

8000 COUNTY BOARD OF EDUCATION

8500 MEETINGS

8560 PROCEDURES

Regular, special, adjourned and emergency meetings shall be open to the public. The public may participate in such meetings relative to addressing the Board as follows:

1. Advance written notice

Any person or group wishing to address the County Board of Education should submit his/her request to the Superintendent, in writing, prior to 5:00 p.m. on the second Friday preceding the meeting. If the Superintendent and the Board President determine that the topic is within the subject matter jurisdiction of the Board, the item will be placed on the agenda and he/she will be heard at such time as the item is scheduled.

2. No advance written request

If no advance request has been made, the person or group wishing to address the Board shall have an opportunity, at the time for identification of persons wishing to address the Board on items not on the agenda, to direct questions or comments related to school business concerning matters not on the agenda. No action can be taken by the Board unless the matter is placed on a subsequent meeting agenda.

3. Time limit for Visitors

No person should speak for more than five (5) minutes unless the time limit is waived by a majority of the Board members present. When there is a large number of speakers to be heard, the Board may shorten the time to less than five (5) minutes.

4. Since minutes are recorded of all Board meetings, speakers shall state their full name and address, even though they have submitted written requests to be heard and even though the speakers are well known to the Board.

(continued)

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8500 MEETINGS

8560 PROCEDURES (concluded)

5. Questioning of Visitors

Members of the Board and the Superintendent may question a speaker, or make comments in response to the speaker's remarks.

5. Conduct of Visitors

Undue interruption or other interference with the orderly conduct of business of the Board will not be permitted. Defamatory or abusive remarks are out of order and the President may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

If the meeting is willfully interrupted by a group or group of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board may order the room cleared and continue in session.

References: Education Code 35145, 35145.5  
Government Code 54954.3, 54957.9

Approved as to form:



Deputy County Counsel

Approved by  
Marin County Board of Education - 9/26/89

Revised - 5/10/94