

**MINUTES**  
**MARIN COUNTY OFFICE OF EDUCATION**  
**Personnel Commission**  
**Monday, April 26, 2010**

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, April 26, 2010.
2. Mr. Pollock convened the meeting at 5:04 p.m. The staff was represented by Ms. Mary Batchelder, Ms. Christie Colón and Ms. Tracee Edmunds. **Call to Order**
3. Present for the meeting were Commissioners Pat Pollock, Bill Bridges and Catherine McKown. **Roll Call/Guests**
4. M/s/c Bridges, McKown to approve the Agenda. **Agenda Approved**
5. Mr. Pollock invited public comment on items not on the agenda:
  - There were no public comments.**Public Comment**
6. M/s/c McKown, Bridges to approve the Minutes for the meeting held March 22, 2010. **Minutes Approved**
7. M/s/c Bridges, McKown to approve the 2010-11 Personnel Commission meeting dates. **2010-11 Meeting Schedule Approved**
8. Ms. Batchelder, Personnel Director, reported on the following:
  - Reviewed the Classified Status Report for the period March 25 – April 26, 2010. Reviewed the current leaves, terminations, resignations and vacancies.
  - Reported that June 4, 2010 is the date of the End-of-Year/Retiree Party to be held from 4 – 6 p.m. at Mary Jane Burke's home.
  - Reported that Robert J. Henry of Lozano Smith, Attorneys at Law, will attend the May 24 Personnel Commission meeting to advise on issues of the Personnel Commission related to the Merit System Rules revision.
  - Reported that the 2010-11 projected budget is delayed for all divisions until further financial information is known. It is anticipated a preliminary projected budget for 2010-11 will be distributed to the Commissioners at the May meeting.**Personnel Director's Report**
9. The Commissioners reviewed the changes made to the following Merit System Rules:
  - 6.600.4
  - Chapter 6: Classified Service – Displacement Rights
  - 6.900-6.900.4 Discipline
  - 7.100.2B – rest of Chapter 7Commissioners discussed the following sections:
  - Chapter 8The annotations covering these items are attached to and made a part of the original minutes of this meeting. **Merit System Rules**
10. Mr. Pollock invited Commissioner items or reports not on the agenda:
  - Ms. McKown reported that she attended the SPCA/NC luncheon and workshop with Ms. Batchelder and Ms. Edmunds on Saturday, April 24.
  - Ms. McKown reported that the SPCA/NC conference will be on October 2 at the Santa Clara County Office of Education.**Commissioners' Reports/Items**

11. M/s/c Bridges, McKown to adjourn meeting at 6:57 p.m. in memory of former Personnel Commissioner Marcia Pettijohn.
12. The next meeting will be held on Monday, May 24, 2010 at 5:00 p.m. in the Board Room.

**Adjournment**



Mary Batchelder  
Secretary