

**MINUTES**  
**MARIN COUNTY OFFICE OF EDUCATION**  
**Personnel Commission**  
**Monday, June 27, 2022**

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and accessible via video conference on Monday, June 27, 2022.

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| 1. Ms. Foster convened the meeting at 3:30 p.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <u>Call to Order</u>               |
| 2. Present for the meeting were Commissioners Catherine McKown, Paulette Foster, and Dr. Arline Zerkel. The staff was represented by Tracee Edmunds and Josie Chavez. Guests: Ashley Markovich CSEA President, Nancy Malcolm CSEA Council 5013 President and CSEA Regional Communication Officer, Debbie Aviron CSEA Secretary.                                                                                                                                                                                                                                                          | <u>Roll Call/Guests</u>            |
| 3. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve and adopt the agenda as presented on the following roll call vote:<br>Ayes: McKown, Zerkel, Foster; Noes: None; Absent: None                                                                                                                                                                                                                                                                                                                                                                           | <u>Agenda Approved</u>             |
| 4. Ms. Foster invited the public to comment on items not on the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <u>Public Comment</u>              |
| 5. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to approve the minutes as amended for the meeting held May 23 <sup>rd</sup> , 2022. Ayes: Foster, Zerkel, McKown; Noes: None; Absent: None                                                                                                                                                                                                                                                                                                                                                                        | <u>Minutes Approved</u>            |
| 6. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve the 22-23 meeting calendar. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None.                                                                                                                                                                                                                                                                                                                                                                                                                    | <u>2022-23 Meeting Calendar</u>    |
| 7. Ms. Edmunds reported on the following: <ul style="list-style-type: none"><li>• Held the Retirement/ Year End Celebration on June 1 with great success</li><li>• Dates for upcoming events: August 4<sup>th</sup> Classified Job fair, August 15<sup>th</sup> all staff Back to School.</li><li>• Updates on the local handling of the Covid-19 pandemic. Review of Marin County positive case numbers.</li><li>• Reviewed status report for the period of May 20<sup>rd</sup>, 2022- June 24<sup>th</sup>, 2022. Current leaves, resignations, and vacancies were reviewed.</li></ul> | <u>Personnel Director's Report</u> |
| 8. Ms. Foster invited Commissioners to report on items not on the agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <u>Reports/Items</u>               |
| 9. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to adjourn the meeting. Ayes: Zerkel, Foster, McKown; Noes: None; Absent: None. Ms. Foster adjourned the meeting at 3:55 p.m.                                                                                                                                                                                                                                                                                                                                                                                     | <u>Adjournment</u>                 |



Tracee Edmunds  
Secretary