

**MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, February 28, 2022**

The regular meeting of the Marin County Office of Education Personnel Commission was held via video conference on Monday, February 28, 2022.

1. Ms. Foster convened the meeting at 3:30 p.m.
2. Present for the meeting were Commissioners Catherine McKown, Paulette Foster, and Dr. Arline Zerkel. The staff was represented by Tracee Edmunds and Erin Feely. Guests via video conference: Nancy Malcolm CSEA Counsel 5013 President and CSEA Regional Communication Officer, Debbie Aviron CSEA Treasurer, and Danny Bauer member of the public.
3. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve and adopt the agenda as presented on the following roll call vote:
Ayes: McKown, Zerkel, Foster; Noes: None; Absent: None
4. Ms. Foster invited the public to comment on items not on the agenda.
5. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to hold the March meeting in a virtual format allowing remote participation via videoconference by both the public and Commissioners. The format/location for the following month will be put on the agenda for action at each meeting. Ayes: Foster, Zerkel, McKown; Noes: None; Absent: None.
6. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve the minutes for the meeting held January 24, 2022. Ayes: McKown, Zerkel, Foster; Noes: None; Absent: None
7. Ms. Edmunds reported on the following:
 - Annual CSPCA 50th Anniversary from March 6-8.
 - Updates on the local handling of the Covid-19 pandemic. New Covid-19 Leave provides up to 80 hours to employees. Review of Marin County positive case numbers. Masking continues to be required in schools but has been lifted in offices. 98% of all MCOE staff are vaccinated.
 - Reclassification review of a Superintendent's Secretary position in the Superintendent's office was completed and reclassified to a Management Assistant Position retroactive to July 1, 2020.
 - Reviewed status report for the period of January 20, 2022 – February 18, 2022. Current leaves, resignations, and vacancies were reviewed.
8. Ms. Foster invited Commissioners to report on items not on the agenda.
9. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to adjourn the meeting. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. Ms. Foster adjourned the meeting at 4:13 p.m.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

**2021-22 Meeting
Calendar**

Minutes Approved

**Personnel Director's
Report**

Reports/Items

Adjournment



Tracee Edmunds
Secretary