

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, November 26, 2018

The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA 94903 on Monday, November 26, 2018.

1. Mr. Bridges convened the meeting at 3:30 p.m.
2. Present for the meeting were Commissioners Catherine McKown, Bill Bridges and Dr. Arline Zerkel. The staff was represented by Tracee Edmunds and Erin Feely. Guests: Mary Jane Burke.
3. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve and adopt the agenda.
4. Mr. Bridges invited the public to comment on items not on the agenda.
5. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to approve the minutes for the meeting held October 22, 2018.
6. Ms. Burke administered the Oath of Office to Arline Zerkel for reappointment to the Personnel Commission.
7. Ms. Burke provided an update on current events in the education community.
8. Ms. Edmunds reported that the salary survey is scheduled for negotiations with CSEA in early December. Recommendation for placement on the salary schedule will come forward to the Commission at a future meeting, and then to the Board for approval of the new salary schedule.
9. Ms. Edmunds reported on the following:
 - Pictures of the Commissioners are up on the new website.
 - Goals were approved by the Board, including our goal to update the Commission site to be ADA accessible.
 - Bargaining was completed for Walker Creek Ranch CSEA for three years providing a 2.15% increase to the salary each year, \$100/mo increase to the benefit cap, and an update of who is covered (adding "domestic partner") in the definition of family members covered for bereavement leave.
 - The MCOE Holiday Party will take place on December 12th from 2-5pm.
 - The CSPCA annual conference in Anaheim will be held on February 7-10
 - Staff Training took place on November 26th for Active Shooter/Emergency Preparedness – "Run, Hide, Fight".
 - Confirmed New Hire reports can be shared with all attendees.
 - Reviewed status report for the period of October 22, 2018 – November 26, 2018. Current leaves, resignations, and vacancies were reviewed.
10. Mr. Bridges invited Commissioners to report on items not on the agenda.
11. Motion, seconded, and carried, McKown/Zerkel the matter passed 3-0 to adjourn the meeting. Mr. Bridges adjourned the meeting at 4:38 p.m.

Call to Order

Roll Call/Guests

Agenda Approved

Public Comment

Minutes Approved

Oath of Office

Superintendent Update

Classification Study

Personnel Director's Report

Commissioners' Reports/Items

Adjournment



Tracee Edmunds
Secretary