

**MINUTES**  
**MARIN COUNTY OFFICE OF EDUCATION**  
**Personnel Commission**  
**Monday, August 24, 2009**

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, August 24, 2009.
2. Ms. McKown convened the meeting at 5:10 p.m. The staff was represented by Ms. Mary Batchelder and Ms. Christie Colón. Call to Order
3. Present for the meeting were Commissioners Bill Bridges and Catherine McKown. Roll Call/Guests
4. M/s/c Bridges, McKown to approve the Agenda. Agenda Approved
5. Ms. McKown invited public comment on items not on the agenda:
  - There were no public comments.Public Comment
6. M/s/c Bridges, McKown to approve the Minutes for the meeting held July 28, 2009. Minutes Approved
7. Ms. Batchelder, Personnel Director, reported on the following:
  - Reviewed the Classified Status Report for the period July 28 – August 24, 2009. Reviewed the current leaves, terminations, resignations and vacancies.
  - Provided the commissioners with a summary of the classified layoffs.
  - Updated the commissioners on the MCOE Back-to-School event.Personnel Director's Report
8. The Commissioners reviewed the changes made to the following Merit System Rules:
  - Chapter 5, Sections 5.100.1 - 5.200.2

M/s/c Bridges, McKown to postpone discussion of Chapter 5 beginning from 5.200.3. These items will be discussed at the September meeting.

The annotations covering these items are attached to and made a part of the original minutes of this meeting.

Merit System Rules
9. The Commissioners discussed the CSPCA Annual Conference in South Lake Tahoe. The commissioners and Ms. Batchelder will attend the event. Commissioners' Reports/Items
10. M/s/c Bridges, McKown to adjourn meeting at 5:48 p.m. Adjournment
11. The next meeting will be held on Monday, September 28, 2009 at 5:00 p.m. in the Board Room.



Mary Batchelder  
Secretary