

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, February 25, 2013

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, February 25, 2013.
2. Ms. McKown convened the meeting at 5:01 p.m.
3. Present for the meeting were Commissioners Catherine McKown, Arline Zerkel and Bill Bridges. The staff was represented by Ms. Tracee Edmunds and Ms. Carol Toepfer.
4. M/s/c/Bridges/Zerkel approved the agenda.
5. Ms. McKown invited public comment on items not on the agenda.
6. M/s/c /Bridges/Zerkel approved the minutes for the meeting held January 28, 2013.
7. M/s/c/Zerkel/Bridges approved changes to the Merit System Rules as listed on the agenda.
8. Ms. Edmunds, Personnel Director, reported on the following:
 - Updated commissioners about the CSPCA Annual Conference –February 21-24, 2013.
 - Reminded commissioners about NC-SPCA Workshop April 13, 2013.
 - Collected Statement of Economic Interests Form 700 from commissioners.
 - Announced that Terena Mares from the Business Office will provide a budget update at the March 25th meeting.
 - Provided current amount of donations to the Professional Development sub-fund for Patrick Pollock.
 - Reviewed highlights of MCOE February Board meeting including DSE Prius winner and Schools Rule Marin's second round of funding coming in, and being promoted at the 2013 Marin County Fair.
 - Discussed Common Core Standards with focus on 4C's incorporating into hiring practices.
 - Updated commissioners on pending classified lay-offs and informational meetings being held to answer questions for classified staff.
 - Reviewed the status report for the period January 28 – February 25, 2013. Current leaves, terminations, resignations and vacancies were reviewed.
9. Ms. McKown invited Commissioner items or reports not on the agenda:
 - Commissioner Zerkel reported on her own experience at the recent CSPCA Annual Conference.
10. M/s/c /Zerkel/Bridges/ requested to adjourn at 5:56 p.m.
11. The next meeting will be held on Monday, March 25, 2013 at 5:00 p.m. in the Board Room.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

**Minutes
Approved**

**Approval of
Changes to Merit
System Rules
Personnel
Director's Report**

**Commissioners'
Reports/Items**

Adjournment



Tracee Edmunds
Secretary