

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, August 27, 2012

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, August 27, 2012.
2. Mr. Bridges convened the meeting at 5:04 p.m. **Call to Order**
3. Present for the meeting were Commissioners Bill Bridges, Catherine McKown and Arline Zerkel. The staff was represented by Ms. Tracee Edmunds and Ms. Carol Toepfer. **Roll Call/Guests**
4. M/s/c/Zerkel/McKown approved the agenda. **Agenda Approved**
5. Mr. Bridges invited public comment on items not on the agenda:
 - There were no public comments.**Public Comment**
6. M/s/c /McKown/Zerkel approved the minutes for the meeting held July 16, 2012. **Minutes**
7. Discussed ideas of how donations to the Patrick Pollock Memorial/Staff Development Scholarship Fund/Option would be distributed. Ms. Edmunds reported on her research regarding donations and room dedications. Ms. McKown suggested posting the Patrick Pollock Memorial Scholarship on the Personnel Commission Website. **Approved**
Memorial
Scholarship
8. Ms. Edmunds, Personnel Director, reported on the following:
 - Presented information about the CSPCA Conference February 21-24, 2013.
 - Inquired if any of the commissioners would be attending the CSPCA Workshop October 2, 2012 in Santa Cruz, CA. Ms. McKown will attend.
 - Announced that she was invited to address the CSEA Executive Board Meeting.
 - Reviewed the status report for the period July 16, 2012 – August 27, 2012. Current leaves, terminations, resignations and vacancies were reviewed.**Personnel**
Director's Report
9. Mr. Bridges invited Commissioner items or reports not on the agenda:
 - Mr. Bridges and Ms. McKown identified conflicts for the October 2012 and May 2013 meetings respectively.**Commissioners'**
Reports/Items
10. M/s/c /Zerkel/McKown requested to adjourn the meeting at 5:37 p.m. **Adjournment**
11. The next meeting will be held on Monday September 24, 2012 at 5:00 p.m. in the Board Room.



Tracee Edmunds
Secretary