

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, January 24, 2011

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, January 24, 2011.
2. Ms. McKown convened the meeting at 5:05 p.m. The staff was represented by Ms. Susan Markx, Ms. Mary Batchelder, Ms. Tracee Edmunds and Ms. Christie Colón.
3. Present for the meeting were Commissioners Bill Bridges, Catherine McKown and Pat Pollock.
4. M/s/c Bridges, Pollock to approve the Agenda.
5. Ms. McKown invited public comment on items not on the agenda:
 - There were no public comments.
6. M/s/c Pollock, Bridges to approve the Minutes for the meeting held December 13, 2010.
7. Ms. Markx provided comments on behalf of Marin County Superintendent of Schools Mary Jane Burke on legal questions raised by the Commission related to the 2010-11 Interim Staffing Plan for Personnel Director.

M/s/c Pollock, Bridges to appoint Ms. Edmunds as the Interim Personnel Director, effective February 1, 2011, for 60 days. The Commissioners agreed to review this status at the March 28, 2011 meeting.
8. Ms. Edmunds, Interim Personnel Director, reported on the following:
 - Discussed the February 25-27 CSPCA Conference. Mr. Pollock and Ms. McKown will attend.
 - Reported that the Merit System Rules were posted online. Copies will be made available to all classified employees.
 - Reviewed the Classified Status Report for the period December 13, 2010 – January 24, 2011. Reviewed the current leaves, terminations, resignations and vacancies.
9. Ms. McKown invited Commissioner items or reports not on the agenda:
 - Ms. McKown suggested setting goals for the year. This will be discussed at the February 28 meeting.
10. M/s/c Pollock, Bridges to adjourn meeting at 5:44 p.m.
11. The next meeting will be held on Monday, February 28, 2011 at 5:00 p.m. in the Board Room.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

Minutes Approved

2010-11 Interim
Staffing Plan for
Personnel Director

Personnel
Director's Report

Commissioners'
Reports/Items

Adjournment



Tracee Edmunds
Secretary