

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, April 25, 2022

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and via video conference on Monday, April 25, 2022.

1. Ms. Foster convened the meeting at 3:33 p.m. Call to Order

2. Present for the meeting were Commissioners Catherine McKown, Paulette Foster, and Dr. Arline Zerkel. The staff was represented by Tracee Edmunds, and Erin Feely. Guests: Mary Jane Burke Superintendent, Nancy Malcolm CSEA Council 5013 President and CSEA Regional Communication Officer, Debbie Aviron CSEA Secretary, and Gloria Mora CSEA 2nd Vice President. Roll Call/Guests

3. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to approve and adopt the agenda as presented on the following roll call vote:
Ayes: McKown, Zerkel, Foster; Noes: None; Absent: None Agenda Approved

4. Ms. Foster invited the public to comment on items not on the agenda. Public Comment

5. Motion, seconded, and carried, Foster/Zerkel; the matter passed 3-0 to approve the minutes for the meeting held February 28, 2022. Ayes: Foster, Zerkel, McKown; Noes: None; Absent: None Minutes Approved

6. Ms. Burke provided an update on current events in the education community. Superintendent Update

7. Motion, seconded, and carried, Zerkel/Foster; the matter passed 3-0 to hold the May meeting in a hybrid format allowing in-person and remote participation via videoconference by both the public and Commissioners. The format/location for the following month will be put on the agenda for action at each meeting.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. 2021-22 Meeting Calendar

8. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to set a public hearing for the 2022-2023 Commission Budget for May 23, 2022. Public Hearing

9. Ms. Edmunds reported on the following: Personnel Director's Report
 - Commission Staffing changes- farewell to Erin Feely. New staff member Josie Chavez will be at the May meeting.
 - Commissioners were provided with Marin COE email addresses.
 - Celebrations will be held for Classified Professionals day on April 27, Employee Appreciation Day on May 12, and Retirement/ Year End Celebration on June 1.
 - Updates on the local handling of the Covid-19 pandemic. New Covid-19 Leave provides up to 80 hours to employees. Review of Marin County positive case numbers.
 - Reviewed status report for the period of March 24, 2022 – April 21, 2022. Current leaves, resignations, and vacancies were reviewed.

10. Ms. Foster invited Commissioners to report on items not on the agenda. Reports/Items

11. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to adjourn the meeting. Ayes: Zerkel, Foster, McKown; Noes: None; Absent: None. Ms. Foster adjourned the meeting at 4:35 p.m. Adjournment



Tracee Edmunds
Secretary