

**MARIN COUNTY OFFICE OF EDUCATION
CLASSIFIED POSITION DESCRIPTION**

OCCUPATIONAL THERAPIST

Under administrative direction, provides occupational therapy as a related service to students with motor and sensory difficulties that impact their ability to access their educational environment, grades preschool through 12th grade. In addition, the occupational therapist collaborates and consults with teachers, parents and other professionals on the IEP team.

DUTIES AND RESPONSIBILITIES:

- 1. Evaluates, plans and provides school-based occupational therapy services to assigned students**
- 2. Conducts observations and screenings, as well as, formal assessment on referred students, and maintains individual student progress records**
- 3. Clearly communicates assessment reports, child's/student's needs, and proposed therapeutic strategies/plan**
- 4. Develops student goals and objectives, addressing functional school-based outcomes, as a part of each student's individual educational plan**
- 5. Participates as a team member in IEP meetings**
- 6. Collaborates with educators, family members and colleagues in the planning and implementation of service delivery**
- 7. Provides student with individual and/or small group therapy sessions utilizing a direct, consultative or monitoring approach, as appropriate**
- 8. Monitors implementation of therapy programs by educational staff**
- 9. Evaluates the effectiveness of the established program and makes modifications within the framework of the IEP process, as necessary**
- 10. Conducts inservice as requested; including training of educational staff on incorporating occupational therapy treatment strategies into the educational program**
- 11. Keeps abreast of best practices in the field of occupational therapy**
- 12. Performs related duties as required**

MINIMUM QUALIFICATIONS:

Education and Experience:

Holds a valid California license in Occupational Therapy and a minimum of 1 year of prior experience, including 6 or more months of specific pediatric experience, preferably in a school-based setting. Holds a valid California driver's license. Must possess fingerprint clearance through the Department of Justice and the Federal Bureau of Investigation.

Knowledge and Abilities:

- Human growth and development of infants, children, and young adults**
- Anatomy, neuroanatomy/neurophysiology, neuromuscular function/dysfunction, kinesiology**
- Identify and analyze areas of development, sensory-motor dysfunction (to include sensory processing and registration), perceptual skill performance, gross- and fine-motor skills (to include use of classroom tools/materials), self-help skills, environmental modifications/adaptations, assistive devices, as well as facilitation of adaptive behavior and social play skills**
- Communicate effectively verbally and in writing**
- Establish and maintain an effective rapport and a cooperative relationship with those contacted in the course of work**
- Demonstrate cross-cultural knowledge, competence and respect in the provision of service delivery to children and families**