

Marin County Office of Education



Genocide and Holocaust Education Request For Proposals

The purpose of this Request for Proposal (RFP) is to solicit proposals from nonprofit organizations experienced in genocide and Holocaust education to perform certain activities related to genocide and Holocaust education throughout California.

Funded through
2021-22 California Budget Act, Senate Bill 130 (155)

**Deadline for Proposals:
January 10, 2022 (4:00pm)**

Administered by the
Marin County Office of Education
1111 Las Gallinas Ave
San Rafael, CA 94903-1843
Phone: 415-499-5886

I. Overview

The genocide and Holocaust education program; established by 2021-22 California Budget Act, Senate Bill 130, funds nonprofit organizations with subject matter expertise in genocide and Holocaust education, to perform certain activities related to genocide and Holocaust education. These activities can include, but are not limited to, providing resources, curriculum, and training for educators throughout California.

The Marin County Office of Education (MCOE) will select one or more awardee to perform these activities. The goal of this program is to have broad impact throughout the state. Selection will be made through a competitive grant process. Final selection of awardee(s) is subject to approval by the Marin County Superintendent of Schools.

II. Introduction

Amid rising antisemitism, in 2021 the California Legislature directed funding to the Marin County Superintendent of Schools, to be distributed to one or more experienced nonprofit organizations with a long history of subject matter expertise in genocide and Holocaust education, to provide resources, training, and guidance to educators throughout California.

State Statute and Authority – [Senate Bill 130 \(section 155\)](#)

SEC. 155. (a) The sum of two million dollars (\$2,000,000) is hereby appropriated from the General Fund to the Superintendent of Public Instruction for allocation to the Marin County Office of Education to contract with nonprofit organizations with subject matter expertise in genocide and Holocaust education to perform the following activities from July 1, 2021, to June 30, 2024, inclusive:

- (1) Develop and provide curriculum resources related to genocide and Holocaust education.
- (2) Provide professional development, including educator trainings, on genocide and Holocaust education.

III. Goals

Successful proposals will demonstrate significant expertise and documented experience with providing ongoing, high-quality professional learning and/or curriculum, while demonstrating the capacity to scale and spread genocide and Holocaust education across the state. Proposals should describe the applicant's capacity to:

- (1) Develop and provide curriculum resources related to genocide and Holocaust education.
- (2) Provide professional development, including educator trainings, on genocide and Holocaust education.

IV. Eligible Project Participants

Qualifying nonprofits will have subject matter expertise in genocide and Holocaust education to perform certain activities relating to genocide and Holocaust education.

V. The Proposal Process

A. Timeline

| Activity | Action Date |
|------------------------------------|--------------------------------|
| Request for Proposals posted | Request for Proposals posted |
| Webinar | December 1, 2021 at 2:00 PST |
| Proposals Due | January 10, 2022 (4:00 p.m.) |
| Posting of Intent to Award | On or Before February 14 2022 |
| Deadline for Recipient Appeal | On or Before February 28, 2022 |
| Signed Contract Award Notification | On or Before March 15, 2022 |

B. RFP Technical Assistance

MCOE staff will conduct one application information session to provide an overview of the RFP and offer potential applicants an opportunity to ask clarifying questions. The date and time of the RFP technical assistance webinar is December 1, 2021 at 2:00 PST.

RFP Technical Assistance Webinar

<https://us02web.zoom.us/j/83219619101?pwd=SzIXSjhMMXlqM1A2cHhqdDNzOWs2QT09>

Passcode: 891736

Or One tap mobile:

+16699006833,,83219619101# US (San Jose)

Webinar will be recorded and posted for later viewing. Frequent questions received via phone or e-mail will be utilized to create a FAQ page on the grant tab of the Marin County of Education website.

C. RFP Instructions

| Proposal Field | Instructions |
|-------------------------------------|---|
| Organization | Please provide the address of the applying entity. |
| Street Address | Please provide the street address of the applying entity. |
| City | Please provide the city where the applying entity is located. |
| State | Please provide the state where the applying entity is located. |
| Zip Code | Please provide the zip code where the applying entity is located. |
| Project Director Information | Please list the first name of the person who will serve as the Project Director of the grant. This person will be the main point of contact between MCOE and the grantee. |
| First Name | Please provide the first name of the Project Director. |
| Last Name | Please provide the last name of the Project Director. |
| Title | Please provide the title of the Project Director. |

| | |
|--|---|
| Office | Please provide the name of the Project Director's office. |
| Telephone | Please provide the Project Director's telephone number. This number will be used to contact the Project Director, if needed. |
| Telephone Extension | Please provide the Project Director's telephone extension number, necessary. |
| Email Address | Please provide the Project Director's email address. Most communication with the grantee will be through email, so please ensure the email address is correctly inputted. |
| Nonprofit Status | Please provide proof of being a registered nonprofit by including a copy of your organization's IRS determination letter, which demonstrates 501(c)(3) tax-exempt entity. |
| Fiscal Agent Information (optional) | Please list the name of the person who will serve as the Fiscal Agent of the grant if this person is different from the Project Director. This person will be included on communications regarding budget and accounting for the grant. |
| First Name | Please provide the first name of the Fiscal Agent. |
| Last Name | Please provide the last name of the Fiscal Agent. |
| Title | Please provide the title of the Fiscal Agent. |
| Telephone Number | Please provide the Fiscal Agent's telephone number. |
| Extension | Please provide the Fiscal Agent's telephone extension number, if needed. |
| Email Address | Please provide the Fiscal Agent's email address. |

| Genocide and Holocaust Education Grant Narrative | |
|---|--|
| Proposal Field | Instructions |
| Part 1: Capacity (7,000 character limit) | <p>Describe the applicant's ability to: develop and provide curriculum resources related to genocide and Holocaust education; or provide professional development, including educator trainings, on genocide and Holocaust education</p> <p>Funds are to be distributed to experienced nonprofit organizations with a long history of subject matter expertise in genocide and Holocaust education, who can provide resources, training, and guidance to educators throughout California. More specifically, the applicant should be dedicated to remembrance, research, documentation, and education about the Holocaust, and should have a track record of increasing awareness about Jewish history and the causes and consequences of antisemitism, racism, and discrimination. Applicants also should be at the forefront of developing new approaches to Holocaust education in anticipation of the post-survivor era. Describe in detail how the organization meets these criteria.</p> |

| | |
|--|---|
| <p>Part 2: Student Impact (7,000 character limit)</p> | <p>Describe the planned efforts to: develop and provide curriculum resources related to genocide and Holocaust education; or provide professional development, including educator trainings, on genocide and Holocaust education.</p> <p>Explain current existing approaches and experiences serving students, schools, teachers and school leaders. Describe the desired changes in student and educator knowledge or skills as a result of participation in the activities proposed. Thoroughly and convincingly describe the applicant’s ability to impact learning for participants through the proposed activities. Describe the metrics to determine project success and evidence of high-quality professional learning for teachers to build capacity in teaching students about genocide and the Holocaust if applicable.</p> |
| <p>Part 3: Classroom Relevance (6,000 character limit)</p> | <p>Proposals must explain the process that will be used to determine how curriculum or activities will connect to and contribute to existing California Common Core State Standards. Describe the overall structure of the project and the roles of State Standards including how activities and projects will enhance, improve, or expand current curriculum in providing effective resources or learning opportunities for teachers and/or students.</p> |
| <p>Part 4: Statewide Impact (6,000 character limit)</p> | <p>Proposals must describe the planned role and contribution of the proposed project in expanding or enhancing genocide and Holocaust education in California. Describe the successful management, functioning, and completion of the intended outcomes of the project. If the project requires hiring staff not currently employed by one of the partner agencies, include a brief description of the job(s) and the minimum qualifications. Describe how the proposed activities will be disseminated broadly and inclusively to enhance, improve, or expand current, local, and state-wide efforts in providing effective supports or resources to educators. Identify the recruitment, marketing, and communication activities and processes that will be used to solicit any participants.</p> |
| <p>Part 5: Scalability and Sustainability (6,000 character limit)</p> | <p>Proposals must describe how the project will ensure work is scalable and sustainable to ensure wider participation throughout California. Describe the past track record of increasing awareness about Jewish history, and how this knowledge will impact success. Demonstrate capacity to ensure sustained impact in educational agencies and staff throughout California.</p> |
| <p>Part 6: Budget and Cost Effectiveness (6,000 character limit)</p> | <p>Proposals must describe the key project costs. Explain why these items are essential to the successful completion of the intended outcomes of the project. Provide a detailed Proposed</p> |

| | |
|---|--|
| | Project Budget Narrative justifying each line-item cost. The narrative should include how the proposed costs are necessary and reasonable in terms of project activities, benefits to participants, and project outcomes. Describe how the applicant may include charter private school participation. |
| Part 7a: Budget Narrative (6,000-character limit) | The budget narrative should explain or justify the estimated costs by category in the budget. Proper budget narratives should explain how the costs associated with each category and clarify any assumptions used in estimating costs. Narratives should be written in such a way that someone not specifically familiar with the project can conceptually understand the rationale, purpose and calculation of the anticipated costs identified. |
| Part 7b: Budget | A one-time budget is required for the application. |
| Signature by Authorizing Official | The authorizing official should type their name in the field which will serve as a signature that certifies agreement with the statement below. |

| Attachment | Instructions |
|--|--|
| General Provisions and Requirements | Assurances, certifications, terms, and conditions are requirements of applicants and grantees as a condition of receiving funds. A signed grant application is considered a commitment to comply with all terms associated with the grant. |
| Nonprofit Status | Please provide proof of being a registered nonprofit by including a copy of your organization's IRS determination letter, which demonstrates 501(c)(3) tax-exempt entity. |
| General Assurances and Certifications | Grant submission represents applicant assurance of compliance with all nondiscrimination laws and Equal Opportunity laws. The required assurances listed below should be downloaded and printed from the supplied CDE web pages and signed copies must accompany the proposal. |
| Lobbying, U.S. Department of Education Form 80-0013 | Drug-Free Workplace, CDE-100DF https://www.cde.ca.gov/fg/fo/fm/drug.asp Lobbying, U.S. Department of Education Form ED 80-0013 https://www.cde.ca.gov/fg/fo/fm/lobby.asp |
| Letters of Support (optional) | While not required, applicants may include outside testimonials from other people, businesses, and organizations which support the nonprofit's claims of success and promises to deliver. |

D. Submission of Application

A complete proposal must be submitted electronically via e-mail to acarter@marinschools.org. Proposals must include, as one zip file, all supporting evidence and forms. This includes, but is not limited to:

- Budget

- Budget Narrative
- 501 (c)(3) letter
- General Assurances
- Optional Letters of Support.

The complete proposal, including all required components, must be received by the Marin County Office (MCOE) by 4:00 p.m. on January 10, 2022. Incomplete or late proposals will not be scored or considered for funding.

A proposal may be rejected if it is conditional or incomplete, or if it contains any alterations of form or other irregularities of any kind. MCOE may reject a proposal that is not responsive, does not meet the technical standards, or may choose to reject all proposals. MCOE may also allow any immaterial inconsistencies in a proposal. MCOE's allowance of immaterial inconsistencies shall in no way modify this RFP document or excuse the applicant from full compliance with all requirements if the applicant is awarded the contract.

E. Cost of Preparing an Application

The costs of preparing and delivering the proposal are the sole responsibility of the applicant. MCOE will not provide reimbursement for any costs incurred or related to the applicant's involvement or participation in the RFP process.

F. Application Review and Award Process

MCOE will carefully screen all proposals received by the due date for compliance with all requirements stated in this RFP. Only fully completed proposals will be considered eligible for consideration and can be advanced to the review of proposals. Proposals not found to be fully compliant with all submission requirements will be rejected.

Each eligible proposal will be read, reviewed, and scored by an internal Marin COE panel, using a Scoring Rubric (see included rubrics). Points will be awarded based on completeness and responsiveness of the proposal to each of the required proposal components. Although scores are important, they will not be the sole factor considered when selecting awards. The internal panel will also consult with advising experts and scholars in genocide and Holocaust education. Final decisions are under the purview of the Marin County Superintendent of Schools.

Upon completion of the grant review process, MCOE will post a notification of Intent to Award on the MCOE website. Final posting of successful proposals will be posted to the same web page after the appeals process is complete.

G. Proposal Review Criteria

- Proposed projects must achieve the goal of expanding or strengthening genocide and Holocaust education in California.
- Proposed projects must directly engage and impact California students.
- Proposed projects must connect to the Common Core California State Standards. (<https://www.cde.ca.gov/re/cc/>)
- Proposed projects must have a plan to share project resources and/or curriculum state-wide.
- Proposed projects must include a clear budget which reflect cost effectiveness.

- Proposed projects must be scalable and able to sustain impact throughout California.

H. Appeals Process

MCOE must receive an electronic letter of appeal, no later than February 28, 2022. Appeals shall be limited to the grounds that MCOE failed to **correctly apply the standards for reviewing the proposal** as specified in this RFP. The applicant must file a full and complete written appeal, including the issue(s) in dispute, the basis for the appeal position, and the remedy sought. MCOE will not consider incomplete or late appeals. The applicant may not supply any new information that was not contained in the original proposal. A final decision will be provided in writing within 10 business days from the date that appeals are due to MCOE as specified in this RFP.

VI. Funding and Project Information

A. Grant Terms and Conditions

All budgets should demonstrate how the grant will be used to meet the expected project outcomes. Proposed expenditures must reflect appropriate use of state funds. If significant budget revisions are needed, the nonprofit must request approval from MCOE by submitting a revised budget and an explanation for each change. Budget revisions must be pre-approved by the MCOE before expenditures are made using the revised budget numbers. The grant award will be processed upon receipt of the signed Grant Award Notification.

B. Funding

Final decisions are under the purview of the Marin County Superintendent of Schools or their designee.

Allowable Activities and Costs

Budgets for the use of grant funds will be reviewed and scored as part of the proposal process. Items deemed non-allowable, excessive, or inappropriate will be eliminated and the budget adjusted (or requested to be adjusted) accordingly. Budgets that include non-allowable, excessive, or inappropriate items will receive a lower score. Generally, all expenditures must contribute to accomplishing the project's goals and activities as described in the narrative. Allowable expenditures may include, but are not limited to, the following:

- Service contracts between members of the partnership or external service providers such as curriculum specialists and professional learning providers.
- Costs to support the travel and participation of members of the partnership and the cohort of educators in design, development, and implementation meetings to facilitate the work of the project.
- Costs to provide or produce professional-level materials for the project's professional learning activities.

Non-allowable Activities and Costs

Funds provided under this grant may not be used to:

- Supplant existing funding or efforts, including costs otherwise necessary to operate nonprofit without this grant.
- Travel to professional conferences unless it is demonstrated that attendance at a meeting will directly and significantly advance the project.

- Acquire equipment for administrative or personal use.
- Purchase furniture (e.g., bookcases, chairs, desks, file cabinets, tables).
- Purchase food services/refreshments/banquets/meals.
- Purchase or remodel facilities.
- Purchase nonprofit promotional favors such as bumper stickers, pencils, pens, or t-shirts.
- Purchase subscriptions to journals or magazines.
- Travel outside of the United States or to any of California's banned states identified below:
 - Alabama
 - Arkansas
 - Florida
 - Idaho
 - Iowa
 - Kansas
 - Kentucky
 - Mississippi
 - Montana
 - North Carolina
 - North Dakota
 - Ohio
 - Oklahoma
 - South Carolina
 - South Dakota
 - Tennessee
 - Texas
 - West Virginia
- Fund activities or services not directly related to the purpose of this grant program.

Factors Affecting Allowability of Costs

Except where otherwise authorized by statute, costs under this grant must also meet the following general criteria to be allowable:

- Be consistent with policies and procedures that apply to state funding.
- Be accorded consistent treatment. A cost may not be assigned to the grant as a direct cost if any other cost incurred for the same purpose, in like circumstances, has been allocated to the grant as an indirect cost.
- Be determined in accordance with generally accepted accounting principles.

Direct Costs

Direct costs for this grant are those costs that can be identified specifically with a particular final cost objective. Costs incurred for the same purpose, in like circumstances, must be treated consistently as either direct or indirect costs.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

- Administrative or clerical services are integral to a project or activity;
- Individuals involved can be specifically identified with the project or activity;
- Direct costs are explicitly included in the budget;
- And direct costs are not also recovered as indirect costs.

Indirect Costs

Indirect costs are general overhead and administration expenses that support the entire operations of a grantee and that may be shared across projects. Examples include facilities expenses, e.g. rent, utilities, equipment for the grantee’s headquarters, and associated information systems and support and administrative staff such as HR, general finance, accounting, IT, and legal. Expenses that would be incurred regardless of whether the grant is funded are often indicative of indirect costs. The indirect cost rate proposed in the budget should not exceed 10% of the total cost.

C. Ownership of Materials

All reports, documents, and other items generated during the project shall be provided to MCOE upon full completion of project, or as otherwise specified.

Awardees must agree to grant a free, transferable, non-exclusive license to use, reproduce and distribute all information and content created and provided to California educators or students under this grant. The use, reproduction, and distribution may be limited to educational and training purposes; the Awardee, as appropriate, will be identified as the creator and/or owner of the information and content by including the appropriate name or logo on the information or content created in the course of this project.

VII. Reporting Requirements

As a term of award, recipient institutions will be required to complete annual reports covering (see attachment A):

- Budget and Financial update
- Progress and Impact update

In addition, awardees are required to submit a final report within 90 days of the project end date. Information required for these reports include:

- The number of participants in the corresponding program as appropriate to the role of the grant;
- A summary of awareness and engagement efforts conducted with California educators;
- Project modifications;
- Reflection each of the six criteria measures as identified in the application narrative.

Record Keeping

Even after you submit your final reports, you must keep your project records for three years after the grant ends. If any issue arises, Marin County Office of Education needs to be able to verify the records, which must include all data and fiscal information. Know that through the Freedom of Information Act (FOIA), other people can gain access to information concerning your grant.

HOLOCAUST AND GENOCIDE GRANT RUBRIC

The rubric is included and is valued at a maximum of 48 points. A project must have a minimum of 18 points in order to qualify for a grant award. The maximum point value for each section is the following:

| Part | Title | Points |
|-------------|--------------------------------|---------------|
| Part 1 | Goal Achievement | 8 points |
| Part 2 | Student Impact | 8 points |
| Part 3 | Classroom Relevance | 8 points |
| Part 4 | State-wide Impact | 8 points |
| Part 5 | Scalability and Sustainability | 8 points |
| Part 6-7 | Budget and Cost Effectiveness | 8 points |

HOLOCAUST AND GENOCIDE GRANT APPLICATION

Organization: organization

DATE: select date

Street Address: street

City: city

State: state

Zip code: zip code

Project Director Information: project director

First name: first name

Title: job title

Last name: last name

Office: office

Telephone: telephone

Email address: email address

Telephone extension: extension

Nonprofit status 501(c)(3) letter attached: yes/no

Fiscal Agent Information (optional): fiscal agent

First name: first name

Title: job title

Last name: last name

Email address: email address

Telephone: telephone

Telephone extension: extension

GENOCIDE AND HOLOCAUST GRANT NARRATIVE

- CAPACITY:** Describe the applicant's ability to: develop and provide curriculum resources related to genocide and Holocaust education, or provide professional development, including educator trainings, on genocide and Holocaust education Funds are to be distributed to experienced nonprofit organizations with a long history of subject matter expertise in genocide and Holocaust

education, who can provide resources, training, and guidance to educators throughout California. More specifically, the applicant should be dedicated to remembrance, research, documentation, and education about the Holocaust, and should have a track record of increasing awareness about Jewish history and the causes and consequences of antisemitism, racism, and discrimination. Applicants also should be at the forefront of developing new approaches to Holocaust education in anticipation of the post-survivor era. Describe in detail how the organization meets these criteria.

[Click here to enter text.](#)

- 2. STUDENT IMPACT:** Describe the planned efforts to: develop and provide curriculum resources related to genocide and Holocaust education; or provide professional development, including educator trainings, on genocide and Holocaust education. Explain current existing approaches and experiences serving students, schools, teachers and school leaders. Describe the desired changes in student and educator knowledge or skills as a result of participation in the activities proposed. Thoroughly and convincingly describe the applicant’s ability to impact learning for participants through the proposed activities. Describe the metrics to determine project success and evidence of high-quality professional learning for teachers to build capacity in teaching students about genocide and the Holocaust if applicable.

[Click here to enter text.](#)

- 3. CLASSROOM RELEVANCE:** Proposals must explain the process that will be used to determine how curriculum or activities will connect to and contribute to existing California Common Core State Standards. Describe the overall structure of the project and the roles of State Standards including how activities and projects will enhance, improve, or expand current curriculum in providing effective resources or learning opportunities for teachers and/or students.

[Click here to enter text.](#)

- 4. STATEWIDE IMPACT:** Proposals must describe the planned role and contribution of the proposed project in expanding or enhancing genocide and Holocaust education in California. Describe the successful management, functioning, and completion of the intended outcomes of the project. If the project requires hiring staff not currently employed by one of the partner agencies, include a brief description of the job(s) and the minimum qualifications. Describe how the proposed activities will be disseminated broadly and inclusively to enhance, improve, or expand current, local, and state-wide efforts in providing effective supports or resources to educators. Identify the recruitment, marketing, and communication activities and processes that will be used to solicit any participants.

[Click here to enter text.](#)

5. SCALABILITY AND SUSTAINABILITY: Proposals must describe how the project will ensure work is scalable and sustainable to ensure wider participation throughout California. Describe the past track record of increasing awareness about Jewish history, and how this knowledge will impact success. Demonstrate capacity to ensure sustained impact in educational agencies and staff throughout California.

[Click here to enter text](#)

6. BUDGET AND COST EFFECTIVENESS: Proposals must describe the key project costs. Explain why these items are essential to the successful completion of the intended outcomes of the project. Provide a detailed Proposed Project Budget Narrative justifying each line-item cost. The narrative should include how the proposed costs are necessary and reasonable in terms of project activities, benefits to participants, and project outcomes. Describe how the applicant may include charter private school participation.

[Click here to enter text](#)

7.a. BUDGET NARRATIVE: The budget narrative should explain or justify the estimated costs by category in the budget. Proper budget narratives should explain how the costs associated with each category and clarify any assumptions used in estimating costs. Narratives should be written in such a way that someone not specifically familiar with the project can conceptually understand the rationale, purpose and calculation of the anticipated costs identified.

[Click here to enter text](#)

7.b. BUDGET: A one-time budget is required for the application.

[Click here to enter text](#)

BUDGET*

| Total Grant Amount Requested | Amount Budgeted |
|-------------------------------------|------------------------|
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Total | \$ |

Authorizing Official: Authorizing official

DATE: select date

Signature: _____

Attachments (501 (c)(3), General Assurances, Lobbying Form, Optional Letters of Support): yes/no

* Note: The budget table provided is merely presented as a sample, organizations are at liberty to design their own budgeting forms.

SCORING RUBRIC FOR GRANT APPLICATION

| OUTSTANDING (8 points) | STRONG (6 points) | ADEQUATE (4 points) | MINIMAL (2–0 points) |
|--|--|---|--|
| Thoroughly and convincingly describes the applicant’s capacity to achieve the goals of the project as identified. | Clearly describes the applicant’s capacity to achieve the goals of the project as identified. | Adequately describes the applicant’s capacity to achieve the goals of the project as identified. | Minimally describes the applicant’s capacity to achieve the goals of the project as identified. |
| Thoroughly and convincingly describes the applicant’s capacity to impact California students’ knowledge about genocide and the Holocaust. | Clearly describes the applicant’s capacity to impact California students’ knowledge about genocide and the Holocaust. | Adequately describes the applicant’s capacity to impact California students’ knowledge about genocide and the Holocaust. | Minimally describes the applicant’s capacity to impact California students’ knowledge about genocide and the Holocaust. |
| Thoroughly and convincingly describes the applicant’s capacity to develop educational materials, resources, or learning opportunities which are tied to Common Core State Standards. | Clearly describes the applicant’s capacity to develop educational materials, resources, or learning opportunities which are tied to Common Core State Standards. | Adequately describes the applicant’s capacity to develop educational materials, resources, or learning opportunities which are tied to Common Core State Standards. | Minimally describes the applicant’s capacity to develop educational materials, resources, or learning opportunities which are tied to Common Core State Standards. |
| Thoroughly and convincingly describes the applicant’s capacity to impact genocide and Holocaust education statewide. | Clearly describes the applicant’s capacity to impact genocide and Holocaust education statewide. | Adequately describes the applicant’s capacity to impact genocide and Holocaust education statewide. | Minimally describes the applicant’s capacity to impact genocide and Holocaust education statewide. |

Part 5- 7: BUDGET

| OUTSTANDING (4 points) | STRONG (3 points) | ADEQUATE (2 points) | MINIMAL (1–0 points) |
|---|---|--|---|
| Thoroughly and convincingly describes a scalable and sustainable scope of work within the time and budget proposed. | Clearly describes a scalable and sustainable scope of work within the time and budget proposed. | Adequately describes a scalable and sustainable scope of work within the time and budget proposed. | Minimally describes a scalable and sustainable scope of work within the time and budget proposed. |
| Thoroughly and convincingly details a budget which reflect cost effectiveness. | Clearly details a budget which reflect cost effectiveness. | Adequately details a budget which reflect cost effectiveness. | Minimally details a budget which reflect cost effectiveness. |

Attachment A
HOLOCAUST AND GENOCIDE GRANT BI-ANNUAL PROGRESS REPORT

Organization: organization

DATE: select date

Street Address: street

City: city

State: state

Zip code: zip code

Project Director Information: project director

First name: first name

Title: job title

Last name: last name

Office: office

Telephone: telephone

Email address: email address

Telephone extension: extension

Nonprofit status 501(c)(3) letter attached: yes/no

Fiscal Agent Information (optional): fiscal agent

First name: first name

Title: job title

Last name: last name

Email address: email address

Telephone: telephone

Telephone extension: extension

- 1. What were the key accomplishments during this reporting period? Please reference progress towards outcomes outlined in your grant proposal.**

Click here to enter text.

- 2. What challenges did you face during this reporting period? Please reference any challenges associated with the outcomes outlined in your grant proposal.**

[Click here to enter text.](#)

- 3. Will you need to make any adjustments or course corrections based on what you learned during this reporting period? Please explain.**

[Click here to enter text.](#)

- 4. Provide examples (qualitative or quantitative) that illustrates how specific groups within education have affected by the work supported by this grant (teachers, students, administrators).**

[Click here to enter text.](#)

- 5. Is there anything else that you would like to share with us?**

[Click here to enter text.](#)

- 6. Please complete the budget below, comparing budgeted expenses provided in your grant application with actual expenses. If actual revenues or expenses differed significantly from your budget, explain here.**

If actual revenues or expenses differed significantly from budgeted expenses, please explain here.

BUDGET*

| Total Grant Amount Requested | Amount Budgeted |
|------------------------------|-----------------|
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Click here to enter text | \$ |
| Total | \$ |

Authorizing Official: Authorizing official

DATE: select date

Signature: _____

* Note: The budget table provided is merely presented as a sample, organizations are at liberty to design their own budgeting forms.