

**MINUTES**  
**MARIN COUNTY OFFICE OF EDUCATION**  
**Personnel Commission**  
**Monday, February 25, 2008**

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, February 25, 2008.
2. Mr. Pollock convened the meeting at 5:05 p.m. The staff was represented by Ms. Mary Batchelder and Ms. Christie Colón. Guests included Adriane Lommel. Call to Order
3. Present for the meeting were Commissioners Bill Bridges, Pat Pollock and Catherine McKown. Roll Call/Guests
4. M/s/c McKown, Bridges to approve the Agenda. Agenda Approved
5. Mr. Pollock invited public comment on items not on the agenda:
  - There were no public comments.Public Comment
6. M/s/c Bridges, McKown to approve the Minutes for the meeting held January 28, 2007. Minutes Approved
7. Ms. Batchelder, Personnel Director, reported on the following:
  - Provided information to the commission on the Marin County Board of Education Resolution No. 745, the ratification of the Superintendent's decision to serve classified employees with notice of reduction/discontinuance.
  - Reviewed the Classified Status Report for the period January 28, 2008 – February 25, 2008. Reviewed the current vacancies and resignations.
  - Updated commissioners on the process and timeline to publish the seniority list for each job classification.Personnel Director's Report
8. The Commissioners introduced the following items:
  - Ms. McKown discussed the California School Personnel Commissioners Association (CSPCA) conference she attended with Mr. Bridges, Mr. Pollock and Ms. Batchelder on February 21-24, 2008.
  - Mr. Pollock reported that Mr. Bridges is the 2008 President-Elect of the CSPCA.
  - Mr. Bridges would like to nominate Marcia Pettijohn as a life member in the CSPCA. He will research this and report on the procedure at the next meeting.
  - Mr. Bridges' requested the election of officers be added to next month's agenda.
  - Ms. McKown distributed an annual personnel report from another school district and asked MCOE to review it for consideration.Commissioners' Reports/Items
9. M/s/c Bridges, McKown to adjourn meeting at 5:37 p.m. Adjournment
10. The next meeting will be held on Monday, March 24, 2008 at 5:00 p.m. in the Board Room.



Mary Batchelder  
Secretary