

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, September 26, 2011

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, September 26, 2011.
2. Ms. McKown convened the meeting at 5:09 p.m. The staff was represented by Ms. Tracee Edmunds and Ms. Carol Toepfer. Call to Order
3. Present for the meeting were Commissioners Bill Bridges and Catherine McKown. Roll Call/Guests
4. M/s/c/ Bridges/McKown approved the agenda. Agenda Approved
5. Ms. McKown invited public comment on items not on the agenda:
 - There were no public comments. Public Comment
6. M/s/c Bridges/McKown moved to approve the Minutes for the meeting held August 22, 2011. Minutes Approved
7. Ms. Edmunds, Personnel Director, reported on the following:
Personnel Director's Report
 - Presented the new MCOE website including the Personnel Commission Webpage. Ms. McKown requested that the Personnel Commission Merit Rules be posted to the employee resource page of the website.
 - Reported on a new employer/employee committee which includes CSEA members, administration and director of Personnel to meet monthly.
 - Discussed the SPCA/NC Annual Conference that will be held on October 21st and October 22nd in Newark, CA.
 - Reviewed the status report with the commissioners for the period of August 22-September 26, 2011. Reviewed the current leaves, terminations, resignations and vacancies.
8. Ms. McKown invited Commissioner items or reports not on the agenda:
Commissioners' Reports/Items
 - There were no items or reports.
9. M/s/c/ McKown/Bridges to adjourn meeting at 5:58 p.m. Adjournment
10. The next meeting will be held on Monday, October 24, 2011 at 5:00 p.m. in the Board Room.



Tracee Edmunds
Secretary