


MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, February 27, 2012

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, February 27, 2012.
2. Mr. Bridges convened the meeting at 5:01 p.m. The staff was represented by Ms. Mary Jane Burke, Ms. Tracee Edmunds and Ms. Carol Toepfer. Call to Order
3. Present for the meeting were Commissioners Bill Bridges and Catherine McKown. Roll Call/Guests
4. M/s/c/ McKown/Bridges approved the agenda. Agenda Approved
5. Ms. Burke reported on the following:
 - Informed the commissioners that she is working with legal counsel to identify options for the seat appointed by the Superintendent since the current appointee, whose term continues through December 2012, has been unable to attend meetings.
 - Discussed the state budget and several initiatives supporting funding for Education that may be on the ballot on November 6, 2012. Absent the approval of funding increases, there will likely be a reduction of days from the school year and therefore the staff calendars, impacting all classified staff.
6. Mr. Bridges invited public comment on items not on the agenda:
 - There were no public comments.Public Comment
7. M/s/c Bridges/McKown to approve the Minutes as revised for the meeting held January 23, 2012. Minutes Approved
8. Mr. Bridges and Ms. McKown reviewed the agenda format and directed changes be made going forward to reflect the meeting location.
9. Ms. Edmunds, Personnel Director, reported on the following:
 - Presented a "Save the Date" flyer for March 24, 2012, an SPCA/Northern California luncheon and workshop in Castro Valley – Ms. Edmunds and Ms. McKown will attend.
 - Reviewed the status report for the period January 23 – February 27, 2012, and reviewed the current leaves, terminations, resignations and vacancies.Personnel Director's Report
10. Mr. Bridges invited Commissioner items or reports not on the agenda:
 - There were no comments.Commissioners' Reports/Items
11. M/s/c /McKown/Bridges requested to adjourn the meeting at 5:35 p.m. Adjournment
12. The next meeting will be held on Monday, March 26, 2012 at 5:00 p.m. in the Board Room.


Tracee Edmunds
Secretary