

Instructions on how to set up call forwarding on an office phone

1. Press the blue Superkey button
2. Press **No** until "Call Forwarding" appears
3. Press **Yes**
4. When "Always" appears on the display, press **Review**
5. When "Not Programmed" appears on the display, press **Program**
6. Enter the desired cell phone number, starting with 2 + 1 + area code + number
7. Press **Save**
8. Press **Change**
9. Press **Turn On** to turn the feature on.
10. If you want to turn the feature off, press the blue Superkey button, press **No** until "Call Forwarding" appears, press **Yes**, press **Review** when "Always?" appears, press **Change**, and then press **TurnOff**.