

**OCTOBER 30, 2019
9:00AM TO 3:00PM**

Position Control

An Introduction to Position Control Software:

- Defining what Position Control is and isn't
- Differences between Standard and Enhanced Position Control
- Master Files Required to Maintain Position Control Data
- Maintaining Position Control Data
- Using Position Control Data to Generate Salary and Benefits Cost Projections
- Linking Position Control and Budget Development
- Linking Position Control to Payroll

**JANUARY 1, 2020
9:00AM TO 3:00PM**

Budget Development

QSS Budget Development:

- Budget Development Module (tabs)
- Budget Development Processes
- Load Salary and Benefit Information into Budget
- Development Models
- Budget Development Reports
- Create Budget Transfer-By Comparing GL to Budget Model

To Register for Workshops:

**[https://www.eventbrite.com/o/
information-technology-9288054430](https://www.eventbrite.com/o/information-technology-9288054430)**

QSS TRAINING

***SEMINAR REGISTRATION IS
OPEN ONLY TO EMPLOYEES OF
MARIN COUNTY SCHOOL
DISTRICTS USING THE QSS
SYSTEM ADMINISTERED BY MCOE**



**MARIN COUNTY
OFFICE OF EDUCATION**

AUGUST 28, 2019

10:00AM TO 11:30AM

**WEBSITE TRAINING FOR
BEGINNERS**

**In This Training:
You will Learn About Content
Management on MCOE
Blackboard Website**

- **HOW TO LOG IN AND ACCESS
MANAGEMENT FEATURES**
- **HOW TO UPDATE AND ADD
CONTENT**
- **HOW TO MANAGE THE LAYOUT AND
STRUCTURE**
- **ADA COMPLIANCE FOR WEBSITE
CONTENT**

SEPTEMBER 18, 2019

2:30PM TO 4:00PM

**WEBSITE TRAINING FOR
CURRENT CONTENT EDITORS**

**In This Training:
We Will Review Content
Management on MCOE
Blackboard Website**

- **PLENTY OF OPPORTUNITY WILL BE
GIVEN FOR Q & A**
- **REVIEW PROCESS OF ADDING AND
EDITING CONTENT ON THE MCOE
BLACKBOARD WEBSITE**

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WEBSITE TRAINING

FOR MCOE EMPLOYEES



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