

**MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, January 25, 2021**

The regular meeting of the Marin County Office of Education Personnel Commission was held on Monday, January 25, 2021 via video conference.

1. Ms. McKown convened the meeting at 3:34 p.m.
2. Present for the meeting via video conference were Commissioners Catherine McKown, Paulette Foster, and Dr. Arline Zerkel. The staff was represented via video conference by Tracee Edmunds, and Erin Feely. Guests via video conference: Nancy Malcolm CSEA Regional Communication Officer; Vicki Ascher CSEA Chapter 327 President.
3. Motion, seconded, and carried, Zerkel/Foster; the matter passed 3-0 to approve and adopt the agenda.
4. Ms. McKown invited the public to comment on items not on the agenda.
5. Motion, seconded, and carried, Foster/Zerkel; the matter passed 3-0 to approve the minutes for the meeting held December 14, 2020.
6. Ms. Edmunds provided updates on the local handling of the Covid-19 pandemic. The Families First Coronavirus Response Act was in place through December 31, 2020 with no extension. MCOE continues the COVID testing program through Curative, which offers non-invasive, self-administered testing at no cost to the employee. Work has moved forward to support vaccinations for education employees, starting with special day class workers, food service workers, bus drivers, and custodial staff. A great majority of MCOE's instructional staff received opportunities to be vaccinated and over half were able to receive the first dose in January.
7. The Commission reviewed the drafted 2021-22 Personnel Commission meeting calendar.
8. Ms. Edmunds reported on the following:
 - Board resolutions for layoffs moved forward in December but did not include classified positions.
 - The CSPCA listserv moved from Yahoo Groups to Google Groups and all Commissioners were signed up.
 - The 2021 Merit Academy dates were announced; registration opening soon.
 - MCOE will host an informational webinar on January 13th for Anthem members and January 14th for Kaiser members covering the new health benefits plans under SISC. Recordings of the sessions are available on the Employee Resources page.
 - Reviewed status report for the period of December 10, 2020 – January 21, 2021. Current leaves, resignations, and vacancies were reviewed.
9. Ms. McKown invited Commissioners to report on items not on the agenda.
10. Motion, seconded, and carried, Zerkel/Foster the matter passed 3-0 to adjourn the meeting in honor of Gene Turtle. Ms. McKown adjourned the meeting at 4:20 p.m.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

Minutes Approved

COVID-19 Update

2021-22 Meeting Calendar

Personnel Director's Report

Reports/Items

Adjournment



Tracee Edmunds
Secretary