

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, August 22, 2022

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and accessible via video conference on Monday, August 22, 2022.

1. Ms. Foster convened the meeting at 3:34 p.m. Call to Order

2. Present for the meeting were Commissioners Catherine McKown, Paulette Foster, and Dr. Arline Zerkel. The staff was represented by Tracee Edmunds and Josie Chavez. Guests: Ashley Markovich CSEA President, Nancy Malcolm CSEA Council 5013 President and CSEA Regional Communication Officer, Debbie Aviron CSEA Secretary. Roll Call/Guests

3. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve and adopt the agenda. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. Agenda Approved

4. Ms. Foster invited the public to comment on items not on the agenda. Public Comment

5. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to approve the minutes for the meeting held June 27th, 2022. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. Minutes Approved

6. Ms. Edmunds presented on the status of the 2021-22 goals. 2021-2022 Final Goals Report

7. The Commission reviewed the drafted goals for the 2022-23 school year, including support for the classification study plan, enlarging applicant pools, and improving the on-boarding process. 2022-23 Goals

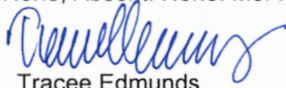
8. The Commission provided feedback to revise the drafted 2021-22 Personnel Commission Annual Report. 2021-2022 Annual Report

9. Ms. Edmunds reported that a plan is being drafted to move forward all classifications for review. The plan will be presented at a future Personnel Commission meeting when substantial progress has been made on recruitments. Classification Study Update

10. Ms. Edmunds reported on the following: Personnel Director's Report
 - Held a Classified Job fair August 4th and All Staff Back to School event August 15th.
 - Walker Creek Ranch will do a soft opening this fall for conference events and for schools this spring and will utilize extra hire support, offering extra hire work to laid off staff first.
 - Updates on the local handling of the Covid-19 pandemic. Review of Marin County positive case numbers.
 - Reviewed status report for the period of June 24th to August 19th, 2022. Current leaves, resignations, and vacancies were reviewed.

11. Ms. Foster invited Commissioners to report on items not on the agenda. Reports/Items

12. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to adjourn the meeting. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. Ms. Foster adjourned the meeting at 4:44 p.m. Adjournment


Tracee Edmunds
Secretary