

**MINUTES**  
**MARIN COUNTY OFFICE OF EDUCATION**  
**Personnel Commission**  
**Monday, July 26, 2010**

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, July 26 , 2010.

2. Ms. McKown convened the meeting at 5:04 p.m. The staff was represented by Ms. Mary Batchelder, Ms. Christie Colón and Ms. Tracee Edmunds.

**Call to Order**

3. Present for the meeting were Commissioners Bill Bridges and Catherine McKown.

**Roll Call/Guests**

4. M/s/c Bridges, McKown to approve the Agenda, switching agenda items 6 & 7.

**Agenda Approved**

5. Ms. McKown invited public comment on items not on the agenda:

- There were no public comments.

**Public Comment**

6. M/s/c Bridges/McKown to approve the Minutes for the meeting held June 28, 2010.

**Minutes Approved**

7. Ms. Batchelder, Personnel Director, reported on the following:

- Reviewed the Classified Status Report for the period June 28 – July 26, 2010. Reviewed the current leaves, terminations, resignations and vacancies.
- Provided the commissioners with a summary of the classified layoffs.
- Discussed that the Merit System Rule revisions will be placed on the agenda at the next Marin County Board of Education meeting. Ms. Batchelder will confirm the August 17 date.
- Reported that the Superintendent/Governing Board has been notified that Ms. McKown will accept reappointment for another 3-year term on the Personnel Commission. The item to reappoint Ms. McKown for the 3-year term December 1, 2010 to December 1, 2013 will be placed on next month's agenda.

**Personnel  
Director's Report**

8. The Commissioners reviewed the final draft of the Merit System Rules and agreed to the editorial changes as attached.

**Merit System Rules**

The annotations covering these items are attached to and made a part of the original minutes of this meeting.

9. Ms. McKown invited Commissioner items or reports not on the agenda:

- There were no comments.

**Commissioners'  
Reports/Items**

10. M/s/c Bridges/McKown to adjourn meeting at 5:46 p.m.

**Adjournment**

11. The next meeting will be held on Monday, August 23, 2010 at 5:00 p.m. in the Board Room.

Mary Batchelder  
Secretary