

LCAP Planning Timeline: 2021-2022

Month	Activities	Dates	Detail
January	District Support Session: <ul style="list-style-type: none"> Update to Annual Update 	January 21 and 26	Training includes sample Board presentation template
February	Initial LCAP Meetings with District leads	By End of February	District session to review plan needs
	Districts complete the Update to the Annual Update with presentation to their boards	By February 28	
	MCOE/District Planning sessions scheduled for March - April	End of February	
March	SELPA Consultation	Ongoing	MCOE to include SELPA in sessions with Districts
	District Educational Partner meetings to review the annual progress to include: The board approved Parent Advisory Committee, Students, staff, bargaining units, ELAC,	Ongoing calendar – completed by end of March	Districts schedule with educational partners
	Districts participate in Planning sessions Link: https://us02web.zoom.us/j/83414099949	March 10 – 9:00 to 10:00 March 11 – 9:00 to 10:00 March 15 – 11:00 to 12:00 March 18 – 8:00 to 9:00 March 24 – 10:00 to 11:00 March 25 – 9:00 to 11:00 March 31 – 10:00 to 11:00	TA Sessions and Office Hours
April	Districts participate in Planning sessions Link: https://us02web.zoom.us/j/83414099949	April 1 – 9:00 to 10:00 April 7 – 10:00 to 11:00 April 14 – 10:00 to 11:00 April 15 – 9:00 to 10:00 April 22 – 9:00 to 10:00	
	Districts Complete Goals, Actions Services, Budget Overview, and Increased or Improved Services	April 25: 9:00 to 12:00 1:00 to 3:00	Districts

	Schedule Pre-Review Meeting	By April 30th	MCOE
May	Districts send draft LCAPs to MCOE for Pre-Review	1st Week of May or 30 days prior to the public hearing	Districts
	Draft LCAP Pre-Review	1st-3rd Weeks of May	MCOE Review team
	Meetings with District staff to review LCAP Pre-Review results and request changes, if necessary	3-4th Weeks of May	MCOE to schedule with districts
	Districts make draft LCAPs available to the public for written comment	Last Weeks of May	Districts
	Districts present draft LCAP to Parent Advisory and English Learner Advisory Committees for review and comment	By May 31st	Districts
June	Superintendent to respond, in writing, to the feedback from the Parent Advisory Committee and the English Learner Parent Advisory Committee.	Before Board Adoption	Districts
	Present Annual Documents: 1. CSI/ATSI/TSI SPSA Plans 2. LCAP Public Hearing 3. Budget Public Hearing	1st Board Meeting (May or June)	Districts
	Adopt Annual Documents 1. CSI/ATSI/TSI SPSA Plans 2. LCAP 3. Budget	2nd Board meeting - June	Districts
July	Adopted LCAPs and Budgets Submitted to COE	By July 1 or within 5 days of governing board approval	District
	Preliminary Program and Fiscal Review: 1. Increased or Improved & LCFF Calculator alignment 2. Budget Overview for Parents & Form 01 alignment 3. Confirmation of changes requested from May Draft Pre-Review Final review of full LCAP	By July 11 th July 25 th	MCOE



August	Questions for clarification and/or requests for technical corrections (only if necessary)	By August 15th	MCOE
September	Post review sessions with districts	By September 1 st	MCOE
	Recommendation to Superintendent for approval	By September 8th	MCOE
	LCAP and Budget Approval Letter Sent to Districts	By September 15th	MCOE