

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, January 28, 2019

The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA 94903 on Monday, January 28, 2019.

1. Ms. McKown convened the meeting at 3:30 p.m.
2. Present for the meeting were Commissioners Catherine McKown, Bill Bridges and Dr. Arline Zerkel. The staff was represented by Tracee Edmunds and Erin Feely. Guests: Vicki Ascher, Christine Franceschi.
3. Motion, seconded, and carried, Bridges/Zerkel; the matter passed 3-0 to approve and adopt the agenda.
4. Ms. McKown invited the public to comment on items not on the agenda.
5. Motion, seconded, and carried, Zerkel/Bridges; the matter passed 3-0 to approve the minutes for the meeting held December 17, 2018.
6. Ms. Edmunds reported that negotiations concluded on January 25, for the Building Series classification study and related salary survey. A tentative agreement was reached and CSEA will be going through the Policy 610 review process. Recommendation for placement on the salary schedule will go to the Commission at a future meeting and then on to the board for approval.
7. The Commission reviewed the drafted 2019-20 Personnel Commission meeting calendar. It will be agendaized for approval at a future meeting.
8. Ms. Edmunds reported on the following:
 - Provided follow up information (including online link) for the Crisis Response/Preparedness Manual.
 - Board presentation on support provided by the three MCOE School Psychologists who volunteered to spend time in Butte County in the wake of the fires.
 - Reviewed status report for the period of December 17, 2018 – January 28, 2019. Current leaves, resignations, and vacancies were reviewed.
9. Ms. McKown invited Commissioners to report on items not on the agenda. Mr. Bridges announced his need to resign from the Commission due to illness. He noted that he will serve until CSEA is able to name a nominee and the Marin County Board of Education appoints the nominee.
10. Motion, seconded, and carried, Bridges/Zerkel the matter passed 3-0 to adjourn the meeting. Ms. McKown adjourned the meeting at 3:59 p.m.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

Minutes Approved

Classification Study

2019-20 Meeting Calendar

Personnel Director's Report

Commissioners' Reports/Items

Adjournment



Tracee Edmunds
Secretary