

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, October 27, 2008

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, October 27, 2008.
2. Mr. Bridges convened the meeting at 5:03 p.m. The staff was represented by Ms. Mary Batchelder and Ms. Christie Colón.
3. Present for the meeting were Commissioners Bill Bridges and Catherine McKown.
4. M/s/c McKown, Bridges to approve the Agenda.
5. Mr. Bridges invited public comment on items not on the agenda:
 - There were no public comments.
6. M/s/c McKown, Bridges to approve the Minutes for the meeting held September 22, 2008.
7. M/s/c McKown, Bridges to approve the resolution to nominate Ms. Marcia Pettijohn for honorary life membership in the California School Personnel Commissioners Association (CSPCA). Additional documents to be signed at the November meeting when all commissioners are present.
8. Ms. Batchelder, Personnel Director, reported on the following:
 - Reviewed the Classified Status Report for the period September 22 – October 27, 2008. Reviewed the current vacancies and resignations.
 - Updated Commissioner's on the reclassification study timeline for the Accounting control series.
 - Reported findings of the Senior Administrative Secretary/General Services position review.
 - Distributed information about the Brown Act and conducting business electronically.
9. M/s/c McKown, Bridges to postpone reviewing the changes to the Merit System Rules. At the next meeting, the proposed Chapter 1, 2 and 3 changes will be examined. Chapter 3 beginning from Section 3.200.10 will be reviewed and discussed.
10. Ms. McKown reported that the School Personnel Commissioners Association/Northern California (SPCA/NC) conference on October 10-12, 2008 in San Jose was successful.

Commissioners Bridges and McKown stated their intention to attend the CSPCA conference on February 5-8, 2008 in San Diego.
11. M/s/c McKown, Bridges to adjourn meeting at 5:50 p.m.
12. The next meeting will be held on Monday, November 24, 2008 at 5:00 p.m. in the Board Room.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

Minutes Approved

Resolution

**Personnel
Director's Report**

Merit System Rules

**Commissioners'
Reports/Items**

Adjournment



Mary Batchelder
Secretary

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