

1000 COMMUNITY RELATIONS

1100 COMMUNICATIONS WITH THE PUBLIC

**1120 RELATIONSHIPS WITH NEWS MEDIA**

1. Board Agendas: news media of the area shall receive advanced announcement of Board meetings.
2. Marin County Office of Education Releases: news releases concerning the actions of the Board or the operations of the Marin County Office of Education shall be released by the Superintendent or his/her designee.
3. Privileges and Restrictions: the Marin County Office of Education shall cooperate with and be available to the news media at a convenient time.
4. Information Concerning Students: information concerning individual students shall be released only by the Assistant Superintendent for that division.
5. Information Concerning Employees: information concerning individual employees shall be released only by the Personnel Office.
6. Radio and Television Programs: participation of personnel representing Marin County Office of Education programs on radio or television requires prior approval by the Superintendent or his/her designee.
7. Procedures During Emergencies: news releases concerning Marin County Office of Education (and at times, all of the schools of the county) emergencies, disasters, etc., shall be made by the Superintendent or his/her designee.

References:

Approved as to form:

  
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Deputy County Counsel

Approved by  
Marin County Board of Education -10/25/88