

MARIN COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Annual Organizational Meeting November 7, 2022 | 5:30 p.m.

Meeting Minutes

The Annual Organizational Meeting of the Marin County Committee on School District Organization (CCSDO) was held on Monday, November 7, 2022 at 5:30 p.m. at the Marin County Office of Education (1111 Las Gallinas Avenue, San Rafael, CA 94903) in the Board Room.

AGENDA ITEM 1: Call to Order

Chairperson Debbie Butler called the meeting to order at 5:31 pm.

AGENDA ITEM 2: Attendance/Introductions

Secretary Designee Terena Mares conducted Roll Call of Committee Members. Members present/absent:

Committee Member	Present (Y)/Absent (A)
Debbie Butler	Y
Karen Crockett	Y
Derek Knell	Y
Robin Moses	Y
Stephanie O'Brien	A
Kathy Ohm	Y
Elizabeth Robbins	Y
Richard Sloan	A
Stuart Tanenberg	Y
Raoul Wertz	Y

A roll call vote indicated that a quorum was present.

Staff members present: Terena Mares, Secretary Designee of the CCSDO and Senior Deputy Superintendent of the Marin County Office of Education; Jon Lenz, Deputy Superintendent of the Marin County Office of Education; Mary Jane Burke, County Superintendent of Schools for Marin County; Robert J. Henry, Counsel for the Marin County Office of Education.

AGENDA ITEM 3: Consider Approval and Adoption of Agenda

Chairperson Butler called for a motion to approve the amended November 7, 2022 Agenda.

M/s/c Crockett and Tanenberg; to approve the November 7, 2022 Agenda as amended.

Motion carried:	Aye: 8	No:	Abstain:	Absent: 2
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AGENDA ITEM 4: Administer Oath of Office to Elected CCSDO Members

Secretary Designee Terena Mares administered the Oath of Office to newly elected Members.

Oath of Office administered to:

- Mr. Derek Knell, Supervisorial District 5

Secretary Designee Terena Mares informed the committee that A.J. Brady, newly elected member of the county committee, resigned on November 6, 2022.

AGENDA ITEM 5: Election of Officers

Chairperson Butler called for a motion to nominate a Chairperson for the County Committee on School District Organization

M/s/c Robbins and Tanenberg; to approve Debbie Butler as the new Chairperson.

Motion carried:	Aye: 8	No:	Abstain:	Absent: 2
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Chairperson Butler called for a motion to nominate a Vice Chairperson for the County Committee on School District Organization

M/s/c Moses and Ohm; to approve Raoul Wertz as the new Vice Chairperson.

Motion carried:	Aye: 8	No:	Abstain:	Absent: 2
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AGENDA ITEM 7: Consider Approval of Meeting Minutes

Chairperson Butler called for a motion to approve the December 1, 2021 Minutes of the Annual Organizational Meeting.

M/s/c Tanenberg and Knell; to approve the December 1, 2021 Meeting Minutes as submitted.

Motion carried:	Aye: 8	No:	Abstain:	Absent: 2
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AGENDA ITEM 8: Territory Transfer Petition Process Presentation

Secretary Designee Terena Mares presented on the territory transfer petition review process.

AGENDA ITEM 9: Status Update on Pending East Corte Madera Territory Transfer Petition

County Superintendent of Schools for Marin County, Mary Jane Burke, provided an update on the pending East Corte Madera territory transfer petition.

Secretary Designee Terena Mares provided an update on the pending East Corte Madera territory transfer petition. 12 members of the public addressed the committee.

AGENDA ITEM 10: Status Update on Tennessee Glen Territory Transfer Petition

Secretary Designee Terena Mares provided an update on the Tennessee Glen territory transfer petition. Two public hearings will be held in each affected school district.

- Monday, December 5, 2022 within the Mill Valley School District
- Wednesday, December 14, 2022 within the Sausalito Marin City School District

Notice of the public hearings will be provided at least 10 days in advance.

AGENDA ITEM 11: Report of Secretary Designee

Legal Counsel for the Marin County Office of Education, Robert J. Henry, provided an overview of the process to fill a vacancy on the County Committee on School District Organization.

AGENDA ITEM 12: Filing of the 2020 Census Redistricting Legal Descriptions

Secretary Designee Terena Mares provided information for the 2020 Census Redistricting Legal Descriptions.

AGENDA ITEM 13: LAFCO Notices

Secretary Designee Terena Mares provided LAFCO Notices which were received from December 2, 2021 through November 7, 2022.

AGENDA ITEM 14: Report of County Committee Members

Chairperson Butler opened the floor for reports from Committee members.

No reports were shared.

AGENDA ITEM 6: Identification of persons wishing to address the Committee on items not on the agenda

Chairperson Butler asked if there was anyone who wished to address the Committee on items not listed on the agenda.

No one wished to address the committee.

ADJOURNMENT

Chairperson Butler called for a motion to adjourn the November 7, 2022 Meeting.

M/s/c Robbins and Ohm; to approve the adjournment of the November 7, 2022 Meeting.

Motion carried:	Aye: 8	No:	Abstain:	Absent: 2
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Chairperson Butler adjourned the meeting.