

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, March 24, 2014

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, March 24, 2014.
2. Ms. Zerkel convened the meeting at 5:01 p.m. Call to Order
3. Present for the meeting were Commissioners Arline Zerkel, Catherine McKown and Bill Bridges. The staff was represented by Ms. Tracee Edmunds, Ms. Mary Batchelder and Ms. Deanne Carter. Roll Call/Guests
4. M/s/c /Bridges/McKown; the matter passed 3-0 to approve and adopt the agenda. Agenda Approved
5. Ms. Zerkel invited public comment on items not on the agenda. Public Comment
6. M/s/c /Bridges/McKown; the matter passed 3-0 to approve the minutes for the meeting held February 24, 2014. Minutes Approved
7. Ms. Batchelder addressed the commissioners with an update of the Classification Study for classified personnel. Classification Study
9. Ms. Edmunds, Personnel Director, reported on the following: Personnel Director's Report
 - Noted the CSPCA 2015 conference dates and location
 - Confirmed the commissioner's received a conference survey in follow-up to the 2014 CSPCA Conference.
 - Confirmed that a draft of the Personnel Commission 2014-15 budget will be received at the April meeting.
 - Reviewed the status report for the period of February 24, 2014 to March 24, 2014. Current leaves, terminations, resignations and vacancies were reviewed.
9. Ms. Zerkel invited Commissioner items or reports not on the agenda: Commissioners' Reports/Items
 - Mr. Bridges inquired about the Personnel Commission receiving emails from the CSPCA's executive director and website updates
10. M/s/c/McKown/Bridges; the matter passed 3-0 to adjourn the meeting. Commissioner Zerkel adjourned the meeting at 5:30pm. Adjournment
11. The next meeting will be held on Monday, April 28, 2014 at 5:00 p.m. in the Board Room.


Tracee Edmunds
Secretary