shall operate on a June 30th fiscal year. In May of each year the Association shall adopt a budget and establish the dues for the following fiscal year. Dues so established shall be payable on July 1st of the new fiscal year. Any dues not paid by September 30th of each year shall be considered delinquent and the delinquent board shall at that time lose its rights of membership in the Association including its right to have an official representative of the Association until such time as the dues are paid in full.

ARTICLE VII
ORDER OF BUSINESS AND RULES OF ORDER

Section One. ORDER OF BUSINESS

The order of business shall be as follows:

- A. Reading of minutes and communication.
- B. Reports of officers.
- C. Reports of committees.
- D. Unfinished business.
- E. New business.
- F. Adjournment.

ARTICLE VIII
AMENDMENTS AND STANDING RULES

Section One. MANNER OF AMENDING

These BYLAWS may be amended by proposal in writing, from any Member, submitted to the Secretary. The Secretary shall submit the proposed amendment to the Executive Committee, which may choose to review and/or comment on the proposed amendment(s). The MCSBA President shall then transmit the proposed amendment(s) to the Member Board Trustees in writing, with a copy to each Superintendent of the Member Boards, at least (30) days prior to the date of an Association meeting at which the amendment(s) are to be voted upon. A two-thirds (2/3) affirmative vote of those Members present shall be necessary to adopt the amendments.

ARTICLE IX
STATE ASSOCIATION AFFILIATION

Section One. AFFILIATION WITH STATE ASSOCIATION

The Marin County School Boards Association will also be known as a County Unit of the California School Boards Association.

Section Two. PARTICIPATION IN STATE PROGRAM

All school districts of Marin County shall be urged to maintain active membership in the California School Boards Association, and to participate in the State program whenever possible.

Section Three. REIMBURSEMENT OF DELEGATE ASSEMBLY MEMBERS

Reimbursement for delegate assembly member expenses shall be paid consistent with Marin County Office of Education reimbursement policy.