

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, November 24, 2008

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, November 24, 2008.
2. Mr. Pollock convened the meeting at 5:05 p.m. The staff was represented by Ms. Mary Batchelder and Ms. Christie Colón. Guests included Mary Jane Burke and Adriane Lommel.
3. Present for the meeting were Commissioners Bill Bridges, Pat Pollock and Catherine McKown.
4. M/s/c McKown, Bridges to approve the Agenda.
5. Mr. Bridges invited public comment on items not on the agenda:
 - There were no public comments.
6. M/s/c Bridges, McKown to approve the Minutes for the meeting held October 27, 2008.
7. Superintendent Mary Jane Burke administered the Oath of Office to Mr. Bridges for reappointment on the Personnel Commission.
8. Superintendent Burke addressed the Personnel Commission regarding the state budget cuts and the impact on local public education.
9. Ms. Batchelder, Personnel Director, reported on the following:
 - Reviewed the Classified Status Report for the period October 27 – November 24, 2008. Reviewed the current vacancies and resignations.
 - Reported department activities in updating the classified seniority lists.
 - The Commissioners agreed to accept payment of mileage and attendance for the December 15, 2008 meeting in January 2009.
10. Commissioners reviewed and discussed responses from Robert Henry, Legal Counsel for Marin County Office of Education, regarding questions the commissioners submitted pertaining to Sections 3.200.4, 3.200.6 and 3.200.9 of the Personnel Commission Merit System Rules.

Commissioners requested that Ms. Batchelder draft a memo to Ms. Burke regarding the revision to Section 3.200.6.

Commissioners postponed reviewing other changes to the Merit System Rules. At the next meeting, the proposed Chapter 1, 2 and 3 changes will be examined. Chapter 3 beginning from Section 3.200.10 will be reviewed and discussed.
11. Mr. Bridges reported on the status of the resolution to nominate Ms. Marcia Pettijohn for honorary life membership in the California School Personnel Commissioners Association (CSPCA). The CSPCA reported that the resolution will be submitted for Board approval at their February 2009 meeting.

Commissioners Bridges, Pollock and McKown stated their intention to attend the CSPCA conference in San Diego on February 5-8, 2009.
12. M/s/c Bridges, McKown to adjourn meeting at 6:55 p.m.
13. The next meeting will be held on Monday, December 15, 2008 at 5:00 p.m. in the Board Room.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

Minutes Approved

Oath of Office

Superintendent Update

Personnel Director's Report

Merit System Rules

Commissioners' Reports/Items

Adjournment


Mary Batchelder
Secretary