

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, July 31, 2006

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, July 31, 2006.
2. Mr. Bridges convened the meeting at 5:00 p.m. The staff was represented by Ms. Batchelder.
3. Present for the meeting were Commissioners Bridges, Pettijohn and Pollock.
4. M/s/c Pollock, Pettijohn to approve the Agenda.
5. M/s/c Pettijohn, Pollock to approve the Minutes for the meeting held June 26, 2006.
6. Ms. Batchelder, Personnel Director, reported on the following:
 - Reviewed the Classified Status Report for the period of June 26 – July 31, 2006. Reviewed the current vacancies and resignations.
 - Invited Personnel Commissions to the 2006 Back-to-School event to be held on August 21, 2006 at the Marin County Civic Center. Mr. Pollock and Mr. Bridges will be unable to attend.
7. Received and discussed request for reclassification of Ranch Cook position. Commissioners requested copies of job description and a review of the Personnel Commission Rules regarding reclassification. M/s/c Pollock, Pettijohn to table item until August 31, 2006 Personnel Commission meeting.
8. There were no other items introduced by the Commissioners.
9. M/s/c Pollock, Pettijohn to adjourn meeting at 5:30 p.m.
10. The next meeting will be held on Monday, August 28, 2006 at 5:00 p.m. in the Board Room.

Call to Order

Roll Call/Guests

Agenda Approved

Minutes Approved

**Personnel
Director's Report**

**Request for
Reclassification**

**Commissioners'
Reports/Items**

Adjournment

Mary Batchelder
Secretary