

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, October 24, 2011

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, October 24, 2011.
2. Ms. McKown convened the meeting at 5:05 p.m. The staff was represented by Ms. Tracee Edmunds and Ms. Christie Colón. Call to Order
3. Present for the meeting were Commissioners Bill Bridges and Catherine McKown. Roll Call/Guests
4. M/s/c/ Bridges/McKown approved the agenda. Agenda Approved
5. Ms. McKown invited public comment on items not on the agenda:
 - There were no public comments.Public Comment
6. M/s/c Bridges/McKown moved to approve the Minutes for the meeting held September 26, 2011. Minutes Approved
7. Ms. Edmunds, Personnel Director, reported on the following:Personnel
Director's Report
 - Reported that the Personnel Commission Merit Rules are posted on the employee resource page of the MCOE website.
 - Reported that she gave a presentation to Walker Creek Ranch classified staff regarding the revised Merit System Rules at their Back-to-School event on September 29.
 - Reported that the new employer/employee committee which includes CSEA members, administration and director of Personnel met this month.
 - Discussed the CSPCA Annual Conference that will be held on January 26-29, 2012 in San Diego, CA.
 - Presented the draft 2010-11 Personnel Commission Annual Report.
 - Reviewed the status report with the commissioners for the period of September 26-October 24, 2011. Reviewed the current leaves, terminations, resignations and vacancies.
8. Ms. McKown invited Commissioner items or reports not on the agenda:Commissioners'
Reports/Items
 - Ms. McKown reported that she enjoyed the October SPCA/NC Annual Conference.
 - Mr. Bridges reported that Ms. McKown was elected to the Board of the SPCA/NC and will serve a 2-year term.
9. M/s/c/ McKown/Bridges to adjourn meeting at 5:41 p.m. Adjournment
10. The next meeting will be held on Monday, November 28, 2011 at 5:00 p.m. in the Board Room.



Tracee Edmunds
Secretary