

**Save the Date!**



# Mastering the Art of Technical Writing

A course to guide you toward the process of writing better technical documents that are clear, easy to understand and interesting to your audience

You will learn how to:

- Write crisp and clear procedures
- Use graphics to get your point across visually
- Simplify and streamline
- Polish and accomplish professionalism

**January 14, 2019**  
**8:30am - 2:00pm**

Marin County Office of Education  
1111 Las Gallinas Ave.  
San Rafael, CA 94903

Cost: \$150/person

Join Us:  
District Administrators  
Grant writers  
Teachers



To Register: Call Education Services at 415-499-5870