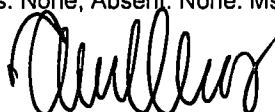


**MINUTES**  
**MARIN COUNTY OFFICE OF EDUCATION**  
**Personnel Commission**  
**Monday, May 23, 2022**

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and accessible via video conference on Monday, May 23, 2022.

1. Ms. Foster convened the meeting at 3:31 p.m. Call to Order
  
2. Present for the meeting were Commissioners Catherine McKown, Paulette Foster, and Dr. Arline Zerkel. The staff was represented by Tracee Edmunds and Josie Chavez. Guests: Ashley Markovich CSEA President, Nancy Malcolm CSEA Council 5013 President and CSEA Regional Communication Officer, Debbie Aviron CSEA Secretary. Roll Call/Guests
  
3. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to approve and adopt the agenda as presented on the following roll call vote:  
Ayes: McKown, Zerkel, Foster; Noes: None; Absent: None Agenda Approved
  
4. Ms. Foster invited the public to comment on items not on the agenda. Public Comment
  
5. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve the minutes as amended for the meeting held April 25th, 2022. Ayes: Foster, Zerkel, McKown; Noes: None; Absent: None Minutes Approved
  
6. Motion, seconded, and carried, Zerkel/McKown to approve the 2021-22 meeting calendar as amended; the matter passed 3-0 to hold the June meeting in a hybrid format allowing in-person and remote participation via videoconference by both the public and Commissioners.  
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. 2021-22 Meeting Calendar
  
7. Held discussion of the 2022-23 Personnel Commission meeting calendar. Approval will be carried forward to the June 2022 Personnel Commission meeting 2022-2023 Meeting Calendar
  
8. Held public hearing for 2022-23 Personnel Commission operating budget. Public Hearing
  
9. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve the 2022-2023 Personnel a Commission Budget. 2022-23 Budget Approval
  
10. Ms. Edmunds reported on the following: Personnel Director's Report
  - Commission Staffing changes. Introduced new staff member Josie Chavez.
  - Celebrations held for Classified Professionals Day on April 27, Employee Appreciation Day on May 12, and Retirement/ Year End Celebration on June 1.
  - Received classification study request Credentials analyst classification.
  - Updates on the local handling of the Covid-19 pandemic. Review of Marin County positive case numbers.
  - Reviewed status report for the period of April 22, 2022- May 23, 2022. Current leaves, resignations, and vacancies were reviewed.
  
11. Ms. Foster invited Commissioners to report on items not on the agenda. Reports/Items
  
12. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to adjourn the meeting in honor Herb Fahning. Ayes: Zerkel, Foster, McKown; Noes: None; Absent: None. Ms. Foster adjourned the meeting at 4:28 p.m. Adjournment

  
Tracee Edmunds  
Secretary