

**MINUTES**  
**MARIN COUNTY OFFICE OF EDUCATION**  
**Personnel Commission**  
**Monday, July 16, 2012**

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, July 16, 2012.
2. Mr. Bridges convened the meeting at 5:00 p.m. Call to Order
3. Present for the meeting were Commissioners Bill Bridges, Catherine McKown and Arline Zerkel. The staff was represented by Ms. Tracee Edmunds and Ms. Mares. Roll Call/Guests
4. M/s/c/Zerkel/McKown approved the agenda. Agenda Approved
5. Mr. Bridges invited public comment on items not on the agenda:
  - Ms. Mares gave a budget update to the commissioners. Public Comment
6. M/s/c /Zerkel/McKown to approve the minutes as amended for the meeting held June 28, 2012. Minutes Approved
7. Discussed ideas of possible donations to the Patrick Pollock Memorial/Staff Development Scholarship/Fund option; staff to also follow up with CSEA with information on how donations for professional development in Mr. Pollock's name would be received/ processed. Staff to research the idea of naming a room in his honor – suggested WWII. Memorial Scholarship
8. Ms. Edmunds, Personnel Director, reported on the following:
  - With Ms. Mares, addressed research on Unemployment contributions by Commissioners.
  - Reviewed classified layoffs – rescinding the paraeducators + 39 month Reemployment list
  - Reviewed the status report for the period June 28, 2012 – July 16, 2012. Current leaves, terminations, resignations and vacancies were reviewed. Personnel Director's Report
9. Mr. Bridges invited Commissioner items or reports not on the agenda:
  - There were none to report. Commissioners' Reports/Items
10. M/s/c /McKown/Zerkel requested to adjourn the meeting at 5:50 p.m. Adjournment
11. The next meeting will be held on Monday August 27, 2012 at 5:00 p.m. in the Board Room.



Tracee Edmunds  
Secretary