

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, September 25, 2006

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, September 25, 2006.

2. Mr. Bridges convened the meeting at 5:00 p.m. The staff was represented by Ms. Batchelder and Ms. Galbreath.

Call to Order

3. Present for the meeting were Commissioners Bridges, Pettijohn and Pollock.

Roll Call/Guests

4. M/s/c Pollock, Pettijohn to approve the Agenda.

Agenda Approved

5. M/s/c Pettijohn, Pollock to approve the Minutes for the meeting held August 28, 2006.

Minutes Approved

6. Ms. Batchelder, Personnel Director, reported on the following:

Personnel
Director's Report

- Reviewed the Classified Status Report for the period of August 28 - September 25, 2006. Reviewed the current vacancies and resignations.
- Distributed copy of Ms. Batchelder's letter to James Brown regarding the cook reclassification study. Ms. Batchelder reported that Mr. Brown is not moving forward at this time.
- Ms. Batchelder reported that the Marin County Board of Education unanimously approved Commissioner Pollock's reappointment as their representative, for another 3-year term on the Personnel Commission at their September 12, 2006 Board meeting. The term will run from December 1, 2006 to December 1, 2009.
- Ms. Batchelder reported on the status of survey of Merit System school districts regarding procedures used for review of classified job descriptions.

7. Commissioner Pollock requested that a copy of the Walker Creek Ranch classified salary schedule be distributed at the next Personnel Commission meeting.

Commissioners'
Reports/Items

8. M/s/c Pettijohn, Bridges to adjourn meeting at 5:20 p.m.

Adjournment

9. The next meeting will be held on Monday, October 23, 2006 at 5:00 p.m. in the Board Room.

Mary Batchelder
Secretary