

1000 COMMUNITY RELATIONS

1400 USE OF MARIN COUNTY OFFICE OF EDUCATION FACILITIES

1401 **USE OF FACILITIES**

The Marin County Superintendent of Schools/Marin County Board of Education shall make available the use of Marin County Office of Education buildings and grounds for civic, charitable, literary, scientific, recreational, educational, or public agency meetings, and to community organizations where the meetings are for the discussion of matters of general or public interest. The use or occupancy of Marin County Office of Education property for public school purposes shall have first priority. Use or occupancy of the property for other than public school purposes shall conform to the rules and regulations established by the Marin County Board of Education. Organizations engaging in activities described herein and in Education Code 38130-38139 may be authorized the use of Marin County Office of Education facilities, pursuant to these policies.

Application for use of Marin County Office of Education facilities shall be submitted, on official forms at least forty-eight (48) hours in advance of intended use.

Permits to use Marin County Office of Education facilities shall be issued through the Office of the Superintendent to an official representative of an authorized group in the name of the group. The application form signed by the Superintendent or his/her designee shall constitute a permit.

In most cases, a Marin County Office of Education employee shall be on the premises during times while organizations use the Marin County Office of Education facilities. The employee, in his/her capacity as a representative of the Superintendent/Governing Board, shall have charge of the grounds, protect the property, and do all things necessary to insure the proper operation of the facility.

References: EC 38131, 38133

Approved as to form:



Steve Raab
Deputy County Counsel

Approved by
Marin County Board of Education – 8/22/06
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